

**West Los Angeles College**  
**Matriculation /Student Success Program**

**AGENDA**

**11/29/12**

- **Proposed System –Level Enrollment Priorities**
- **WLAC Matriculation /Student Success Steps**
- **Academics: Math and English**
- **Pre-requisites**
- **Admissions**
- **Financial Aid**
- **Counseling**
- **Transfer**
- **Outreach**
- **Time Line**
- **Student Advisement**
- **District Effort**
- **State Effort**
- **Next Meeting**

West Los Angeles College

Matriculation /Student Success Program

Sign In Sheet

11/29/12

- 1. Ludwig Perez
- 2. Aida Yon
- 3. Julie de Bord
- 4. Glenn Scherff
- 5. Angel Viramontes
- 6. Timothy Russell
- 7. Dan Evans
- 8. Mei Chang
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.

## Matriculation Student Success Program

Minutes form the November 29<sup>th</sup> meeting

Attending:

Dr. Patricia Banday, Art Lara, Angel Viramontes, Glenn Schenk, Helen Young, Ludwig Perez, Beth Evans ,  
Tim Russell, Ana Chang, Sue De Bord

### 1. Proposed System Level Enrollment Priorities:

There was discussion concerning the Student Success Force Task recommendation 3.1 to implement system-level and system-wide enrollment priorities to reflect the core mission of transfer, career technical education and basic skill development; 2. Encourage students to identify their educational objective and follow a prescribed path to success; 3. ensure access and opportunity for success for new students; 4. incentivize students to make progress toward their educational goal. Enrollment priorities for existing student groups would be : active duty military and veteran s and foster youth and former foster youth and students participating in EOPS and DSPS programs who have completed orientation, assessment and developed student education plans are first and second level priority. New students who have completed orientation, assessment , and developed student educational plans and continuing students in good standing( defined as a student who is not on academic or progress probation for two consecutive terms and has not earned 100 degree applicable units, constitute level three priority. Students with 100 units or more will lose enrollment priority, not to include basic skill, non-degree applicable or ESL coursework, or on academic or progress probation. The LACCD has to ensure that all policies and course catalogs and schedules reflect the new enrollment priority requirements and that appropriate and timely notice is given to students for full implementation by 2014. Coordination between all Student Services office would need to be in place to make certain and clear message is conveyed to students and a clear path for registration.

### 2. WLAC Matriculation Steps:

The committee agreed that the new SB 1456 changes will allow the college an opportunity to create a new process that would incorporate all aspects of student life to include: Admission, Pre-requisites, Counseling, Financial Aid, Transfer, Outreach, Assessment and Orientation and approaches to academic success. This new process of Student Matriculation would be guided through the Matriculation / Student Success Program Committee effort. The Committee discussed in length many of the exit points or gaps in the process that prevail and prevent students from moving forward. Discussion concerning students reluctance to select a major is damaging to student success, whereas, Financial Aid requires students to select a major and a

home school. Glenn Schenk noted that Casey Hunter is conducting FINANCIAL Aid workshops and that perhaps all students going through the appeal process will have to go through these workshops. There was discussion that the committee look at the alignment between Financial aid and Admissions "educational goal". Students are confused as are we about the definition of "Home school" and what this means for students who must attend several colleges due to budget cuts and the loss of courses needed for completion. There was discussion concerning the need for a "Welcome Center" that is central to the college where students can gather. Additional suggestions included a Summer bridge , a tracking sheet, Mentors, providing easy access to class print-outs and registration receipts, walking students from location to location to promote personal contact. There was discussion about how priority registration can affect "CTE" programs and this need to be investigated further.

The committee agreed to take on the charge of establishing a new process to positively impact students. A retreat is planned to formulate and construct a paradigm that includes "everything a student needs to know" before, in the beginning, during and at the end" of his or her time at WLAC. Each Committee member was given the homework to develop ideas for their respective areas and report back at the next meeting.

Meeting adjourned at 2:00pm

Next meeting Scheduled for January 2013