Matriculation is a process that enhances student access to the California Community Colleges and promotes and sustains the efforts of credit students to be successful in their educational endeavors.
MATRICULATION SERVICES

The California Community Colleges have been seriously hit by the extreme budget cuts to all academic and student services programs. Matriculation programs have suffered the reduction in all aspects of services to students in each of the component areas but most significantly Admissions, Orientation, Counseling, Assessment and Follow-up. At WLAC we have experienced a reduction in all aspects of what Matriculation has traditionally been able to offer from personnel to testing. We anticipate a significant change to “Matriculation” as we know it in the community colleges with the passage of the “Student Success Act 2012”, more to follow. Each of the Matriculation component areas are listed below with an overview of the students served by Matriculation in each area.

ADMISSIONS
This year Matriculation assisted with funds for Registration Assistants for the Peak Registration Periods and funding for supplies.

COUNSELING
This year Matriculation continued to fund a Student Services Aide Position in Counseling. The Matriculation Program at West Los Angeles College was the first in the LACCD to report SARS Counseling Contact Data for the California Community College Chancellor’s Office MIS State-wide report and has trained all other district campuses.

The following information reflects SARS data from 7/1/2011 - 6/30/2012

GENERAL COUNSELING
SARS Counseling Contacts: 29,684
SARS Counseling Student Educational Plans: 4,184

ORIENTATION
This year Matriculation funded new developments to the WLAC Online Orientation through Cynosure New Media Company. The WLAC Orientation was updated to include our new President, new faculty, staff and programs at West Los Angeles College. Information concerning “Degree Works” our student educational planning system and “Financial Aid Debit Card” was also included in the Orientation update. The Matriculation Program continues to encourage students to begin planning early through the online Orientation.

Students Oriented: 2,785

ASSESSMENT
This year the Matriculation in collaboration with Timothy Russell, HRLC Math Instructor, developed and implemented a “Pre-Assessment Course and program”. This program was modeled after two successful (Winter and Summer intersession) “Math Boot Camps” offered by Mr. Russell through the Umoja Program. The Umoja Boot Camps demonstrated that once students understand the areas they need to “boost” and
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intentionally focus on and do additional work (math and English topic areas), they are capable of re-testing and gaining a higher Placement on the Assessment test allowing them to proceed more rapidly through the Math and English sequence of required courses. The “Pre-Assessment course and program” is designed to encourage students to “seriously prepare” for Assessment testing. The program discloses to the student through diagnostic testing the topic areas they need to strengthen and then encourages them to build their knowledge base. The “Pre-Assessment course” assists the student in building their English and math foundational skill set through the Computer Assisted and personal instruction (HLRC LSK Pre-Assessment course), or through working on their own before taking the placement test using web based tools such as Khan academy. Tim Russell worked along with Matriculation in launching a campaign to get students information concerning “Pre-Assessment” through the WLAC website, HLRC, ATD meetings and Assessment Center. Along with this initiative, the Matriculation Advisory Committee made changes to the Individual Student Reports to reflect State-wide requirements and local inclusion of Learning Skills Courses. The “Multiple Measures” where revisited and changes made in language to reflect updates.

English: 2,257
Math: 2,457
ESL: 186

CAREER
Career Assessment is offered through the Assessment Center as an extension of Counseling Services and Personal Development Classes. Matriculation offers additional Career Services through their Virtual Career Center located in the Matriculation webpage and is working with the State-wide California Career Café to extend services to students.

Appointments: 52

FOLLOW-UP
The following numbers represent the SARS CALLS made as a FOLLOW-UP effort to remind students of important services offered by various Student Services areas.

SARS STUDENT CALL
English / Math / ESL Assessment Reminder CALLS: 4,760
Counseling Reminder Calls: 1,234
Admissions and Records: 11,554
Faculty Calls: 5,683
WEST LOS ANGELES COLLEGE LOCAL HIGHLIGHTS

WEST LOS ANGELES COLLEGE PARTICIPATES IN THE CCC EAP PROGRAM
Beginning this year eleventh grade High School students are being given the California Standards Test (CST) now known as the EAP test to determine college readiness in the Math and English subject areas. Students can authorize the release of their individual scores to the Community Colleges that are participating in the program. West LA College participates in this program and accepts the EAP scores as a waiver to the college’s assessment for the placement of those students who demonstrate college readiness.

WEST LOS ANGELES COLLEGE AND THE CCC ASSESS PROJECT
The project design consists of two parts: an infrastructure that will handle the warehousing of data for all assessment information for students k-14 and a centralized administration of assessment and placement testing. Supported by the Hewlett and Gates Foundations the State Chancellors Office in collaboration with Matriculation, Assessment, Counseling staff and faculty from the local colleges are partnering in the selection of an Assessment instrument. One test will be chosen for each of the areas students are traditionally tested in to include: Math, English writing and reading and English as a Second Language (ESL).

WEST LOS ANGELES COLLEGE AND THE TRANSFER DEGREE GUARANTEE
Senate Bill 1440-Padilla- Associate Degrees for Transfer enables the collaboration between Community Colleges and the California State University system in the creation of Associate in Arts Degree (AA) and Associate in Science (AS) Degree transfer programs. This new law mandates that the Community Colleges grant an Associate degree for transfer to the student that has met all of the specified general education and major requirements for the degree. Upon completion of the Associate degree the student is eligible for transfer as a junior to the California State University system (CSU) system. These students are also given priority consideration in application for the major of their choice that is similar to their major at the Community College.

WEST LOS ANGELES COLLEGE AND THE EDUCATION CODE AND TITLE 5
Currently require four groups to receive enrollment priority

- Veterans Ed. Code: 66025.8
- Foster Youth and Former Foster Youth Ed. Code 66025.9
- Disabled Students title 5 56026 and
- EOPS students (title 5, section 58108 and 56232)

WEST LOS ANGELES COLLEGE AND BASIC SKILLS ENROLLMENT LIMITATION
Title 5, California Code of Regulations, limits students from taking more than 30 units of “remedial” course work, which is defined as “non degree-applicable basic skills courses.” Effective Winter 2010, the college’s registration system will prevent students, who have exceeded this limit, from enrolling in additional basic skills courses. However a student, who has reached this limit but enrolls in a credit or noncredit English as a
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Second Language (ESL) course, will be allowed to enroll in additional basic skills courses. Students with a learning disability may request an exemption through the Disabled Student Programs and Services (DSPS) Office. Also, this limitation does not apply to enrollment in noncredit basic skills courses.

MATRICULATION SERVICES 2012- YEAR END REPORT

The 2011-2012 year represented a time of significant change on the local and national levels. The following information details the legislation that was enacted in 2011. This information has been extracted from “Legal Update” a California Community Colleges Office of the General Counsel document.

For more extensive information go to www.legalaffairs@cccco.edu

STUDENT SERVICES

Common Assessment (AB 743)

This bill added Education Code section 78219 to require the California Community College Board of Governors to establish a common assessment system to be used for the purposes of placement and advisement. The California Community College Chancellor’s Office is required to purchase a currently commercially available and centrally delivered system of student assessment to be used as one of multiple measures, as specified in section 78219.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0701-0750/ab_743_bill_20111008_chaptered.pdf

Student Transfer (SB 940)

This bill amended or repealed various sections of the Education Code to correct technical errors and oversights, and made non-controversial and conforming changes to various statutes related to education.

Of particular note to community colleges, the amendments clarify an existing ambiguity in Education Code section 66747 by specifying that a transfer student who has met the transfer degree requirements must be granted priority for the purposes of enrollment planning and admissions in the California State University system as set forth in Education Code section 66202.

For the text of the bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/sen/sb_0901-0950/sb_940_bill_20110926_chaptered.pdf

Electronic Transcripts (AB 1056)

This bill added Education Code section 71091 to implement a procedure to facilitate the electronic receipt and transmission of student transcripts by districts. The bill also requires all community college districts, contingent upon the Office of the Chancellor’s receipt of new, one-time state, federal, or philanthropic funding sufficient for this purpose, and as a condition for receiving funding, to implement a process for the receipt and transmission of electronic student transcripts. The bill requires the Chancellor’s Office to determine the requirements and procedures for dispersing those funds to participating community college districts and to report to appropriate legislative committees, a year after funds are dispersed, the community colleges that have adopted electronic transcripts and the remaining community colleges that have yet to adopt the electronic transcript delivery system. The bill allows a community college district that has elected to
implement a process for the receipt and transmission of electronic student transcripts to later opt out of the program in any subsequent year.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_1051-1100/ab_1056_bill_20111008_chaptered.pdf

**FOSTER YOUTH**

**Priority Enrollment for Foster Youth (AB 194)**

This bill added Education Code section 66025.9 to require each campus of the California State University (CSU) and the California Community Colleges (CCC), and to request the University of California (UC), that administer a priority enrollment system, to give priority in enrollment in classes to any foster youth or former foster youth. For purposes of priority enrollment benefits the statute defines "foster youth" to mean any person who is currently in foster care, and "former foster youth" to mean any person who is an emancipated foster youth and who is up to 24 years of age. These provisions sunset on July 1, 2017.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0151-0200/ab_194_bill_20111004_chaptered.pdf

**Hiring Preference in State Agencies for Foster Youth (AB 735)**

While this bill does not directly apply to community college districts, it could affect community college students seeking student assistant positions with state agencies. This bill added section 18220 et seq. to the Government Code, and amended section 391 of the Welfare and Institutions Code to require state agencies, when hiring for internships and student assistant positions, to give preference to persons who are, or have been, dependent children in foster care. The bill requires the preference to be granted to applicants up to 26 years of age. The bill also requires the county welfare department to provide dependent children with information notifying them that they may be eligible for this preference, as specified.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0701-0750/ab_735_bill_20111004_chaptered.pdf

**State-administered Financial Aid for AB 540 Students (AB 131)**

This bill amended Education Code section 68130.7 and added Education Code section 66021.6, 69508.5, and 76300.5 to expand eligibility for state-administered student financial aid programs to include AB 540 students beginning January 1, 2013. The law requests the University of California (UC) and requires that the California State University (CSU) and the Board of Governors of the California Community Colleges (CCC), and the California Student Aid Commission, to establish procedures and forms to enable AB 540 students to be eligible to apply for and participate in all student financial aid administered by these segments.

Further, the law requires the CCCs to waive the student fees of any AB 540 students who would otherwise qualify for such a waiver. However, students who are exempt from paying nonresident tuition under the provisions described above are not eligible for Competitive Cal Grant A and B Awards except where all non AB 540 California students have received the Competitive Cal Grant A and B Award they are eligible for.

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MILITARY AND VETERAN STUDENTS

Priority Enrollment for Veterans (SB 813)

This bill amended Education Code section 66025.8 to extend the period of time, from two years to five years, that a former member of the Armed Forces of the United States can receive priority registration enrollment at the CSU and the CCC.

This bill also requires reimbursement to local agencies and school districts to be made if the Commission on State Mandates determines that this act contains costs mandated by the state.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/sen/sb_0801-0850/sb_813_bill_20110930_chaptered.pdf

Tuition Refund (AB 636)

This bill amended section 824 of the Military and Veterans Code. Colleges may no longer require a student who is required to report for military duty to withdraw from a class by a specified date in order to receive a refund of 100% of tuition and fees the student paid to the institution for the academic term in which the student was required to report for military service, regardless of whether the student was called to military service before the academic term had commenced or after the academic term had commenced.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0601-0650/ab_636_bill_20110921_chaptered.pdf

Residency Status of Veterans (AB 882)

This bill amended sections 68074 and 68075 of the Education Code to grant a member of the Armed Forces or his or her dependent that is a student in California at an institution of higher education when the military member is ordered transferred out of state, the ability to maintain residency status for tuition and fees purposes so long as the student remains continuously enrolled in the institution. This amendment was required to conform to federal law.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0851-0900/ab_882_bill_20111009_chaptered.pdf

Nondiscrimination and Training, Sexual Orientation and Gender Identity (AB 620)

Assembly Bill 620 amended various sections of the Education Code to promote the needs of LGBT (lesbian, gay, bisexual, and transgender) students by adding the attributes of sexual orientation, gender identity, and gender expression to some of the existing nondiscrimination laws affecting higher educational institutions. AB 620 also requests that UC, CSU, and community college districts establish and post policies on harassment, intimidation, and bullying to be included in the rules of student conduct related to LGBT students.

Districts are given the option and are not required to establish and post policies related to LGBT students under the provisions of this bill.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0601-0650/ab_620_bill_20111008_chaptered.pdf
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**Smoke-free Campus (AB 795)**

Existing law prohibits public employees or members of the public from smoking any tobacco product inside a public building or in an outdoor area. Existing law does not preempt the authority of the California Community Colleges, the California State University, or the University of California from adopting and enforcing additional smoking and tobacco control regulations and policies.

This bill added section 7597.1 to the Government Code to provide that the governing bodies of the California State University and each community college district have the authority to enforce these requirements by citation and fine. The bill provides that if a campus adopts the enforcement and fine authority, it must post signs stating its tobacco use policy and inform employees and students of the policy.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0751-0800/ab_795_bill_201111010_chaptered.pdf

**Student Fees (ABX1 32)**

This bill amends, adds, and repeals multiple sections of the Education Code and delays the implementation of the $10 per unit student fee increase from winter term to the summer term of the 2011-12 academic year. This bill requires college districts, to the extent possible, make every effort to implement reductions in a manner that will minimize the impact on course offerings and programs needed by students to achieve their basic skills, workforce training, or transfer goals.

This legislation reflects the changes to the budget trailer bill that called for trigger reductions that were to be made operative by January 1, 2012. The fee increase is now to take place in the summer 2012 calendar year instead of the winter term.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/asm/ab_0001-0050/abx1_32_bill_20110921_chaptered.pdf

**Parking Fees (SB 774)**

This bill amends sections 76360 and 76361 of the Education Code to raise the statutory limits for parking and transportation services fees CCC districts are allowed to charge by authorizing governing boards to charge up to $50 per semester and $25 per intercession for parking services, and up to $35 per semester and $15 per intercession for students who certify that they regularly carpool with two or more passengers in a vehicle parked at the community college.

Fees may be increased by the same percentage increase as the Implicit Price Deflator for State and Local Government Purchases of Goods and Services published by the United States Department of Commerce.

For the text of this bill, please see: http://www.leginfo.ca.gov/pub/11-12/bill/sen/sb_0751-0800/sb_774_bill_20110906_chaptered.pdf