Program Review Part 2: Linking Planning to Budget  
Fall 2010

Admissions and Records

Goal: 3  Electronic Transcript System

MODULE 1. BASIC INFORMATION

<table>
<thead>
<tr>
<th>Goal Number</th>
<th>Goal Priority</th>
<th>Goal Initiation Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>3</td>
<td>2011</td>
</tr>
</tbody>
</table>

Provide a brief description of the Goal

Through the implementation of an electronic transcript system, our district will be able to save time and money on transcript printing and delivery costs.

Goal Status: Off  
Goal Timeline: More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

This goal will address the problem of efficiency in A&R, increasing turn-around time for transcript requests.

What SLO assessment / reflection will this Goal Address?  
Computer Literacy

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access  
X Goal - Student Learning  
Goal - Transfer  
Goal - Career Technical Education  

Goal - Foundation Skills Program  
Goal - Diversified Modes of Instruction  
Goal - Campus Infrastructure

Goal: 2  Implementation of a new SIS system

MODULE 1. BASIC INFORMATION

<table>
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<tr>
<th>Goal Number</th>
<th>Goal Priority</th>
<th>Goal Initiation Year</th>
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<tr>
<td>2</td>
<td>1</td>
<td>2010</td>
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Provide a brief description of the Goal

The district is moving towards a completely new Student Information System that will act as a "portal" to all student services such as admissions, enrollment, fee payment, transcripts, etc...
MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The goal will address efficiency problems within Admissions and Records. Students will receive services and notices more quickly and will be able to use "self-service" in a variety of different areas.

What SLO assessment / reflection will this Goal Address?

Computer Literacy

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access
X Goal - Student Learning
Goal - Transfer
Goal - Career Technical Education

Goal - Foundation Skills Program
Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure

Goal: 1 Issue "laccd.edu" e-mail to every active & new student

MODULE 1. BASIC INFORMATION

Goal Number 1 Goal Priority 2 Goal Initiation Year 2011

Provide a brief description of the Goal

Each student will be provided a college issued e-mail address so that all students can receive college information electronically.

Responsible Persons Michael Goltermann

Goal Status In Progress Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

As sections are cut, we need to make timely notices to students and the new e-mail system will help with this.

What SLO assessment / reflection will this Goal Address?

Computer Literacy

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN
Goal - Access

Goal - Student Learning
  Goal - Transfer
  Goal - Career Technical Education

Goal - Foundation Skills Program

Goal - Diversified Modes of Instruction

Goal - Campus Infrastructure
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Allied Health

Goal: 1 Increase Access to Health Care Careers

MODULE 1. BASIC INFORMATION

Goal Number 1  Goal Priority 1  Goal Initiation Year 2011

Provide a brief description of the Goal

The Allied Health Division will continue to focus on providing students a pathways to a health care careers which are in demand. All students must be assisted with enrollment process, learning process, and employment process for all allied health programs.

Responsible Persons The Division Chair, Allied Health Staff, Faculty and Counselling

Goal Status New  Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The Allied Health Division grew exponentially last few years. The demand in health care careers is increasing. There is a significant staff shortage in Allied Health Division. The need for more full time staff and faculty who can advise, prepare, and guide each student has increased in all allied health programs. We currently have one full time dental hygiene secretary who serves Dental Hygiene, Certified Nursing Assistant, Pharmacy Tech and EMT/Paramedic programs. Only 3% of FTEF is served by full time faculty in the Allied Health Division. We need more people to be able to counsel, instruct and assist with all allied health students. There are many grants available to establish and support allied health disciplines. The Division requires operational staff and faculty to handle the current demands in Allied Health Care.

What SLO assessment / reflection will this Goal Address?

This goal will be reflected for all SLOs for all Allied Health students. All Allied Health Students will be required to develop critical thinking skills, technical competence, communication skills and ethics during their training. The numbers of degree completion rates and employment rates will reflect the accomplishment of this goal.
Allied Health

Goal - Access
Goal - Student Learning
Goal - Transfer
Goal - Career Technical Education

Goal: 2 Increase Success in Student Learning Outcomes

MODULE 1. BASIC INFORMATION

Goal Number 2 Goal Priority 1 Goal Initiation Year 2011

Provide a brief description of the Goal

The Allied Health Division will continue to focus on providing students the knowledge and the skills to be successful in health care careers. The Division needs to present its successful measurements and outcomes to public.

Responsible Persons The Division Chair and Faculty

Goal Status In Progress Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Overall, the Allied Health Division programs have been successful for degree and certificate completion rates. However, its success has not been presented or announced to others in college and publics. Due to insufficient leadership faculty and staff, the program SLOs have not been measured and assessed regularly for pharmacy technician, CNA and EMT programs. The faculty need to be instructed on SLO assessment and evaluation skills.

What SLO assessment / reflection will this Goal Address?

This goal will be reflected for all SLOs for all Allied Health students. All Allied Health faculty must to develop program SLOs, assess and measure those SLOs. The evaluation of SLOs must be processed regularly.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access X Goal - Foundation Skills Program
X Goal - Student Learning X Goal - Diversified Modes of Instruction
Goal - Transfer X Goal - Campus Infrastructure
X Goal - Career Technical Education

Goal: 3 Increase the Pathways to Advanced Degree and Certificate

MODULE 1. BASIC INFORMATION

Goal Number 3 Goal Priority 2 Goal Initiation Year 2011
Provide a brief description of the Goal

The Allied Health Division will seek more opportunities for students to continue their education in higher degree and certificates to advance in their career ladder. The courses need to be articulated to other universities for transfer. The advanced certificate programs such as Advanced Pharmacy Technician Certificate, Geriatric Care Technician Certificate, and BS Degree Completion Programs need to be established.

Responsible Persons  The Division Chair and Faculty

Goal Status  New  

Goal Timeline  Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The Allied Health Programs currently offers basic level of degree and certificates. There are many requests from the students to continue to advance their skills and seek for higher degree and certificates. Due to budget crisis, the Geriatric Care Technician program has not been offered last few years. Dental Hygiene and Pharmacy Technician courses need to be articulated with UC and CSU transfers. Offering continuing education courses to Dental Hygienists and Certified Nursing Assistants to maintain their licenses will be opportunities to increase more revenues for the Division and the College.

What SLO assessment / reflection will this Goal Address?

This goal will be reflected for the SLOs of Life Long Learning.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access
Goal - Student Learning
Goal - Transfer
X Goal - Career Technical Education

Goal - Foundation Skills Program
X Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure

Our Mission: West fosters a diverse learning community dedicated to student success.
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## Associated Student Organization

<table>
<thead>
<tr>
<th>Goal:</th>
<th>1</th>
<th>Increase participation in student life</th>
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### MODULE 1. BASIC INFORMATION

<table>
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<th>1</th>
<th>Goal Initiation Year</th>
<th>2010</th>
</tr>
</thead>
</table>

**Provide a brief description of the Goal**

Increase the ASO budget so that ASO can offer more services and activities for students.

**Responsible Persons**

ASO Executive Board and Senators

**Goal Status**

New

**Goal Timeline**

More than 3 years

### MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Budget. The ASO has experienced a steady decline in its budget since 2006 due to the loss of revenue from the food truck and preferred parking.

**What SLO assessment / reflection will this Goal Address?**

ASO SLOs: Communication, civic responsibility, and cultural diversity.

### MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

| X | Goal - Access | Goal - Foundation Skills Program |
| X | Goal - Student Learning | Goal - Diversified Modes of Instruction |
|   | Goal - Transfer | Goal - Campus Infrastructure |
|   | Goal - Career Technical Education | |

West Los Angeles College

Our Mission: West fosters a diverse learning community dedicated to student success.
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Aesthetic Improvements

Goal: 10

Module 1. Basic Information

Goal Number: 10
Goal Priority: 10
Goal Initiation Year: 2011

Provide a brief description of the Goal

In light of the financial constraints facing our college, it is anticipated that the construction of the Allied Health and Wellness Building will not move forward. As a result, in an effort to maintain and preserve the Physical Education Complex building, it is recommended that the entrances to the PEC North and South undergo a minor face lift. Currently, the building projects a negative image of the department and our college. The entrances to the front doors act as our store front window that greets people in a friendly, inviting, positive and success oriented manner. As of today, we are sending the message that we have no pride, and mired in mediocrity. It would only take a small amount of money and elbow grease to improve it, and we propose to clean and repaint the front doors. Clean the roof line and repaint it an up to date and complimentary neutral color. The immediate front of the building is made up of metal that can be cleaned primed and repainted pretty easily. It is recommended that we develop a new paint scheme to modernize and brighten the front of our building, and take out the 1960 bright orange colored panels along the front of the windows or repaint them in a color scheme that will compliment the other buildings on campus.

Responsible Persons: Steve Aggers

Module 2. Statement of Need Based on Reflection and Assessment in Part 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

In light of the financial constraints facing our college, it is anticipated that the construction of the Allied Health and Wellness Building will not move forward. As a result, in an effort to maintain and preserve the Physical Education Complex building, it is recommended that the entrances to the PEC North and South undergo a minor face lift.

What SLO assessment / reflection will this Goal Address?

This goal will further enhance our continued efforts in creating an environment that is conducive to student learning and academic success.

Module 3. Alignment with College Strategic Plan
In an effort to move forward with completing our baseball stadium project, we would like to propose an alternative plan to the original Allied Health and Wellness/Sport Fields approved plans. The alternative plan would seek to acquire a new scoreboard, spectator seating, team dugouts, storage, press box, small concession stand, new foul poles along the first and third base line, and the corrective measures to improve the drainage system and avoid erosion from heavy rainfall on the soccer and baseball fields.

Responsible Persons: Steve Aggers

Goal Status: New

Goal Timeline: More than 1 year but less than 3 years

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The original plans of the Allied Health and Wellness Building and Sport Fields project included all of the aforementioned resources and addressed our departmental facility needs. As of today, we have a baseball program with at least 50 FTES, yet we do not have the appropriate facilities to meet the needs of this learning cohort. We would like to propose that these corrective items be addressed in an effort meet the basic necessities of the program.

What SLO assessment / reflection will this Goal Address?

This goal will address the basic needs of the baseball stadium facility as originally approved in the Allied Health and Wellness Building and Sport Field approved plans.
MODULE 1. BASIC INFORMATION

Goal Number 9  Goal Priority 9  Goal Initiation Year 2011

Provide a brief description of the Goal

In the athletic department there are two faculty members who currently have old out-dated desktop computers. In an effort to provide these faculty members with the appropriate resources to enhance instruction and student learning, we would like to request two new desktop computers.

Responsible Persons  Steve Aggers

Goal Status New  Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

In the athletic department there are two faculty members who currently have old out-dated desktop computers. In an effort to provide these faculty members with the necessary resources to facilitate teaching and learning, we would like to request two new desktop computers.

What SLO assessment / reflection will this Goal Address?

The student-athlete will be able to think critically, problem solve logically, and demonstrate effective communication skills in response to directions from coaches regarding skill development, game planning and strategy implementation.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

- Goal - Access
- Goal - Foundation Skills Program
- X Goal - Student Learning
- X Goal - Diversified Modes of Instruction
- X Goal - Transfer
- Goal - Campus Infrastructure
- Goal - Career Technical Education
- Goal - Electronic Resources - Two (2) Laptops

MODULE 1. BASIC INFORMATION

Goal Number 8  Goal Priority 8  Goal Initiation Year 2011

Provide a brief description of the Goal

The athletic department is a member in good standing with the California Community College Athletic Association (CCCAA), the Western State Conference (WSC) and the Southern California Football Association (SCFA). In an effort to remain compliant with recently adopted legislation, our baseball, football, and men's and women's basketball programs must utilize an electronic statistics program called "Stat Crew." The Stat Crew program can be most efficiently used on a laptop computer. Using laptops will give these programs the ability to accurately record and report the statistics to the state from an entire athletic event, whether our teams are on the road or at home.
**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

In an effort to remain compliant with recently adopted legislation, our baseball, football, and men's and women's basketball programs must utilize an electronic statistics program called "Stat Crew." The Stat Crew program can be most efficiently used on a laptop computer. Using laptops will give these programs the ability to accurately record and report the statistics to the state from an entire athletic event, whether our teams are on the road or at home.

**What SLO assessment / reflection will this Goal Address?**

N/A

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**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

<table>
<thead>
<tr>
<th>Goal - Access</th>
<th>Goal - Foundation Skills Program</th>
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<tbody>
<tr>
<td>Goal - Student Learning</td>
<td>Goal - Diversified Modes of Instruction</td>
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<tr>
<td>X Goal - Transfer</td>
<td>Goal - Campus Infrastructure</td>
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<tr>
<td>Goal - Career Technical Education</td>
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**Goal:** 4  
**Enclosure of the C-1 Building Storage Area**

**MODULE 1. BASIC INFORMATION**

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<th>Goal Number</th>
<th>4</th>
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<th>4</th>
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**Provide a brief description of the Goal**

In an effort to preserve and maintain our football, soccer and track equipment, we would like to request that the college approve a plan to build out the existing structure on the south end of the C-1 building. Currently, it is a partially enclosed storage area, and two sides of this area is open to the natural elements of the environment, which exposes the equipment to wind, rain, dirt, rodents, birds and decay. We propose that the other two sides get built out, and consist of one solid wall and the second would be an automatic overhead roll up door.

**Responsible Persons**  
Steve Aggers

**Goal Status**  
New

**Goal Timeline**  
More than 1 year but less than 3 years
In light of the financial constraints facing our college, it is anticipated that the construction of the Allied Health and Wellness Building will not move forward. As a result, in an effort to preserve and maintain our football, soccer, and track equipment, we would like to request that the college approve a plan to build out the existing structure on the south end of the C-1 building. It is recommended that we hire an outside firm to complete this project. The outside firm must work collaboratively with college designated personnel to attain the appropriate feedback in regards to this project.

**What SLO assessment / reflection will this Goal Address?**

This goal will address our ability to effectively provide the resources and services needed to facilitate student learning.

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**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

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<thead>
<tr>
<th>Goal - Access</th>
<th>Goal - Foundation Skills Program</th>
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<tr>
<td>X Goal - Student Learning</td>
<td>Goal - Diversified Modes of Instruction</td>
</tr>
<tr>
<td>X Goal - Transfer</td>
<td>X Goal - Campus Infrastructure</td>
</tr>
<tr>
<td>Goal - Career Technical Education</td>
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**Goal:** 6 Mobile Two-Way Radios (Walkie-Talkies)

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**MODULE 1. BASIC INFORMATION**

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<th>Goal Number</th>
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<th>Goal Initiation Year</th>
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<tr>
<td>6</td>
<td>6</td>
<td>2011</td>
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**Provide a brief description of the Goal**

In an effort to enhance interdepartmental communication in the athletic department during practice sessions and athletic events, we would like to purchase six (6) Mobile Two Way Radios. The radios will be used during athletic events, or when there are multiple practice sessions taking place at the same time in different locations. Our college has one head certified athletic trainer who can only be at one practice or event at one time, yet he must be accessible to all coaches and students via radio in the event of an athletic related injury or emergency. We will also utilize the two-way radios during athletic events for the athletic management personnel, such as the facility attendant, head athletic trainer, team doctor, athletic director, and the visiting athletic training staff in effort to be vigilant and respond timely to any issues that may arise.

**Responsible Persons**  
Steve Aggers

**Goal Status**  
New  
**Goal Timeline**  
Less than 1 year

---

**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Our college has one head certified athletic trainer who can only be at one practice or event at one time, yet he must be accessible to all coaches and students via radio in the event of an athletic related injury or emergency. Acquiring the two-way radios will enable our staff to respond appropriately in a timely manner, and enhance communication.
What SLO assessment / reflection will this Goal Address?

This goal will address our ability to efficiently respond and communicate effectively in providing sports medicine and athletic management services in a timely manner.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access
X Goal - Student Learning
X Goal - Transfer
Goal - Foundation Skills Program
Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure
Goal - Career Technical Education

MODULE 1. BASIC INFORMATION

Goal Number  3  Goal Priority  3  Goal Initiation Year  2011

Provide a brief description of the Goal

To improve student learning, and increase graduation and transfer rates.

Responsible Persons  Steve Aggers
Goal Status  New  Goal Timeline  More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?
West Los Angeles College is a member of the California Community Athletic Association (CCCAA), the Western State Conference and the Southern California Football Association (SCFA). Currently, we are required to have a minimum of one full time nationally certified athletic trainer. Many community colleges have more than one trainer to meet and service the sports medicine needs of their student-athletes. With ten active sport teams and 300+ student-athletes it is difficult for one person to handle effectively handle this load. We are of the opinion that our department needs at least one additional part time athletic trainer to assist our current full time athletic trainer.

There are requirements from the Western State Conference, California Community College Athletic Association and area news media outlets to advertise, promote, and cover our student-athletes and sports teams at West. We need to have a person who can handle statistics, serve as the webmaster for the athletic department website with up to date game results, individual and team statistics, and promote our students academic and athletic accomplishments state wide. We also see this person taking charge of our departmental web site and keeping it accurate, timely and up to date with information on our college and athletics – team results, individual statistics and promotional information. This person can be of great assistance in helping our second year students get recruited and transfer to four year institutions. Finally, we see a need to reconnect with our athletic department alumni – forging renewed positive relationships with prominent alumni such as Keyshaun Johnson, Warren Moon, Stephen Baker, Rodney McCray, and a number of former baseball players who played professionally. This person would then be able to assist the Athletic Director with outside fund raising efforts for the department as well.

In order to better serve our student-athletes and improve the success of the athletic programs, we would like to see more of our head coaching positions become full time teaching/coaching positions. As of today, we have ten sports with only two head coaches being employed full time at West Los Angeles College. Our first request would be to make the Head Track and Field/Cross Country Coach a full time position. There are normally between 65 to 100 student-athletes involved in the running program, and we need a full time head coach to improve and continue to build a successful running program. We also believe that there is a direct correlation with our level of success and the various eligibility and behavioral problems in the running program in the past two years. Furthermore, the fact that our running program coaching staff is currently comprised of all part time coaches who do not arrive on campus until after 2:00pm has negatively impacted the program and more importantly our students. Finally, this one full time position would serve four athletic teams under the umbrella of the running program in Men’s and Women’s Cross Country and Track and Field. In an effort to become compliant with Title IX, we would like to change our current part time baseball and soccer positions to full time. We believe student success is directly linked having full time faculty/coaches to enhance instruction, student learning, graduation and transfer.

**What SLO assessment / reflection will this Goal Address?**

This goal will further enhance our continued efforts to create an environment that will facilitate student's ability to think critically, problem solve logically and communicate effectively in response to directions from coaches regarding skill development, game planning and strategy implementation. Finally, student athletes will learn how to deal with and respond appropriately to constructive criticism, and utilize it for learning and improvement.
Athletic Department

Goal - Access
X Goal - Student Learning
X Goal - Transfer
Goal - Career Technical Education

Goal: 2 Re-cover Athletic Training Treatment Tables – Resources Request #12

MODULE 1. BASIC INFORMATION

Goal Number 2 Goal Priority 2 Goal Initiation Year 2011

Provide a brief description of the Goal

Our head Athletic Trainer provides the care and treatment of athletic related injuries for our student athletes. These services are performed in the athletic training room, and in many cases, on athletic training treatment tables. The tables are foam padded and covered in vinyl. Currently, the covering on these tables are torn, ripped and need to be updated. It is recommended that we replace the vinyl covering and padding on a total of eight (8) treatment tables. Therefore, in replacing the vinyl covering and padding, it will enable our athletic trainer to provide professional services with quality equipment.

Responsible Persons Steve Aggers

Goal Status New Goal Timeline More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

This resource request was not identified in Program Review Part I. The request is merely a need to improve a basic resource to provide quality services in the athletic training office. It is recommended that we replace the vinyl covering and padding on a total of eight (8) treatment tables. Therefore, in replacing the vinyl covering and padding, it will enable our athletic trainer to provide professional services with quality equipment.

What SLO assessment / reflection will this Goal Address?

This goal will further enhance our continued efforts in creating a safe environment that is conducive to student learning and academic success.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access
X Goal - Student Learning
X Goal - Transfer
Goal - Career Technical Education

Goal - Foundation Skills Program
X Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure

Goal: 3 Refinish the Gymnasium Floor
Provide a brief description of the Goal

In light of the financial constraints facing our college, it is anticipated that the construction of the Allied Health and Wellness Building will not move forward. As a result, in an effort to preserve, market and brand the existing gymnasium, we would like to sand the gymnasium floor down to bare wood, and refinish it with new college and athletic logos. Once this project is approved by the appropriate constituents on campus, the faculty and staff within the athletic department will provide insight and feedback as to the appropriate colors and graphics for this project. Upon approval, it is recommended that we hire an outside firm to complete this project. The outside firm must work collaboratively with college designated personnel to attain the appropriate feedback in regards to the type of finish, color scheme, art work, font style and top coat.

Responsible Persons: Steve Aggers

Goal Status: New

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The original approved plans of the Allied Health and Wellness Building included the construction of a new gymnasium for our Men's and Women's Basketball and Women's Volleyball programs. This new facility would have met the basic needs for each of these programs with new locker rooms, arena seating, public address system, concessions area, team meeting rooms, designated areas for storage, etc. In light of this project not moving forward, we would like to propose that the gymnasium floor is refinished in an effort to maintain the facility for the aforementioned learning cohorts.

What SLO assessment / reflection will this Goal Address?

This goal will address the student's ability to effectively demonstrate the appropriate listening skills in response to instruction from coaches regarding skill development, game planning and strategy implementation during practice sessions and game competition.

Goal - Access

Goal - Student Learning

Goal - Transfer

Goal - Foundation Skills Program

Goal - Diversified Modes of Instruction

Goal - Campus Infrastructure

Goal - Career Technical Education

Goal: Remodel the Men's and Women's Locker Rooms

Goal Number: 1  Goal Priority: 1  Goal Initiation Year: 2011
**Provide a brief description of the Goal**

Remodel the Men's and Women's Locker Rooms in an effort to meet the basic needs of our students.

**Goal Status** New  
**Goal Timeline** More than 1 year but less than 3 years

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**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

1. The Athletic Department is in desperate need of locker room space. Currently, we have the original large multi-purpose locker rooms which are located in the Physical Education Complex North and South. These locker rooms were originally designed for Dance, Health and Physical Education classes, and not for our athletic programs. Each of these locker rooms has tiny lockers that are 9” wide and 32” high, and the lockers do not adequately store and secure any type of athletic equipment. The shower and bathroom facilities are sadly out of date and in disrepair – the women’s area should have individual stall showers and we also propose getting rid of the out of date group shower trees in the men’s locker room. In addition, the bathrooms are inadequate – the men’s bathroom only has one stool for the entire area with two sinks which does not effectively meet the needs of our student body. As a result of these conditions, over the years student-athletes have adapted by not dressing or showering on site, they come dressed in their apparel, dress out of the trunk of their cars, or in our public restrooms. It is recommended that we gut the inside of the men’s and women’s physical education locker rooms, and remodel the area to better suit the needs of our students in future years.

NOTE: Both locker rooms have ample square footage that could be better designed to meet the needs of Dance, Physical Education and Athletics. It is recommended that we do the following:

- Install new larger individual lockers with the proper ventilation and secured entry doors.
- Install a white marker board on one wall for small team meetings adjacent to the dressing area.
- Divide the one large room into at least two smaller locker rooms that would be more functional in meeting our needs with visiting athletic teams, as well as our own teams on a daily basis.

- Renovate the locker room in the C-1 building – we need a minimum of 60 individual lockers large enough for football equipment/with doors instead of the open style lockers.
- Redo the showers in the C-1 locker room – many are not working properly, or they have old out of date shower heads.

**What SLO assessment / reflection will this Goal Address?**

This goal will address the student's ability to effectively demonstrate communication skills in response to instruction from coaches regarding skill development, game planning and strategy implementation during practice sessions and game competition.
Goal:  5  Renovation of Classrooms - PEC 11 and PEC 113

Provide a brief description of the Goal

In an effort to preserve and maintain classrooms PEC 11 and PEC 113, we would like to request that the college approve a plan to renovate and update these two rooms to semi-smart classrooms. Our proposal would include replacing the outdated chalk boards with new dry erase boards, the installation of new rubber flooring to encapsulate the current asbestos tile flooring, and the installation of an LCD projector with the appropriate computer wiring and installation. In addition, it is recommended the college move to replace the outdated furnishings with new arm chair desks and the appropriate instructional resources.

Responsible Persons  Steve Aggers

Goal Status  New  Goal Timeline  More than 1 year but less than 3 years

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

In light of the financial constraints facing our college, it is anticipated that the construction of the Allied Health and Wellness Building will not move forward. As a result, in an effort to preserve and maintain our existing facilities, specifically classrooms PEC 11 and PEC 113, we would like to request that the college approve a plan to renovate and update these two rooms to semi-smart classrooms. Our proposal would include replacing the outdated chalk boards with new dry erase boards, the installation of new rubber flooring to encapsulate the current asbestos tile flooring, and the installation of an overhead LCD projector with the appropriate computer wiring, installation and electronic projection screen. In addition, it is recommended the college move to replace the outdated furnishings with new arm chair desks and the appropriate ergonomic resources for faculty.

What SLO assessment / reflection will this Goal Address?

This goal will address our ability to effectively provide the basic resources and services needed to facilitate student learning.
Currently, we have a multi-purpose athletic stadium that serves the competitive needs of our football, soccer and track programs. The stadium is comprised of an artificial turf field and a ten lane all-weather running track. In addition to athletic competition, the stadium is the site for our annual college commencement ceremony. The bond financed the construction a new Grand Stand seating facility for spectator use; however it does not include a public address system. We would like to propose the college consider acquiring a professional quality sound system for the stadium. The system should include but it is not limited to weather resistant speaker and poles, 2 power amplifiers, a CD/DVD/Tape combo deck, a computer/i-pod docking station capabilities, rack mixer, two desk paging microphones, 2 wireless microphones, one power conditioner, secure shelving for the equipment and all necessary cables, connectors and screw racks. It is recommended that we hire an outside firm to complete this project. The outside firm must work collaboratively with college designated personnel to provide the appropriate feedback in regards to the type of equipment and its installation.

Responsible Persons: Steve Aggers

Goal Status: New

Goal Timeline: Less than 1 year
In the sport of track and field there are two separate events that require a participant to jump and after clearing a bar, come down in a padded landing pit. These two events are the pole vault and high jump. The landing pits are composed of extremely thick pieces of foam rubber that are covered with a special breathable material designed to protect the foam rubber from the sun, weather damage and deterioration. With time and constant exposure to the weather elements, the foam rubber begins to deteriorate and the cover begins to wear thin, eventually leading to an unsafe condition for participants. It is recommended that we replace the existing covers of our pole vault and high jump landing pits in order to protect the foam rubber and ensure the safety of the student-athletes participating in these events.

This resource request was not identified in Program Review Part I. The request is merely a need to improve a basic resource to facilitate teaching in learning for one aspect of our Track and Field Program. It is recommended that we replace the existing covers of our pole vault and high jump landing pits in order to protect the foam rubber and ensure the safety of the student-athletes participating in these events.

This goal will further enhance our continued efforts in creating a safe environment that is conducive to student learning and academic success.
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<td>X Goal - Student Learning</td>
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<td>X Goal - Transfer</td>
<td>Goal - Campus Infrastructure</td>
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<td>Goal - Career Technical Education</td>
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</table>
To provide student parents and child development instructional students access to quality childcare services and student training.

**Goal:**

**Goal Number:** 1  
**Goal Priority:** 1  
**Goal Initiation Year:** 2010

**Provide a brief description of the Goal**

To provide quality and consistent childcare services to West's student-parent population and training for instructional students.

**Responsible Persons:** Yvonne Simone  
**Goal Status:** New  
**Goal Timeline:** More than 1 year but less than 3 years

**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Mod.4 .2 Student-parents have a continuous need for childcare support services... One third of graduating preschoolers began in Toddler classroom.  
Mod. 5 .2 Lack of permanent and adequate staffing for the Center.

**What SLO assessment / reflection will this Goal Address?**

Critical Thinking - Student-parents pursue a higher education and or job training. Provide supervised training for Child Development students and those in related human studies.

Self Awareness/Interpersonal/ Diversity - Student-parents and instructional students have a variety of opportunities for learning in the Center.

Civic Responsibilities / Ethics- Opportunities for enhancement of parenting education and skills.

**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

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Our Mission: West fosters a diverse learning community dedicated to student success.
Apple Certified Support Professional Training Program

Provide a brief description of the Goal

The Apple Certified Support Professional Training Program – Helps students develop an understanding of Mac OS X core functionality and an ability to configure key services, perform basic troubleshooting, and support multiple users with essential Mac OS X capabilities. ACSP certification is designed for the help desk professional, technical coordinator or power-user that supports Mac OS X users, manages networks or provides technical support for the Mac in your organization.

Responsible Persons

Anna Chiang & Marcus Butler

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The Apple Authorized Training Center for Education (AATCE) program provides unique benefits to schools that use Apple professional software solutions in their own academic curriculum. Academic institutions incorporate Apple Certified Pro Training into their existing accredited curriculum and administer certification to their enrolled students. This program is flexible in its design, providing Apple Pro Training series textbooks to augment the existing curriculum.

What SLO assessment / reflection will this Goal Address?

Use the current and emerging hardware and software application to enhance businsee and individual productivity.

Administer, manage and maintain computer operating system.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access

Goal - Foundation Skills Program

Goal - Student Learning

Goal - Diversified Modes of Instruction

Goal - Transfer

Goal - Campus Infrastructure

Goal - Career Technical Education

X Goal - Cisco CCNP Networking Academy
The CCNP Networking Academy is an expansion of our existing CCNA Networking Academy. CCNP equips students with the knowledge and skills needed to plan, implement, secure, maintain, and troubleshoot converged enterprise networks. The CCNP curriculum was designed to reflect the job skills and responsibilities that are associated with professional-level job roles such as network engineer, systems engineer, network support engineer, network administrator, network consultant, and system integrator.

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

West is currently losing our 1st year academy students because they cannot continue their training here at West. CCNP training will allow students to pursue better than living wage salaries. CCNA is entry-level, so students cannot always achieve financial independence. It is anticipated the academy enrollment will increase to over 200 students per year.

What SLO assessment / reflection will this Goal Address?

Pursue continuing educational opportunities within the emerging field of computer information technology.

Administer, manage and maintain wide area network system.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access  Goal - Foundation Skills Program
Goal - Student Learning  Goal - Diversified Modes of Instruction
Goal - Transfer  Goal - Campus Infrastructure

X  Goal - Career Technical Education

Goal: 2 Cloud Computing & Virtualization Lab
Cloud computing is a new approach that reduces IT complexity by leveraging the efficient pooling of on-demand, self-managed virtual infrastructure, consumed as a service. Cloud computing is central to a better strategy that lowers cost, save energy. Every large and medium size corporation is moving in this direction. The demand for this expertise will be staggering. This technology represents a paradigm shift in the industry.

**Goal Status**  In Progress  **Goal Timeline**  Off

### MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Implement lab for EMC storage course and VMware server virtualization. Lab upgrade is required to provide an adequate experience for virtual computing. The explosive growth in storage needs and high demand for virtualization as both a cost saving and green technology has created a huge demand for employees skilled in these areas.

**What SLO assessment / reflection will this Goal Address?**

- Use current and emerging hardware/software applications to enhance business and individual productivity.
- Install and Administer Computer network operating systems for business and individual use.

### MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

- **Goal - Access**
- **Goal - Foundation Skills Program**
- **Goal - Student Learning**
- **Goal - Diversified Modes of Instruction**
- **Goal - Transfer**
- **Goal - Campus Infrastructure**
- **Goal - Career Technical Education**

### MODULE 1. BASIC INFORMATION

- **Goal Number** 4
- **Goal Priority** 4
- **Goal Initiation Year** 2011

**Provide a brief description of the Goal**

SAP University Alliances program is a global endeavor that provides college faculty members with the tools and resources necessary to teach students how technology can enable integrated business information system processes and strategic thinking – and gives students the skills to add immediate value to the marketplace.

**Responsible Persons**  Anna Chiang & Marcus Butler

**Goal Status**  New  **Goal Timeline**  More than 1 year but less than 3 years
What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

There is a surge of students holding bachelors or associate degrees in other disciplines who are pursuing either a career change to IT fields or to modernize the skills for the job market.

What SLO assessment / reflection will this Goal Address?

Use the current and emerging hardware and software application to enhance businsee and individual productivity.

Administer, manage and maintain enterprise information system.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

| Goal - Access                  | Goal - Foundation Skills Program |
| Goal - Student Learning        | Goal - Diversified Modes of Instruction |
| Goal - Transfer                | Goal - Campus Infrastructure |

X Goal - Career Technical Education

**Goal:** 5  Student Laboratory Tutors

MODULE 1. BASIC INFORMATION

Goal Number 5  Goal Priority 5  Goal Initiation Year 2011

Provide a brief description of the Goal

All CSIT and CAOT students regularly access computer labs in order to perform class assignments. Due to the technical and ever-changing requirements in these fields, tutors are important support personnel for achieving student success.

Goal Status In Progress  Goal Timeline More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

There is simply not enough support for students who need help, many students, experience great difficulty in negotiating the use of computer language, system and application software. We would like to hire at least one student worker tutoring in CE101 lab, the current lab assistant works on the B shift schedule.

What SLO assessment / reflection will this Goal Address?

Improve classroom performance, increase student retention and student success rate.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN
| Goal - Access                      | Goal - Foundation Skills Program          |
| Goal - Student Learning            | Goal - Diversified Modes of Instruction    |
| Goal - Transfer                   | Goal - Campus Infrastructure               |
| X Goal - Career Technical Education|                                            |

Our Mission: West fosters a diverse learning community dedicated to student success.
Dance Studies, Dance Techniques

Goal: 1 Hire a full time dance instructor

MODULE 1. BASIC INFORMATION

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<td>1</td>
<td>2010</td>
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Provide a brief description of the Goal

Currently there is no full time dance faculty. The program needs the focus and direction of a full time instructor to develop the program.

Responsible Persons: Jane Witucki

Goal Status: New

Goal Timeline: Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

We need to hire a full time Dance instructor to help focus, assess and grow the program. Without a full time Dance instructor to oversee the growth and development of the Dance program the end results will always be spotty.

What SLO assessment / reflection will this Goal Address?

Help complete the program SLO's and assessment plan.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access

Goal - Foundation Skills Program

Goal - Student Learning

Goal - Diversified Modes of Instruction

Goal - Transfer

Goal - Campus Infrastructure

Goal - Career Technical Education

X

Goal: 3 Hire visiting artists for workshops

MODULE 1. BASIC INFORMATION

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<td>3</td>
<td>2010</td>
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Provide a brief description of the Goal

Funds to host workshops with visiting dance artists.
**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Dance faculty would like to host workshops with visiting dance artists.

**What SLO assessment / reflection will this Goal Address?**

The Dance program seeks to cultivate a deeper understanding of dance. Visiting dance artist workshops give the students an opportunity to experience different dance forms and encourages a life-long support of the arts.

**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

- Goal - Access
- Goal - Foundation Skills Program
- Goal - Student Learning
- Goal - Diversified Modes of Instruction
- Goal - Transfer
- Goal - Campus Infrastructure
- Goal - Career Technical Education

**Goal: 2 Install LCD screen & DVD player in WPE A**

**MODULE 1. BASIC INFORMATION**

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<td>2</td>
<td>2010</td>
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**Provide a brief description of the Goal**

Install LCD screen and DVD player in WPE (PECS) Studio A.

**Responsible Persons**

Jane Witucki

**Goal Status**

New

**Goal Timeline**

Less than 1 year
Goal - Access

Goal - Foundation Skills Program

Goal - Student Learning

Goal - Diversified Modes of Instruction

Goal - Transfer

Goal - Campus Infrastructure

X Goal - Career Technical Education
Goal: Assist with grant development related to distance learning

Provide a brief description of the Goal
Curriculum offered via distance learning and online student support services play an increasingly important role with grant development. Opportunities include grants for predominantly Black institutions, Title V online student services and a Gates Foundation proposal related to mobile computing.

Responsible Persons: Eric Ichon

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?
Participation in grant development and the completion of grant objectives will enable us to secure funding to keep up with technological advances and provide the requisite training.

What SLO assessment / reflection will this Goal Address?
Pending further discussion

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access
Goal - Student Learning
Goal - Transfer
X Goal - Career Technical Education

Goal - Foundation Skills Program
X Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure

Goal: Complete online course templates for required courses for two degree programs

MODULE 1. BASIC INFORMATION

Goal Number 5
Goal Priority 5
Goal Initiation Year 2010

Goal Number 4
Goal Priority 4
Goal Initiation Year 2010
Provide a brief description of the Goal

In order to improve the quality of our online courses course templates for all the required course for our Liberal Arts and Business Administration degrees will be created

Responsible Persons: Eric Ichon
Goal Status: In Progress  Goal Timeline: More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

To better enable students to complete their transfer and degree requirements. To assist faculty with online curriculum development and instructional design.

What SLO assessment / reflection will this Goal Address?
Pending further discussion

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access  Goal - Foundation Skills Program
Goal - Student Learning  Goal - Diversified Modes of Instruction
X Goal - Transfer  Goal - Campus Infrastructure
Goal - Career Technical Education

Goal: 3  Create classified positions which support Distance Learning.

MODULE 1. BASIC INFORMATION

Goal Number: 3  Goal Priority: 3  Goal Initiation Year: 2010

Provide a brief description of the Goal

Currently there are no classified positions that directly support Distance Learning Programs. I will work with the District Distance Education Committee and the Personnel Commission to create new classified positions which support online programs.

Responsible Persons: Eric Ichon
Goal Status: In Progress  Goal Timeline: Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

This will help ensure that adequate staffing is available to fulfill the purpose of the Distance Learning Program.

What SLO assessment / reflection will this Goal Address?
Pending further discussion.
MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access
Goal - Student Learning
Goal - Transfer
Goal - Career Technical Education

Goal: 8 Develop & Implement New Web Site

MODULE 1. BASIC INFORMATION

Goal Number 8 Goal Priority 8 Goal Initiation Year 2011

Provide a brief description of the Goal
Develop new Distance Learning website using updated technologies.

Responsible Persons Juan Chacon
Goal Status New Goal Timeline More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?
The issue of students having increasing expectations in regards to the development and availability of new technologies, will be met by this goal. A new website will give students access to up to date course schedules, course login information, registration links, and other online student services.

What SLO assessment / reflection will this Goal Address?
Pending further discussion

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access
Goal - Foundation Skills Program
Goal - Student Learning
X Goal - Diversified Modes of Instruction
Goal - Transfer
Goal - Campus Infrastructure
Goal - Career Technical Education

Goal: 1 Develop international partnerships

MODULE 1. BASIC INFORMATION

Goal Number 1 Goal Priority 1 Goal Initiation Year 2010

Provide a brief description of the Goal
Develop international partnerships in order to promote our online and on-campus programs to international students.
MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Although increased enrollment and online section counts are reported in Part 1 currently there is very little funding for additional growth. Expanding our programs to attract international students will enable the College to continue to grow and provide funding for essential student services, additional sections, etc.

What SLO assessment / reflection will this Goal Address?

Pending further discussion

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

| Goal - Access |  | Goal - Foundation Skills Program |
|-------------| | X | Goal - Diversified Modes of Instruction |
| X | Goal - Student Learning |
| X | Goal - Transfer |
| X | Goal - Career Technical Education |

Goal: 2 Develop university partnerships.

MODULE 1. BASIC INFORMATION

Goal Number 2 Goal Priority 2 Goal Initiation Year 2010

Provide a brief description of the Goal

Develop university partnerships in order to facilitate transfer and to promote our Associate Degree programs to international students.

Responsible Persons Eric Ichon
Goal Status In Progress Goal Timeline More than 1 year but less than 3 years
### Module 1. Basic Information

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<td>7</td>
<td>2011</td>
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</table>

**Provide a brief description of the Goal**

Inventory and reorganize filing cabinets and create an electronic filing database.

**Goal Status**

In Progress

**Goal Timeline**

Less than 1 year

### Module 2. Statement of Need Based on Reflection and Assessment in Part 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

The lack of an organized filing system causes delays and prevents files from getting misplaced or lost. An updated filing system will better enable us to serve students and instructors.

**What SLO assessment / reflection will this Goal Address?**

Not applicable.

### Module 3. Alignment with College Strategic Plan

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**Goal: 9 Increasing Multimedia Content in Online Courses**

**Module 1. Basic Information**

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<td>9</td>
<td>2010</td>
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**Provide a brief description of the Goal**

Use video repositories such as Intelecom, EduStream, Merlot, and YouTube to embed more audio/video into online courses.

**Responsible Persons**

Juan Chacon

**Goal Status**

In Progress

**Goal Timeline**

More than 3 years
What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Completing this goal will give the student learners a more engaging experience, through course-related videos and/or podcasts.

What SLO assessment / reflection will this Goal Address?

Pending further discussion

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**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

| Goal - Access | Goal - Foundation Skills Program |
| Goal - Student Learning | Goal - Diversified Modes of Instruction |
| Goal - Transfer | Goal - Campus Infrastructure |
| Goal - Career Technical Education |

**Goal:** 6  Promote standards of online instructor performance

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**MODULE 1. BASIC INFORMATION**

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<td>2010</td>
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Provide a brief description of the Goal

After a long hiatus the Distance Learning Committee has been reestablished. As the former Chair I can serve as a resource to assist with the development of an Online Instructor Handbook, create opportunities for online pedagogy training and work with Division Chairs on faculty evaluations.

Responsible Persons: Eric Ichon

Goal Status: In Progress  Goal Timeline: More than 1 year but less than 3 years

---

**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Instructors need to be aware of the various training opportunities that are available and this information can be included in the Online Instructor Handbook. Policy recommendations may enable us to meet the need for professional development opportunities related to online pedagogy. Improvement of the evaluation process for online instructors will help ensure the quality and rigor of our courses.

What SLO assessment / reflection will this Goal Address?

Pending further discussion

---

**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**
Goal: 10 WLAC iPhone Application

MODULE 1. BASIC INFORMATION

Goal Number 10  Goal Priority 10  Goal Initiation Year 2010

Provide a brief description of the Goal

Develop/implement an iPhone application for WLAC. The feasibility of developing this application will be determined while concurrently researching a possible vendor solution to meet this goal.

Responsible Persons Juan Chacon

Goal Status In Progress  Goal Timeline More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The issue of students using mobile devices will be met by developing an iPhone application, which would give students up to date information regarding course schedules, registration, campus maps, etc.

What SLO assessment / reflection will this Goal Address?

Pending further discussion

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access  Goal - Foundation Skills Program
Goal - Student Learning  X Goal - Diversified Modes of Instruction
Goal - Transfer  X Goal - Campus Infrastructure
Goal - Career Technical Education
Goal: 2 Add High Tech Center Learning Skills Course

MODULE 1. BASIC INFORMATION

Goal Number 2

Goal Initiation Year 2011

Provide a brief description of the Goal

The DSPS department would like to develop a non credit Learning Skills course for the High Tech Center.

Responsible Persons Shalamon Duke and Adrienne Foster

Goal Status New

Goal Timeline Off

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Currently DSPS does not have a course to teach students with disabilities how to use the various assistive technology that is available. By offering this non credit course, students will be able to better access material and navigate the computer.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access

X Goal - Student Learning

Goal - Transfer

Goal - Career Technical Education

Goal - Foundation Skills Program

X Goal - Diversified Modes of Instruction

Goal - Campus Infrastructure

Goal: 3 Part-time DSPS Counseling

MODULE 1. BASIC INFORMATION

Goal Number 3

Goal Initiation Year 2010

Provide a brief description of the Goal

The DSPS department would like to expand counseling services to students with disabilities to ensure students are taking the correct courses and transfer.
The DSPS department would like to expand counseling services to students with disabilities to ensure students are taking the correct courses and transfer.

Currently DSPS does not have any information to give to students about services. Additionally, all documents will need to be recreated for consistency and department promotion.

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Program Review Part 2: Linking Planning to Budget
Fall 2010

**Economics**

**Goal: 10** Increasing number of students who transfer and major in Economics

**MODULE 1. BASIC INFORMATION**

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<th>Goal Number</th>
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<th>Goal Priority</th>
<th>1</th>
<th>Goal Initiation Year</th>
<th>2010</th>
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</table>

Provide a brief description of the Goal

Very few transfer to 4 year college and major in economics. Our goal is to increase this number to 10 in the first year.

**Responsible Persons** Meric Keskinel

**Goal Status** New

**Goal Timeline** More than 1 year but less than 3 years

**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Econ major requires advanced math skills such as Math 260 and Math 261. Our students have major disadvantages in this field. However, business is the one of most popular major. We can attract more students from business background or at least mention an opportunity to major business/econ as UCLA offers.

Transfer acceptance rate in Econ field among UCs is very competitive, around 5-6%. To increase students' chance, we plan to encourage more students to take Honors courses.

What SLO assessment / reflection will this Goal Address?

Some math skill based exercises and assignments were offered as a part of SLO portfolio project. Here is the link for the result:
http://drlloydthomas.50webs.net/grid_Sp_09/econ_sp_09.htm

**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

- **Goal - Access**
- **Goal - Student Learning**
- **Goal - Transfer**
- **Goal - Career Technical Education**

- **X Goal - Foundation Skills Program**
- **X Goal - Diversified Modes of Instruction**
- **Goal - Campus Infrastructure**

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West Los Angeles College

Our Mission: West fosters a diverse learning community dedicated to student success.
Goal: 1 Increase student compliance

MODULE 1. BASIC INFORMATION

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Provide a brief description of the Goal

EOPS/CARE students are required to meet with an academic counselor three times per semester and submit a one-hour contact. Therefore, it is the program goal to increase the compliance in the program requirements to 85%.

Responsible Persons: EOPS Department Faculty and Staff

Goal Status: In Progress

Goal Timeline: More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The opportunities that this goal addresses is that of providing to students to be successful in completing their classes transfer or complete a certificate in higher rates.

What SLO assessment / reflection will this Goal Address?

None identified at this time.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

| X | Goal - Access | Goal - Foundation Skills Program |
| X | Goal - Student Learning | Goal - Diversified Modes of Instruction |
| X | Goal - Transfer | Goal - Campus Infrastructure |
| X | Goal - Career Technical Education |
Program Review Part 2:
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Financial Aid and Scholarships

Goal: 1 Streamline processing to disburse aid to students within a 30 day turnaround

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Provide a brief description of the Goal

The financial aid office will set the goal for the 2011-2012 award year to process all financial aid recipients within a 30 day turnaround

Responsible Persons: Glenn Schenk

Goal Status: In Progress

Goal Timeline: More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The financial aid office will need to fill all requested vacant positions to meet the goal. The positions are: FA Supervisor, FA Technician, 2 FA Assistants and 1 Program Assistant. The office will need Program 100 funding to support and for accomplishing the goal. The past 2 years the West Los Angeles College Financial Aid Office had the largest increase in Pell Grant percentages in the LACCD. The Pell grant awards within the LACCD for 2007-2008 and 2008-2009 award were 40.44%* and 45.76%** respectively

* first ** second place behind LASW. Data from the California Community Chancellor's Office website

What SLO assessment / reflection will this Goal Address?

The SLO's that financial aid students benefit from are:

- Critical thinking
- Quantitative reasoning
- Technological Awareness

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access

Goal - Foundation Skills Program

X Goal - Student Learning

Goal - Diversified Modes of Instruction

X Goal - Transfer

Goal - Campus Infrastructure

Goal - Career Technical Education
# Program Review Part 2: Linking Planning to Budget

**Fall 2010**

## Health

### Module 1. Basic Information

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**Provide a brief description of the Goal**

Hire full time health instructor

**Responsible Persons**

Jane Witucki

**Goal Status**

New

**Goal Timeline**

More than 1 year but less than 3 years

### Module 2. Statement of Need Based on Reflection and Assessment in Part 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

With increased demand for additional sections in health we will need a second full time instructor to maintain the departments integrity.

**What SLO assessment / reflection will this Goal Address?**

An additional full time faculty member in health will help maintain the high quality educational experience the department is committed to.

### Module 3. Alignment with College Strategic Plan

- **Goal - Access**
- **Goal - Student Learning**
- **Goal - Transfer**
- **Goal - Career Technical Education**
- **Goal - Foundation Skills Program**
- **Goal - Diversified Modes of Instruction**
- **Goal - Campus Infrastructure**

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**West Los Angeles College**

**Our Mission:** West fosters a diverse learning community dedicated to student success.
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International Student Services

**Goal: 3  Professional Development**

**MODULE 1. BASIC INFORMATION**

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<td>20102011</td>
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Provide a brief description of the Goal

Attend NAFSA Conferences, maintain NAFSA membership.

**Responsible Persons**  
Kathleen Greer

**Goal Status**  
New

**Goal Timeline**  
More than 3 years

**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Integral function of office is to provide visa advisement. NAFSA membership secures required information to interpret government rules and regulations and conference attendance hones professional development and creates interface/network with international program educators/staff/personnel. This appends/supports information shared at LACCD international coordinator monthly meetings. Goal is ongoing.

What SLO assessment / reflection will this Goal Address?

SLOs improve when students are properly advised of and relieved of immigration problems/issues.

**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

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X Goal - Career Technical Education

**Goal: 2  Program Development**

**MODULE 1. BASIC INFORMATION**

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Provide a brief description of the Goal

Integrate marketing and recruitment efforts for all International Student Programs (online, online degree, study in U.S., intensive English language).

Responsible Persons  Administration, staff, consultants
Goal Status  In Progress  Goal Timeline  More than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Additional personnel/consulting is required to expand the program, which will create revenue for support services. SLOs directly affected by other department needs: students require academic counselor dedicated to international students.

What SLO assessment / reflection will this Goal Address?

International students benefit from revenue that can support needed services: academic counselor dedicated to international students, social activities and events. These services along with tutoring services are integral to student educational success.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

| X | Goal - Access | Goal - Foundation Skills Program |
| X | Goal - Student Learning | Goal - Diversified Modes of Instruction |
| X | Goal - Transfer | X | Goal - Campus Infrastructure |
| X | Goal - Career Technical Education | | |
Language Arts

**Goal:** 1  **Motivate more students to complete**

### MODULE 1. BASIC INFORMATION

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**Provide a brief description of the Goal**

Language Arts provides students with the skills they need to succeed in other classes and to transfer.

It is crucial that we motivate more students to successfully complete our course sequences.

**Responsible Persons**

Betty Jacobs

**Goal Status**

In Progress

**Goal Timeline**

Off

### MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Increase the number of students who successfully complete.

**What SLO assessment / reflection will this Goal Address?**

All

### MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

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West Los Angeles College

**Our Mission:** West fosters a diverse learning community dedicated to student success.
Program Review Part 2:
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Fall 2010

Learning Resource Center Tutorial Services

Module 1. Basic Information

Goal Number: 2  Goal Priority: 2  Goal Initiation Year: 2010

Provide a brief description of the Goal

This goal is necessary to provide a more comprehensive tutorial program to accommodate the needs of the growing West student population.

Responsible Persons: Timothy Russell and Diane Matsuno

Goal Status: New  Goal Timeline: Less than 1 year

Module 2. Statement of Need Based on Reflection and Assessment in Part 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Module 1: Purpose of Program #1 - To provide a more comprehensive subject tutoring program to support student academic needs.

Module 2: Effectiveness: Enrollment Trends #1 - The increased student demand and improved success rates necessitates increased funding of the tutorial program.

Module 3: Effectiveness: Student and Student Success #1 - With the increase in enrollment the younger population requires academic support to enhance foundational skills as mentioned in the Strategic Plan.

Module 5: Effectiveness: Functions and Services #1c - Increased funding will enhance the overall function and purpose to the WLAC Tutorial Program.

What SLO assessment/reflection will this Goal Address?

A. Critical Thinking - Tutors will foster critical thinking.
B. Communication - Increase communication with various areas of academic support.
D. Self Awareness/interpersonal skills - Tutors will enable students to identify problem areas and discussions will take place to address those needs.

Module 3. Alignment with College Strategic Plan

- Goal - Access
- X Goal - Student Learning
- Goal - Transfer
- X Goal - Career Technical Education
- X Goal - Foundation Skills Program
- X Goal - Diversified Modes of Instruction
- Goal - Campus Infrastructure
Program Review Part 2: Linking Planning to Budget
Fall 2010

Learning Skills

Goal: 1  Update and Upgrade Instructional Technology

MODULE 1. BASIC INFORMATION

Goal Number 1  Goal Priority 1  Goal Initiation Year 2010

Provide a brief description of the Goal

This goal is necessary to keep current with available instructional technology that offers Foundational skills curriculum (mathematics, reading and writing) through web-based, multimedia instruction and course management systems. This goal fulfills Educational Master Plan Objective #2, build an effective Basic Skills Program and Objective #4, support diverse modes of instructional delivery.

Responsible Persons  Timothy Russell, Diane Matsuno, Ted Pointer

Goal Status New  Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Module 5: Effectiveness and Success #2 – will provide comprehensive advances in technology. Bring currency and effective use of instructional technology.
Module 4: Staffing Trends – address inadequacy in instructional staffing
Module 7: Curriculum – increase presence of online and hybrid classes

What SLO assessment / reflection will this Goal Address?

A: Critical Thinking – Reading, Writing
B: Communication – Reading, Writing
C. Quantitative Reasoning - Mathematics
D. Self Awareness – Learning Styles
F. Technical Competence – internet usage, use of computer-assisted instruction

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access  X  Goal - Foundation Skills Program
X  Goal - Student Learning  X  Goal - Diversified Modes of Instruction
Goal - Transfer  Goal - Campus Infrastructure
Goal - Career Technical Education
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Library

Goal: 1 Maintain and Update Library Instructional Resources

MODULE 1. BASIC INFORMATION

Goal Number 1 Goal Priority 1 Goal Initiation Year 2010

Provide a brief description of the Goal
Library resources need to be maintained and updated in order to meet the minimum standards for Libraries and Media Center of Community Colleges as stated in Title 5 CCR § 58724 for staffing and resource levels.

Responsible Persons Judy Chow, Ken Lee, Ken Lin

Goal Status New Goal Timeline More than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?
Module 2: Enrollment trends usage of the Library and its resources continue to increase while staffing has decreased
Module 4: Staffing Trends – address inadequacy in instructional and classified staffing
Module 5 and 6: Effectiveness -- survey results and self-evaluation indicated a need to enhance the resources and services available to the students and faculty in the Library, hours of operation
Module 7: Curriculum – increase presence of online and print resources to support campus wide curriculum needs

What SLO assessment / reflection will this Goal Address?
A: Critical Thinking – Evaluate information for reliability and relevance
B: Communication – Gather evidence to persuade, inform or convey ideas
D: Self Awareness – Learning Styles, increased services and resources with enhance our ability to address a wider range of learning styles.
F: Technical Competence – training students and faculty in the use of online periodical and research databases

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access
X Goal - Student Learning
Goal - Transfer
Goal - Career Technical Education

X Goal - Foundation Skills Program
X Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure

West Los Angeles College
Our Mission: West fosters a diverse learning community dedicated to student success.
Math

Goal: 1  Student Retention

MODULE 1. BASIC INFORMATION

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Provide a brief description of the Goal

Our goal is to increase the retention of all students.

Responsible Persons: All math department regular and adjunct staff

Goal Status: In Progress

Goal Timeline: More than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Module 3 (2) - Our retention rates have increased 5% over the last 4 years. We would now like to continue to increase the retention rates.

What SLO assessment / reflection will this Goal Address?

D- Self Awareness/Interpersonal: Apply self-assessment and reflection strategies to interpersonal, work, community, career, and educational pathways.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access

X Goal - Foundation Skills Program

Goal - Student Learning

Goal - Diversified Modes of Instruction

X Goal - Transfer

Goal - Campus Infrastructure

Goal - Career Technical Education

Goal: 2  Student Success

MODULE 1. BASIC INFORMATION

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Provide a brief description of the Goal

Strive to increase student success in math classes
**Responsible Persons**  
all math instructors

**Goal Status**  
In Progress  

**Goal Timeline**  
More than 3 years

---

### MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Students have a difficult time passing through the math sequence 115 and 125. We would like to increase student success in math 115 so that they will be better prepared to pass 125. Also increase student success in 125 so that they will be able to pass the next 200 level math class.

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**What SLO assessment / reflection will this Goal Address?**

Critical Thinking and Quantitative Reasoning

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### MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

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<td>X Goal - Career Technical Education</td>
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**Goal:** 3  
**support for students**

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### MODULE 1. BASIC INFORMATION

**Goal Number**  3  
**Goal Priority**  1  
**Goal Initiation Year**  2010

**Provide a brief description of the Goal**

Our students need a lot of assistance beyond the classroom. Our goal is to be able to support them when they are not in class. We would like to have a tutor center to support our students when not in class.

**Responsible Persons**  
math dept chair and administration and FPIP committee

**Goal Status**  
New  

**Goal Timeline**  
More than 1 year but less than 3 years

---

### MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

Module 4/1 & 2  
Staffing trends - having a math lab staffed 8 am to 9 pm is directly related to module 4

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**What SLO assessment / reflection will this Goal Address?**

Critical Thinking and Quantitative Reasoning

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**West Los Angeles College**  
**Our Mission:** West fosters a diverse learning community dedicated to student success.
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Our Mission: West fosters a diverse learning community dedicated to student success.
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Matriculation Services

MODULE 1. BASIC INFORMATION

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Provide a brief description of the Goal

To design, develop and implement a web-based, interactive, Online "New Student Life Connections" page that will enhance student awareness of student support services for online and on-campus students, academic programs and services, personal development opportunities, career and job information, links to success (help-line), referrals for "health and safety", links to Student Educational Planning and Practice.

Responsible Persons: Patricia Banday

Goal Status: New

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

The problem of connecting with students, students gaining access to important information, bridging academic and student services "support" is difficult. This Goal of the New Student Life page is to enhance Student access for Online students and On-campus students to access information that is necessary to their success as a student. The design of this page will demonstrate the "blending of the academic and student support programs and services" with the student, and can serve as providing valuable resources to the holistic development and imminent transformation of the student.

What SLO assessment / reflection will this Goal Address?

The "New Student Life Connections" page will be expressive of diversity. It will engage the student in critical thinking and elicit communication. It will provide opportunities for the student to be exposed to quantitative reasoning and technical competence through program planning with counting units, grade points and more. Self-awareness will happen when the student begins to look at his/her educational path or journey. Realization of his/her "civic" responsibility, as a result of being gifted with the opportunity to learn as part of the "New Student Connections - Why we are here" page will move the student swiftly toward a deeper meaning and appreciation for the educational experience and a stronger student ethic and identity.

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Program Review Part 2: Linking Planning to Budget
Fall 2010

Outreach & High School Relations

Goal: 2 WEST's JUMPSTART Program

MODULE 1. BASIC INFORMATION

| Goal Number | 2 | Goal Priority | 2 | Goal Initiation Year | 2007 |

Provide a brief description of the Goal

The purpose of WEST's Jumpstart Program is to increase the preparedness and number of students participating in WEST's concurrent enrollment program; particularly those courses offered at off-site locations. The goal of the Jumpstart program is to increase WEST's visibility in the community by designating local high schools as WEST "satellites"; increasing WEST's prominence among high school students, early recruitment of students via concurrent enrollment, and strengthening collaboration between WEST and its high school partners.

Responsible Persons: Angel Viramontes

Goal Status: In Progress

Goal Timeline: More than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Jumpstart's scope and implementation is hindered by insufficient staffing to attend to the promotional, enrollment, and maintenance needs to successfully run the program. Jumpstart's size and reach has purposefully reduced over the course of several semesters, in part, to adjust to the reduction of available personnel.

Without JUMPSTART, WEST forfeits an effective component of our recruitment ability. The concurrent enrollment population is doubled compared with pre-Jumpstart years. The new student population has also increased steadily following the implementation of Jumpstart.

What SLO assessment / reflection will this Goal Address?

JUMPSTART provides WEST personnel an opportunity to make early contact with students interested in community college enrollment; both during and after high school. WEST personnel take great care to facilitate application/enrollment and to prepare new students for the rigors of collegiate academics.

The Jumpstart program permits us to meet 3 programmatic SLO's; namely (1) Mastery of College Processes & Procedures, (2) Utilization of Academic & Student Support Services, and (3) Strengthen transfer preparedness.
 MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

X Goal - Access
X Goal - Student Learning
X Goal - Transfer

Goal - Foundation Skills Program
Goal - Diversified Modes of Instruction
Goal - Career Technical Education

Goal: 1  WEST's Outreach/Recruitment Program

MODULE 1. BASIC INFORMATION

Goal Number 1  Goal Priority 1  Goal Initiation Year 2010

Provide a brief description of the Goal

The purpose of WEST's Outreach/Recruitment Program is to increase the number of prospective students that will attend WEST following high school graduation. The goal of the Outreach/Recruitment program is to ensure a robust student body comprised of recent high school graduates across WEST's vast service area; which includes Beverly Hills, Crenshaw, Culver City, Dorsey, Hamilton, LA Center for Enriched Studies, Los Angeles, Palisades, University, Venice, Westchester, and several charter school organizations.

Outreach/Recruitment assumes principal responsibility for the recruitment and preparedness of students making the "high school to college" transition.

Responsible Persons  Angel Viramontes
Goal Status  In Progress  Goal Timeline  More than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Outreach's ability to fully serve our feeder schools is hindered as a result of insufficient on unsecured funding for outreach personnel.

Funding of Outreach/Recruitment representatives permit us to utilize emerging professionals as outreach representatives for WEST. In collaboration with counselors at WEST's service high schools, the representatives conduct various initiatives to engage and prepare high school students to attend WEST for career preparation or university transfer.

At this time, part-time outreach/recruitment representatives are tentatively funded by specially funded programs and without a commitment for long-term funding.

Without Outreach/Recruitment representatives, WEST will undoubtedly lose prospective students to neighboring community colleges, sever developing partnerships with high schools, and ill-equip new applicants to complete necessary enrollment markers in a timely manner.
**What SLO assessment / reflection will this Goal Address?**

Funding outreach/recruitment representatives to serve WEST's feeder schools will enable WEST to make contact with a greater number of graduating, high school students and better prepare those students to successfully transition to WEST as college students. The representatives will work with students to have them "master college processes/procedures, make use of academic/student services, and strengthen their transfer preparedness"; Outreach's three program SLO's.

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**MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN**

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**Goal:** 3  
**WEST's University Prep Academy (UPA)**

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**MODULE 1. BASIC INFORMATION**

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<th>Goal Number</th>
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<td>Goal Priority</td>
<td>3</td>
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<tr>
<td>Goal Initiation Year</td>
<td>2010</td>
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**Provide a brief description of the Goal**

The University Prep Academy will develop a concurrent enrollment cohort at WEST with the purpose of attracting mid-high achieving high school students for early transfer preparation at WEST. The UPA, in consultation with Student Services & Academic Affairs agencies, will develop a 1-2 year early transfer academy scheduled at WEST after regular high school hours.

The goal is the development of a strong recruitment tool to attract UC:CSU qualified applicants to attend WEST after high school. The recruitment of higher achieving students and the early preparation of other students will set the conditions to increase WEST's prominence as a 1st choice transfer institution and bolster WEST's transfer, graduation, retention, and other success statistics.

**Responsible Persons**  
Angel Viramontes

**Goal Status**  
New

**Goal Timeline**  
More than 1 year but less than 3 years

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**MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1**

**What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?**

As WEST continues to reduce the number of course offerings on our campus, Jumpstart has also reduced in size to align with the goals of the campus. As a result, a few of WEST's partner high schools no longer have Jumpstart on their campus and all others have experienced a reduction in course offerings. Jumpstart's reduction, along with an increased demand for concurrent enrollment among high school students, has created the opportunity for Jumpstart to "evolve" from a pure off-site program to a full-fledged transfer academy at WEST.
What SLO assessment / reflection will this Goal Address?
The proposal aligns with Outreach’s three core competencies; specifically:
1) Mastery of College Processes & Procedures
2) Utilization of Academic & Student Support Services
3) Strengthen Transfer Preparedness...

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<tr>
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Physical Education

Program Review Part 2:
Linking Planning to Budget
Fall 2010

Goal: 1  Hire a full time PE instructor

MODULE 1. BASIC INFORMATION

Goal Number 1  Goal Priority 1  Goal Initiation Year 2010

Provide a brief description of the Goal
Hire a full time PE instructor

Responsible Persons  Jane Witucki
Goal Status  New  Goal Timeline More than 1 year but less than 3 years

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?
With increased demand in PE we will need another full time instructor to maintain the departments integrity.

What SLO assessment / reflection will this Goal Address?
An additional full time faculty member in PE will help maintain the high quality educational experience the department is committed to.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access  Goal - Foundation Skills Program
X  Goal - Student Learning  Goal - Diversified Modes of Instruction
Goal - Transfer  Goal - Campus Infrastructure
Goal - Career Technical Education

Goal: 2  Replace broken and damaged weight equipment

MODULE 1. BASIC INFORMATION

Goal Number 2  Goal Priority 2  Goal Initiation Year 2010

Provide a brief description of the Goal
Repair or replace broken equipment in the Fitness Center and Weight Room.
MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

Regular use of the fitness and weight equipment causes wear and tear. Equipment needs to be repaired or replaced for courses to be effective.

What SLO assessment / reflection will this Goal Address?

Properly functioning equipment will help maintain the high quality educational experience the department is committed to.

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

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Program Review Part 2: Linking Planning to Budget
Fall 2010

MODULE 1. BASIC INFORMATION

Goal Number 1  Goal Priority 1

Provide a brief description of the Goal

The Division's Earth Science Programs (Geology, Earth Science, Environmental Science, Oceanography, and Geography) have been expanded by hiring a full-time Earth Science instructor and through the introduction of new courses and the procurement of new laboratory materials -- laboratory and field equipment, minerals, rocks, fossils, and maps. Through the Bond funds Numerous, the preparatory rooms and stockrooms have compiled a heavy dose of equipment devices for laboratory courses as well as for in-class demonstrations. There is also the need to manage and setup West's Seismic recording Station.

Responsible Persons Abraha Bahta and Beraki Woldehaimanot

Goal Status New  Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

1. Cataloging and maintaining laboratory and field materials, and organizing them so that they can be utilized efficiently by faculty and students.
2. Ensuring the flawless operation of laboratory and electronic devices by testing them before the start of laboratory sessions.
3. Preparing work order for the purchase of parts and for consumable/perishable materials needed for laboratory work.
4. Assisting instructors in preparing lab materials (instruments, tools, chemicals) and samples (minerals, rocks, fossils, sediments, and the like) required for work by students during lab sessions.
5. Performing curatorial task for the laboratory and field equipment for the faculty and students and facilitating access to archived materials.
6. Developing and maintaining mineral, rock, and fossil exhibits (mini museum) in the corridors outside of the Earth Science laboratories for students' viewing.
What SLO assessment / reflection will this Goal Address?

Institutional SLOs would be: 1. Critical thinking, 2, Quantitative Reasoning, and 3. Technical competence. These shall elicit communication skills that the students would be able to explain and interrelate the subject areas -- geography, geology, earth science, environmental science, and oceanography -- within the Earth Science disciplines. A continuous assessment of all topics from the subject areas by way of hands-on laboratory engagements, in-class work and special assignments, that may include field trips, will instil analytical skills based on an ability to draw fact based conclusions.

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Transfer Center

Goal: 1 Transfer Center Website

MODULE 1. BASIC INFORMATION

Goal Number 1 Goal Priority 1 Goal Initiation Year 2010

Provide a brief description of the Goal

Would like to implement a TRANSFER CENTER web site with links to university transfer info, dates, deadlines and scholarship info. (Virtual Transfer Center)

Goal Status New Goal Timeline Less than 1 year

MODULE 2. STATEMENT OF NEED BASED ON REFLECTION AND ASSESSMENT IN PART 1

What issues, problems or opportunities identified in your Program Review Part 1 will this Goal address?

This goal will address the need to disseminate information in a timely manner to all students. It will give us the opportunity to go green as we make transfer resources available online. We are addressing the growing needs of the non-traditional student, as well as the technological advances demanded by community.

What SLO assessment / reflection will this Goal Address?

N/A

MODULE 3. ALIGNMENT WITH COLLEGE STRATEGIC PLAN

Goal - Access
Goal - Student Learning
X Goal - Transfer
Goal - Career Technical Education

Goal - Foundation Skills Program
Goal - Diversified Modes of Instruction
Goal - Campus Infrastructure

Our Mission: West fosters a diverse learning community dedicated to student success.