Program Review Committee Meeting
Minutes
Wednesday, January 20, 2010
1:00 p.m., PCR

Present: Mary-Jo Apigo, Linda Clowers, Judith Ann Friedman, Fran Leonard, Betsy Regalado, Lloyd Thomas, Rebecca Tillberg

Absent: Aimee Preziosi, Marlene Shepherd

1. Welcome: The meeting was called to order at 1:05 p.m.

2. Approval of Minutes: The minutes of December 16, 2009 were approved with a correction.

3. Linking Planning to Budget: This is an item on tomorrow's Joint Administrative/Divisional Council Retreat. Rebecca met with Dr. Rocha to refine the map of the planning/assessment/continuous improvement cycle for the retreat. The emphasis is on mission-based, core priorities for all programs and services.

4. Program Review Task Force: Rebecca informed the committee that the electronic program review being developed with the District programmer is moving forward with Phase I to be available to the colleges at the end of March. Phase 2 is slated to be ready at the beginning of the fall semester 2010 and Phase 3 will include SLOs, which needs to be designed.

   Action: The committee endorses Rebecca Tillberg as the campus administrator for the program review instrument, and Mary-Jo Apigo and Celena Alcala as back-up administrators.

   Action: The committee then spent the rest of the meeting time reviewing the library of program review questions, comparing to the current instrument's questions, and choosing which to include in West's version.

The meeting was adjourned at 3:00 p.m.
Status of Program Reviews for Program Review Committee Meeting
January 20, 2010

Program Reviews to be Validated by Dean/Administrator

- **Linda Clowers**
  - AC/ET
  - Corrections
  - FireTek
  - Sociology
    - To be validated: Political Science

- **Judith-Ann Friedman**
  - Physical Education
  - Math
  - Multimedia
  - Jewish Studies

- **Lawrence Jarmon**
  - DSPS

- **Bob Sprague – to be validated**
  - Academic Affairs (under Admin Services unit)
  - Distance Learning (under Academic Disciplines unit)
  - Westside Extension (under Academic Disciplines unit)
  - Westside Extension (under Student Services unit)