MINUTES  
February 16, 2011  
PCR  
1 p.m.

Attending: Mary-Jo Apigo, Judith-Ann Friedman, Fran Leonard, Betsy Regalado, Marlene Shepherd

I.  Minutes of January 19, 2011. The minutes of Jan. 19, 2011 were approved as submitted.

All validations from Student Services, Administrative Services, and Academic Divisions were reviewed. Counseling, Transfer Center, and Outreach need to elaborate further on effectiveness for student success. Judith-Ann Friedman shared some of her validations for her academic divisions with the committee. The Science departments need to learn how to do their budgets and training will be given in the future to the department chairs. Future trainings will include more information about the validation process to provide instructions for chairs to update their Program Review based on validation comments and to provide instructions for deans to update validation comments based on revised Program Reviews.

III. SLO Report – to the Senate. There was discussion of who will report to the Senate on this. The committee agreed that the terminology in the SLOs needs to be defined. There was discussion of what a learning community is and of the new SLO Coordinator, the Curriculum Committee Chair, and the fact that the college does not have an Articulation Officer currently.

IV. Spring 2011 Update – Part 2: Linking Planning to Budget. The committee discussed and agreed that in Part 2: Linking Planning to Budget under Section 3 - Planning Resource Request, that the following question needs to be added in Module 7 when requesting additional faculty: “If requesting new faculty, did you submit an FPIP request?” This will be added to the form. Discussion followed regarding the proposed funding sources for the request that were indicated under Module 7. The committee will ask Rebecca about this at the next meeting. For spring 2011 program review, the validations will be placed below each module and the form will be on one page.

The meeting was adjourned at 2:40 p.m.