Description of Unit Goals, Measureable Outcomes, and Reason

### Academic Affairs Division

**Allied Health**

#### Affirm institutional commitment to student learning

**Description of the Goal**
Evaluate the effectiveness of all college courses and programs using assessment of student learning outcomes. Guide all students to the appropriate associate degree.

**Measurable Outcome**
Asses completion of all SLO assessments through a spreadsheet to determine which courses are being completed.

**What issues, problems, or opportunities**
The allied health division and dental hygiene program intend to grow the allied health division by offering new programs and continuing education. More F/T faculty will be required to support student success and SLO process.

**What SLO assessment / reflection will this goal address?**
This goal will continue to provide students with technical competence skills for employment opportunities.

#### Build on West's success in Career Technical Education (CTE) to improve the whole college

**Description of the Goal**
Strengthen and develop new vocational education programs offerings in growth areas the college is well equipped to serve.

**Measurable Outcome**
The medical assisting grant funded program accepted 33 students into 1 year program. 30 students have achieved a certificate in Medical assisting administration and 30 are in line to achieve a certificate in clinical medical assisting. The dental hygiene students continue to achieve 97% success rates in degree completion and 100% achievement in national and state board exam results.

**What issues, problems, or opportunities**
According to LOWDL, CTE programs are being cut to deep. Programs in the allied health division are being developed through grant money but are not sustainable after the grant ends. The faculty and staff work very hard to provide quality programs for the students in order to prepare them for employment. Sustaining the programs will provide students with employment opportunities and possibly transferability.

**What SLO assessment / reflection will this goal address?**
This goal is reflected for all allied health students. All allied health students will be required to demonstrate critical thinking skills, technical competence, communication skill and ethics during their training. The number of degree completion rates and employment rates will reflect the accomplishment of this goal.

**Ensure high levels of educational quality within West"s diversified modes of instructional delivery.**

*Description of the Goal*

Support highest quality online and hybrid courses, identify best practices for implementation by programs in evening, weekend and off-campus. Provide the most effective technologies in and out of the classroom to support student learning.

*Measurable Outcome*

Determine how many allied health faculty are etudes trained, create online courses on Etudes and quantify the pass rate of successful completion.

*What issues, problems, or opportunities*

Provide more allied health online courses.

*What SLO assessment / reflection will this goal address?*

This goal addresses Technical competence.

**Anthropology**

**Accounting for Anthropology Majors**

*Description of the Goal*

Develop a measure that will accurately account for students who major in anthropology and earn the AA degree, major in anthropology and transfer to a four year program as anthropology majors with and without being awarded the AA degree.

*Measurable Outcome*

(blank)

*What issues, problems, or opportunities*

(blank)

*What SLO assessment / reflection will this goal address?*

(blank)

**Increase course success rates**

*Description of the Goal*

(blank)

*Measurable Outcome*

(blank)

*What issues, problems, or opportunities*

(blank)

*What SLO assessment / reflection will this goal address?*

(blank)
# Program Review 2012
## Planning: Unit Goals

### Biological Sciences

#### COMPREHENSIVE EXPANSION OF THE MAJORS BIOLOGY PROGRAM

**Description of the Goal**

The BIOLOGY PROGRAM currently offers BIOLOGY 6 (CELL BIOLOGY) only in the Fall semester and BIOLOGY 7 (Evolutionary/Phylogenetic Biology) only in the Spring semester. We need to offer more sections to meet the needs of our students requiring the majors biology courses, which include pre-med, pre-dental, pre-pharmacy, as well as biology majors. In addition, more of the 'allied health' majors, including Nursing and Dental Hygiene are now required to take the majors Biology (including the USC Dental Hygiene Program)

**Measurable Outcome**

Besides benefiting the students of the life science majors, it will allow students who take chemistry 101 or 102, which are offered every semester, to take Biology 6 or 7 either Fall or Spring.

**What issues, problems, or opportunities**

At least we should be offering 1 section of Biology 6 and Biology 7 every semester; Currently, Santa Minica College offers 4 sections of Biology 21, and 2 sections of Biology 22 (the equivalent of these majors courses at West ) every semester.

**What SLO assessment / reflection will this goal address?**

(blank)

### SOLIDIFY STUDENTS' SUCCESSES IN BIOLOGICAL SCIENCES

**Description of the Goal**

The lead instructor for our Majors Biology (6 and 7), Tom Haley, for 30 years is retiring in December. We desperately need to find a suitable full-time instructor to lead these essential courses in the Biology curriculum.

**Measurable Outcome**

Continuous success of biological students and including the success of the allies health majors, including nursing and dental hygiene majors, which are now requiring their students take majors Bio.

**What issues, problems, or opportunities**

The Majors Biology courses Bio 6 and 7 are courses that should only be taught by full-time instructors; thus the use of hourly instructors is not an action.

**What SLO assessment / reflection will this goal address?**

All SLO's (Institutional, Program and Course) are addressed.

---

### Child Dev/ F&CS

#### Provide access to transfer for Child Development Students

**Description of the Goal**

Our goal is to provide an articulation agreement and or B.A. program in Child Development for our students that have either completed or are within a year of completion of their A.A. degree in Child Development and their certificate of Achievement in Child Development with either the CSU system and or a Private College Institution.

**Measurable Outcome**
When we are able to institute the program here for our students by Fall of 2013 we will be 100% successful.

What issues, problems, or opportunities
The issue of students not having a map to guide them through the process of obtaining their A.A. degree in a timely manner and then having the accessibility of a program that will meet their needs on so many levels.

What SLO assessment / reflection will this goal address?
D. Self-awareness/interpersonal Skills: Apply self-assessment and reflection strategies to interpersonal, work, community, career, and educational pathways.

<table>
<thead>
<tr>
<th>Computer Science</th>
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</thead>
<tbody>
<tr>
<td><strong>Apple Curriculum</strong></td>
</tr>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Establish Apple Curriculum by offering courses of Apple application development and Apple care administrator.</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
<tr>
<td>Increase course success rate and number of students passing Apple certification exam.</td>
</tr>
<tr>
<td><strong>What issues, problems, or opportunities</strong></td>
</tr>
<tr>
<td>It's one of the most important emerging technologies. The CS division must keep current with industry trends.</td>
</tr>
<tr>
<td><strong>What SLO assessment / reflection will this goal address?</strong></td>
</tr>
<tr>
<td>This is a new program, we have not done program or course assessment yet.</td>
</tr>
</tbody>
</table>

**Increase student success at course and program level**

| **Description of the Goal** |
| Increase student success at course and program level of the following degree & certificate programs: Computer Science, Network & Security, Web design & development, and Database Administration. |
| **Measurable Outcome** |
| Increased course success rate and increased number of students completing degree and certificates in Computer Ccience, Network Security, Web & Database Administration. |
| **What issues, problems, or opportunities** |
| The course success rate is not satisfactory. |
| **What SLO assessment / reflection will this goal address?** |
| Certification assessment and capstone final projects. |

**Increase the number of degree/certificate awardees**

| **Description of the Goal** |
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Increase the number of degree/certificate awardees in the following areas:
Computer Science
Computer Network and Security Management
Web Support and Database Administration

Measurable Outcome
Increase the number of degree/certificate awardees in the following areas:
Computer Science
Computer Network and Security Management
Web Support and Database Administration

What issues, problems, or opportunities
West is increasing the emphasis on program completion, especially associated with the Achieving the Dream effort. Aligned emphasis, Computer Science needs to increase the number of students who complete degrees and certificates.

What SLO assessment / reflection will this goal address?
West is increasing the emphasis on program completion, especially associated with the Achieving the Dream effort. Aligned emphasis, Computer Science needs to increase the number of students who complete degrees and certificates.

Mobile Application Development Certificate
Description of the Goal
Implement courses and certificate for Mobile application development.

Measurable Outcome
Increased number of students completing the certificate.

What issues, problems, or opportunities
It’s the most important emerging technology. The CS division must keep current with industry standards. We have inadequate equipment to support this program.

What SLO assessment / reflection will this goal address?
This goal will address the following SLO assessment:
utilize the use in XCode for mobile programming.

Virtualization
Description of the Goal
Incorporate virtualization into CISCO, Microsoft, Network Security and Web Database programs.

Measurable Outcome
1) Increased IT certified students
2) Increased course success rate in Network Security and Database programs.
3) Incorporate virtualization in all computer labs and classrooms.

What issues, problems, or opportunities
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It's the most important emerging technology. The CS division must keep current with industry standards.

Our equipment is not adequate to support the vocational programs.

**What SLO assessment / reflection will this goal address?**

This goal will address SLO assessment including deployment, management, and migration of Virtual Machines and web database.

---

### Counseling

**Create a Personal Development course for Veterans**

**Description of the Goal**

Create a Personal Development courses for Veterans "Boots to Backpacks" to assist the returning Veterans/Service members make an easy transition into Civilian life.

**Measurable Outcome**

Student retention

**What issues, problems, or opportunities**

This goal will assist with the influx of emerging Veterans/Service members returning home.

**What SLO assessment / reflection will this goal address?**

Communication
Self-awareness

---

**Group SEP Counseling workshops**

**Description of the Goal**

Due to the increase in FTES and insufficient counseling staff- group SEP workshops will continue to be provided and expanded by specific populations and student goals.

**Measurable Outcome**

Retention
Transferability

**What issues, problems, or opportunities**

In an attempt to improve and increase the number of students who complete SEP. Group SEP workshops will allow the division to assist more students and help them to reach their academic and career goals.

**What SLO assessment / reflection will this goal address?**

Critical Thinking
Communication
Self-Awareness
Technical Competence
Cultural Diversity
<table>
<thead>
<tr>
<th><strong>Increase the number of transfer students</strong></th>
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<tbody>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Increase the number of transfer students.</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
<tr>
<td>TMC plan in dance and physical education will be available for students.</td>
</tr>
<tr>
<td><strong>What issues, problems, or opportunities</strong></td>
</tr>
<tr>
<td>Increase student success.</td>
</tr>
<tr>
<td><strong>What SLO assessment / reflection will this goal address?</strong></td>
</tr>
<tr>
<td>Increase student success.</td>
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</tbody>
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<table>
<thead>
<tr>
<th><strong>Purchase aqua matting for PECS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Purchase aqua matting for the floor from the women's locker room to the pool.</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
<tr>
<td>Aqua matting will be n place in the hallway pf PECS</td>
</tr>
<tr>
<td><strong>What issues, problems, or opportunities</strong></td>
</tr>
<tr>
<td>Floor matting will prevent students from slipping on wet linoleum when returning to the locker room after Aqua classes.</td>
</tr>
<tr>
<td><strong>What SLO assessment / reflection will this goal address?</strong></td>
</tr>
<tr>
<td>Students have a safe learning environment.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Purchase lighting equipment for dance concerts</strong></th>
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<tbody>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Purchase lighting equipment for dance concerts</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
<tr>
<td>Lighting equipment will be purchased</td>
</tr>
<tr>
<td><strong>What issues, problems, or opportunities</strong></td>
</tr>
<tr>
<td>Student dance concerts need lighting to showcase the students' ability.</td>
</tr>
<tr>
<td><strong>What SLO assessment / reflection will this goal address?</strong></td>
</tr>
<tr>
<td>Student demonstration of dance movements.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th><strong>Repair and maintain equipment in the Fitness Center and Weight Room</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Repair and maintain equipment in the Fitness Center and Weight Room</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
<tr>
<td>Equipment will be repaired and maintained.</td>
</tr>
<tr>
<td><strong>What issues, problems, or opportunities</strong></td>
</tr>
<tr>
<td>Equipment that is not functioning correctly cannot be used in a classroom situation. Safety concerns may limit the student's ability to learn how to correctly use equipment.</td>
</tr>
<tr>
<td><strong>What SLO assessment / reflection will this goal address?</strong></td>
</tr>
</tbody>
</table>
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Students are required to demonstrate exercises as part of their assessment. Equipment must be in good working order to do so.

<table>
<thead>
<tr>
<th>Distance Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Engage in professional development activities in order to maintain leadership role in DE</strong></td>
</tr>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Expand the Quality Matters initiative to improve West's online and hybrid courses</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
<tr>
<td>Develop 3 additional Quality Matters workshops in 2013 for faculty who are currently teaching online, those who wish to start and those you are willing to participate in the online course peer review process.</td>
</tr>
</tbody>
</table>

| **What issues, problems, or opportunities** |
| (blank) |

| **What SLO assessment / reflection will this goal address?** |
| (blank) |

| **Engage in professional development, shared governance and outreach activities** |
| **Description of the Goal** |
| Distance Learning staff are involved in Shared Governance by being members of the Workforce Environment Committee and The Technology Committee.  
Staff should attend at least 2-3 conferences and at least 10 online webinars a year on the latest and newest online technology for instructors. |
| **Measurable Outcome** |
| (blank) |

| **What issues, problems, or opportunities** |
| The attendance to conferences and webinars will enhance staff's ability to support instructors and students with their online class. |

| **What SLO assessment / reflection will this goal address?** |
| (blank) |

| **Enhance instructional technology including multimedia development** |
| **Description of the Goal** |
| Provide instructors with access to the staff and resources needed to increase multimedia in West's online/hybrid and web-enhanced classes |
| **Measurable Outcome** |
| Improve the accessibility of online classes through wider use of alt tags and video captioning. |

| **What issues, problems, or opportunities** |
| (blank) |

| **What SLO assessment / reflection will this goal address?** |
| (blank) |

| **Expansion of West's International Student Program** |
### Description of the Goal

Work with other Departments and external institutions on marketing, partnership and program development to improve and expand our International Student Program.

### Measurable Outcome

Increase the number of online units taken by International students.

### What issues, problems, or opportunities

(blank)

### What SLO assessment / reflection will this goal address?

(blank)

### Improve West’s student transfer rates and increase international student enrollment

#### Description of the Goal

Develop university partnerships to increase student transfer rates and to encourage prospective international students to enroll at West.

#### Measurable Outcome

Develop at least two university partnerships each year for the next three years.

### What issues, problems, or opportunities

(blank)

### What SLO assessment / reflection will this goal address?

(blank)

### Earth Sciences

#### Improve Student learning Outcomes for the Earth Sciences

#### Description of the Goal

The Division's Earth Science Programs (Geology, Earth Science, Environmental Science, Oceanography, and Geography) have been expanded by hiring a full-time Earth Science instructor and through the introduction of new courses and the procurement of new laboratory materials -- laboratory and field equipment, minerals, rocks, fossils and maps. Through the Bond funds Numerous, the preparatoryrooms and stockrooms have compiled a heavy dose of equipment devices for laboratory courses as well as for in-class demonstrations. There is also the need to manage and setup West’s Seismic recording Station.

#### Measurable Outcome

The students in these programs would be best served as the faculty focus to upholding the standard established by the course outline of record; interact with students with greater frequency; work on curriculum development, writing grants.

### What issues, problems, or opportunities
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1. Facilitate the Cataloging and maintenance of laboratory and field materials, so that they can be utilized efficiently by faculty and students.
2. Ensuring the flawless operation of laboratory and electronic devices by testing them before the start of laboratory sessions.
3. Preparing work order for the purchase of parts and for consumable/perishable materials needed for laboratory work.
4. Assisting instructors in preparing lab materials (instruments, tools, chemicals) and samples (minerals, rocks, fossils, sediments and the like) required for work by students during lab sessions.
5. Performing curatorial task for the laboratory and field equipment for the faculty and students and facilitating access to archived materials.
6. Developing and maintaining mineral, rock, and fossil exhibits (mini museum) in the corridors outside of the Earth Science laboratories for students' viewing.

What SLO assessment / reflection will this goal address?

Institutional SLOs would be: 1. Critical thinking, 2. Quantitative Reasoning, and 3. Technical competence. These shall elicit communication skills that the students would be able to explain and interrelate the subject areas -- geography, geology, earth science, environmental science, and oceanography -- within the Earth Science disciplines. A continuous assessment of all topics from the subject areas by way of hands-on laboratory engagements, in-class work and special assignments, that may include field trips, will instill analytical skills based on an ability to draw fact based conclusions.

Create a new course: International Political Economy

Description of the Goal

Create a CSU, UC transferable course which will be interdisciplinary introduction to the fields of Global Studies and International Political Economy

Measurable Outcome

MAKE THIS COURSE AVAILABLE FOR SPRING 2014 SCHEDULE

What issues, problems, or opportunities

Economics department is offering 3 different courses: Econ 1, 2, and 11. Creating a UC, CSU transferable course will attract more students to the Econ Major. Also, the course will create stronger foundation for Global Studies program.

What SLO assessment / reflection will this goal address?

Students will analyze critically the role of national governments, international organizations, nongovernmental organizations, and multinational corporations, in regard to phenomena such as, international markets and production regimes, monetary and trade policy, international and global conflict, and environmental degradation.

Economic Forecast
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### Description of the Goal
Conducting an economic forecasting for Los Angeles County

### Measurable Outcome
Produce a short paper/memo summarizing the forecast and publish on the WLAC website

### What issues, problems, or opportunities
Establish and maintain relationships with community and organizations

### What SLO assessment / reflection will this goal address?
Students will identify parts of the business cycle; explain possible origins of the business cycle; calculate the unemployment rate and the inflation rate; identify types of unemployment; assess problems in the current measures of unemployment and inflation

### Federal Reserve Field Trip

#### Description of the Goal
To learn about monetary policy and the banking system

#### Measurable Outcome
Visit the FED in Los Angeles Downtown

#### What issues, problems, or opportunities
The FED Los Angeles Branch that uses interactive technology and vivid graphics to highlight the Federal Reserve’s role in the United States economy. Various displays focus on cash and check operations, bank supervision, and monetary policy.

#### What SLO assessment / reflection will this goal address?
Students will describe the history, structure, and functions of the US Federal Reserve system; explain deposit expansion based on fractional reserve banking; calculate the deposit expansion multiplier and potential expansion of the money supply; evaluate the overall effectiveness of monetary policy.

### Increase number of students who transfer and major in Economics

#### Description of the Goal
Very few transfer to 4 year college and major in economics. Our goal is to increase this number to 10.

#### Measurable Outcome

**NUMBER OF STUDENTS TRANSFERRED TO ANY UC OR CSU ECON MAJOR**

#### What issues, problems, or opportunities
Econ major requires advanced math skills such as Math 260 and Math 261. Our students have major disadvantages in this field. However, business is the one of most popular major. We can attract more students from business background or at least mention an opportunity to major business/econ as UCLA offers.

Transfer acceptance rate in Econ field among UCs is very competitive, around 5-6%. To increase students' chance, we plan to encourage more students to take Honors courses.

#### What SLO assessment / reflection will this goal address?
(blank)

### Multimedia Library

#### Description of the Goal
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<table>
<thead>
<tr>
<th>Measurable Outcome</th>
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</thead>
<tbody>
<tr>
<td>Having Econ 2 students watch Commanding Heights Documentary</td>
</tr>
<tr>
<td>Learn more about the effect of Great Depression, and be familiar with the important economic events of the 20th century.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Going beyond the textbook description of events, and see video clips and interviews with the important political and historical figure and discuss them in class.</td>
</tr>
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<table>
<thead>
<tr>
<th>What SLO assessment / reflection will this goal address?</th>
</tr>
</thead>
<tbody>
<tr>
<td>To familiar with the past and current events and how they may affect future crisis and/or issues</td>
</tr>
</tbody>
</table>

**HLRC**

<table>
<thead>
<tr>
<th>Expand tutorial services</th>
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<tbody>
<tr>
<td>Description of the Goal</td>
</tr>
<tr>
<td>Tutoring services support students in courses across the curriculum and across delivery platforms. Tutorial services enable students to complete prerequisite coursework for required math and language arts classes, as well as to persist in and complete challenging classes toward certificate/degree completion and/or transfer. Technology to link this delivery platform with CAI will enable the Center to provide comprehensive academic support at all levels.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Measurable Outcome</th>
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</thead>
<tbody>
<tr>
<td>Maintaining a ratio no larger than 3 students to 1 tutor during peak service hours, documented by NetTrack; quantitative data measuring persistence and success in coursework when tutoring services are used, on site or online.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundational-skills support to build academic ability for pre-collegiate courses, as well as support across the curriculum for students completing certificate/degree-applicable and/or transferable coursework</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What SLO assessment / reflection will this goal address?</th>
</tr>
</thead>
<tbody>
<tr>
<td>This goal addresses Department SLOs 1-5, College SLOs A-H, and goals 1-7 of the College Integrated Strategic Plan.</td>
</tr>
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</table>

**Implement a "math lab" in the Center**

<table>
<thead>
<tr>
<th>Description of the Goal</th>
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<tbody>
<tr>
<td>Development of a &quot;math lab&quot; in the Center will provide math support across all levels of mathematics and ensure availability of one-on-one support for students enrolled in Math 105 - 125, in particular. Staffed by a part-time Instructional Assistant and carefully selected peer tutors, the math lab will utilize intensive skill-building resources aligned with scope and sequence of math department curriculum.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Measurable Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantitative data measuring impact of math lab on persistence and success rates of participating students, particularly those repeating courses; observations and feedback from instructors and lab staff; surveys and feedback from participating students</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
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<table>
<thead>
<tr>
<th><strong>Description</strong></th>
<th><strong>Measurable Outcome</strong></th>
<th><strong>What SLO assessment / reflection will this goal address?</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Skills support across the curriculum, with particular emphasis on foundational skill-building followed by persistence through prerequisite coursework and success in degree/certificate-applicable and/or transferable courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Implement a &quot;reading lab&quot; in the Center</strong></td>
<td>Both foundational and academic literacy is required for students to succeed in college-level courses and to prepare for careers. Using integrated CAI resources, students with pre-collegiate reading skills will work with specially-trained Reading Horizons tutors to build literacy in preparation for beginning college-level study; students building academic literacy will work with specially-trained Reading Apprenticeship tutors to apply successful reading strategies from one discipline to another.</td>
<td>This goal addresses Department SLOs 1 and 5, College SLOs A, C, and F, and goals 2-6 opf the College Integrated Strategic Plan.</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
<td>Quantitative data measuring improvements in students' reading comprehension is collected through pre- and post-tests or normed reading activities and then compared to data collected from graded work in content-area classes where students put into practice the strategies learned in the reading lab. Course persistence and success will be tracked, and feedback from students, instructors, and tutors will provide qualitative data in the form of observations or survey responses.</td>
<td></td>
</tr>
<tr>
<td><strong>What issues, problems, or opportunities</strong></td>
<td>Providing foundational-skills support for district- and college-wide initiatives such as Achieving the Dream; strengthening literacy across the curriculum to prepare students for coursework, and to support students preparing for careers, by building substantive reading fluency of both academic and non-academic materials.</td>
<td></td>
</tr>
<tr>
<td><strong>What SLO assessment / reflection will this goal address?</strong></td>
<td>This goal addresses Department SLOs 2-5, College SLOs A, B, D, E, and F, and goals 2-6 of the College Integrated Strategic Plan.</td>
<td></td>
</tr>
</tbody>
</table>

### Improve academic outreach functions of the Center

**Description of the Goal**

Improve academic outreach functions of the Center by relocating supervision and reportage to an academic department or program. This restructuring will increase efficacy and allow for pedagogically-sound expansion of Center outreach efforts to meet academic-scaffolding needs across the curriculum.

**Measurable Outcome**
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Quantitative data showing more timely and responsive hiring and training of tutors, as well as lower tutor-to-student ratios because potential tutors are moved from screening to hiring in a more timely manner; data showing more efficient turnaround times for paperwork related to curriculum revision and development; data showing greater use of Center resources by students when hours of operation are not constrained by alignment with library hours; increased number of content-area courses paired with a specific LSK course designed to support student success in that subject. Qualitative data showing increased faculty "buy-in" for Center services and collaboration for curriculum revision and expansion; increased visibility of academic support services on campus through integration and collaboration with academic departments; opportunities for interdisciplinary and intradistrict collaboration for full utilization of resources in support of students' academic success.

What issues, problems, or opportunities

The academic outreach focus of the Center will only achieve its full potential when responsibility for operations, reportage, supervision, and funding are relocated from the library division to an academic department/program. The Center's curriculum-based interactions with academic programs across the college emphasize instructional support and collaborative assessment of student progress, rather than intake-based student services provided in one geographical location on campus. Under the current reportage hierarchy, Center faculty lack access to academic collaboration and discipline-specific professional development relevant to foundational skills instruction, as well as to opportunities for participation in faculty governance, for interactions with faculty colleagues, and for engagement in the campus community.

What SLO assessment / reflection will this goal address?

This goal addresses the Center's ability to meet Departmental SLOs 1-5, College SLOs A-I, and goals 1-7 of the College Integrated Strategic Plan.

Update and upgrade instructional technology

Description of the Goal

Plato web-based software is the platform on which all LSK classes are based, so renewals, upgrades, and expansion of site licensure is required to maintain foundational-skills curriculum in the Center. Additional funding for assessment modules to link with placement testing will be needed, as well. Renewal and expansion of Reading Horizons web-based software is required to support district-wide literacy initiative. Technology to support tutorial services will link the two delivery platforms for comprehensive academic support.

Measurable Outcome

Quantitative data tracking student persistence and success in basic skills coursework (pre-Math 125/English 101) following - or concurrent with - enrollment in foundational skills classes offered by the Center for Academic Support; qualitative data obtained through student and instructor feedback

What issues, problems, or opportunities

Curriculum revision and expansion; foundational-skills intervention to build academic ability for pre-collegiate/basic skills courses leading to successful completion of degree/certificate- and/or transfer-applicable coursework

What SLO assessment / reflection will this goal address?

This goal addresses Department SLOs 1-5, College SLOs A-H, and goals 1-7 of the College Integrated Strategic Plan.
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**Humanities & Fine Arts (CTE)**

**expand program**

*Description of the Goal*

(blank)

*Measurable Outcome*

(blank)

*What issues, problems, or opportunities*

(blank)

*What SLO assessment / reflection will this goal address?*

(blank)

**Hire new faculty in Multimedia, Music, Foreign Languages, Art/Art history**

*Description of the Goal*

Hire faculty in Multimedia, Music, and Art/Art History to develop CTE programs, aid in student transfer.

*Measurable Outcome*

Students will complete skills certificates leading to job opportunities as well as preparation to transfer to 4-year colleges.

*What issues, problems, or opportunities*

The multimedia field is expanding with the influx of mobile devices. Content and programming are in demand. These goals meet the training needs for students to compete in this area as well as preparing to transfer.

*What SLO assessment / reflection will this goal address?*

These goals all address direct outcomes in the form of tangible products.

**Purchase a printing press, drying racks and silkscreen equipment for CTE printmaking program.**

*Description of the Goal*

Purchase a hand operated printing press and drying racks and silk screen equipment for printmaking courses.

*Measurable Outcome*

The student success rate will increase by 5-10 graduating/transfer students majors per year with the acquisition of this equipment.

*What issues, problems, or opportunities*

This will meet equipment requirements to support the printmaking program.

*What SLO assessment / reflection will this goal address?*

Lack of equipment has hampered student success in this area.

**Humanities & Fine Arts (GE)**

**HFA**

*Description of the Goal*
Upgrade and add smart classroom digital equipment. The lectern furniture in the three smart classrooms has not been upgraded since installed in 2000-2001. The division requires two additional smart classrooms to continue to serve our student. To be utilized by Foreign Languages, Fine Arts, Music, Humanities, Cinema, and philosophy

**Measurable Outcome**

d. The impact of receiving some updated software has allowed students to produce outcomes equivalent with the d. The impact of receiving some updated software has allowed students to produce outcomes equivalent with the related commercial industry.
e. The impact of not receiving upgraded smart classrooms has led to sporadic and less than smooth professional lectures and presentations to students. These situations should correct if this goal is met.

**What issues, problems, or opportunities**

Smooth delivery of technological /digital presentations. Both visual and informative.

**What SLO assessment / reflection will this goal address?**

It will raise the outcome levels of students as information flows at a steady reliable pace consistent with educational and IT standards.

**Hire foreign language instructor replacing retired Ben Pena**

**Description of the Goal**

Hire Spanish language instructor that can also teach Arabic, Korean or Chinese.

**Measurable Outcome**

To increase transfer students by 25%

**What issues, problems, or opportunities**

Enhance our ability to offer intermediate and advanced courses.

**What SLO assessment / reflection will this goal address?**

Transfeability

**Hire new faculty in Fine Arts, Multimedia, Humanities, Music, Foreign Languages**

**Description of the Goal**

Hire faculty in Multimedia, Music, and Art/Art History to develop CTE programs, aid in student transfer.

**Measurable Outcome**

Students will complete skills certificates leading to job opportunities as well as preparation to transfer to 4 year colleges.

**What issues, problems, or opportunities**

The multimedia field is expanding with the influx of mobile devices. Content and programming are in demand. These goals meet the training needs for students to compete in this area as well as preparing to transfer.

**What SLO assessment / reflection will this goal address?**

These goals all address direct outcomes in the form of tangible products.

**Purchase a printing press, drying racks and silkscreen equipment for CTE printmaking program.**
## Program Review 2012
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<thead>
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<tr>
<td>Lack of equipment has hampered student success in this area.</td>
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</table>

### Language Arts

#### Complete the SLO assessment cycle

<table>
<thead>
<tr>
<th>Description of the Goal</th>
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<tbody>
<tr>
<td>Create SLOs, assess, interpret changes and make changes for all Language Arts courses taught within the past 2 years.</td>
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<table>
<thead>
<tr>
<th>Measurable Outcome</th>
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<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
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<tbody>
<tr>
<td>Increasing the rate of student success in all classes.</td>
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<table>
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<tr>
<th>What SLO assessment / reflection will this goal address?</th>
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<tbody>
<tr>
<td>These will be developed as part of the described cycle.</td>
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</table>

### Increase Rates of Student Success

<table>
<thead>
<tr>
<th>Description of the Goal</th>
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<tbody>
<tr>
<td>More students will successfully complete English, E.S.L. and speech classes every year.</td>
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<tr>
<th>Measurable Outcome</th>
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<tr>
<td>Looking at the data, we would like to identify specific strategies to improve retention, persistence and success rates incrementally.</td>
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<th>What issues, problems, or opportunities</th>
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<th>What SLO assessment / reflection will this goal address?</th>
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### Increase students who successfully complete the English sequence

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<thead>
<tr>
<th>Description of the Goal</th>
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<tbody>
<tr>
<td>Increase the number of students who successfully complete the English sequence from English 21 through English 101.</td>
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<table>
<thead>
<tr>
<th>Measurable Outcome</th>
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</table>
**Program Review 2012**  
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<table>
<thead>
<tr>
<th>Library</th>
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<tbody>
<tr>
<td><strong>Improve Access to Library Services for Students</strong></td>
</tr>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
</tbody>
</table>
| Increase hours of operation  
Consistent staffing of Circulation Desk so students can always check out books when Library is open  
Improve Reference, Bibliographic Instruction and Technical Library services will enhance support of student learning |
| **Measurable Outcome** |
| Student satisfaction with access to library services increased. Measure through |
| **What issues, problems, or opportunities** |
| reduction in services and hours of operation available to students |
| **What SLO assessment / reflection will this goal address?** |
| (blank) |

<table>
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<tr>
<th>Library</th>
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<tbody>
<tr>
<td><strong>Maintain and Update Library Instructional Resources</strong></td>
</tr>
<tr>
<td><strong>Description of the Goal</strong></td>
</tr>
<tr>
<td>Maintain and update library online and print resources to support student learning and instructional curriculum</td>
</tr>
<tr>
<td><strong>Measurable Outcome</strong></td>
</tr>
</tbody>
</table>
| percentage of collection that is current with 10 years  
faculty satisfaction with collection, resources, services  
student satisfaction with collection, resources services |
| **What issues, problems, or opportunities** |
| (blank) |
| **What SLO assessment / reflection will this goal address?** |
| (blank) |

<table>
<thead>
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<tbody>
<tr>
<td><strong>Provide consistent support and maintenance of instructional media in classrooms and auditoriums</strong></td>
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<tr>
<td><strong>Description of the Goal</strong></td>
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</table>
## Mathematics

### Increase faculty involvement in SLO assessment and Faculty Governance Process

**Description of the Goal**

The Math Division has long been out of compliance with State 75-25 rules, even at the high point when we had ten full-time faculty members. Since then two retirements, plus another scheduled for June 2013, have worsened this situation. We need to move toward compliance with the state requirement in order to provide for more extensive Math participation in shared governance and SLO assessment processes.

**Measurable Outcome**

Number of full-time faculty members involved in SLO assessment process; number of full-time faculty committee assignments (should both increase).

**What issues, problems, or opportunities**

Issue: Chronic and deteriorating understaffing.

**What SLO assessment / reflection will this goal address?**

Faculty participation in SLO assessment process

### Increase student success in non-STEM level math classes (such as STATISTICS).

**Description of the Goal**

By improving student success rates in our non-STEM transfer level math courses, more WEST students will be eligible to transfer (also sooner).

**Measurable Outcome**

Number of WEST students completing transfer level mathematics, number of non-STEM students transferring to universities.

**What issues, problems, or opportunities**

The current problem is a limited number of transfer level non-STEM students prepared through mathematics. The math department has an opportunity to dramatically increase this in the next few years.

**What SLO assessment / reflection will this goal address?**

Any transfer level math course SLO. For example, the Math 227 STATISTICS course SLO assessment should be tracked year to year to see how student populations are progressing.

### Increase student success in STEM-level math classes

**Description of the Goal**
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There is a recent trend of increasing enrollment in the STEM-sequence math courses (241, 260, 261, 262, 263, 265, 270). We anticipate further growth due to increasing emphasis on STEM majors and, in particular, with the development of the Physics-Astronomy program. We need to restore sections of the most advanced classes so that they can be offered every semester, both day and evening. We need to hire additional full-time instructors so that we can guarantee the continuity and quality of the program.

**Measurable Outcome**
- Numbers of students enrolled in STEM-sequence math classes
- Numbers of students successfully completing STEM-sequence math classes
- Number of sections of advanced classes offered each semester.

**What issues, problems, or opportunities**
- The opportunity is to increase the number of students transferring to four-year colleges in STEM disciplines.

**What SLO assessment / reflection will this goal address?**
- Enhance SLO course assessment of STEM-sequence Math classes.

### Reduce average completion time for Algebra sequence

**Description of the Goal**
FOUNDATION SKILLS Reduce the average number of semesters for students to get through Algebra to competency for graduation AND to transfer math class where appropriate.

Math 123ABC.

**Measurable Outcome**
- Offer two sections of Math 123a in Spring 2013
- Offer at least two sections of Math 123a and one section of Math 123b in Fall 2013.
- Offer at least four sections of Math 123a, two sections of Math 123b, and one section of Math 123c in Spring 2014
- Once the sequence is fully phased in, measurable outcomes will be developed with respect to course completion rates, sequence completion rates, and average time from entry into Algebra sequence through completion.

**What issues, problems, or opportunities**
- This goal addresses the issue of shortening the time needed for students to progress through Elementary and Intermediate Algebra and thus to fulfill the AA math competency requirement and the prerequisite for transfer-level math classes.

**What SLO assessment / reflection will this goal address?**
- Development of the Math 123ABC sequence includes establishing Course SLOs and assessments. The pilot cycle of Math 123ABC will include evaluation of the SLOs and assessments initially developed.

---

### Physical Sciences

**Broden the scope of chemistry programs**

**Description of the Goal**
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The Departments course offerings equip students with the knowledge and skill they need to understand and succeed in a variety of careers within the chemical sciences as well as professional schools—pharmacy, dental and medical schools

**Measurable Outcome**

Increase students who would get degrees in chemistry, biology and students who go to professional schools and allied health careers

**What issues, problems, or opportunities**

The current full-time /part time ratio of instructors is not conducive to student success. There are two full-time instructors and five part time instructors. One of the full time instructors is also the Chairperson of the SScience Division and has a 0.6 release time.

Out of the 10 chemistry courses we offer at WLAC, 7 are taught by hourly instructors (that is 70 %). Five of the 7 who teach these classes are adjunct. This is also way above the 25:75 ratio which the district requires.

Study reported in the Chronicle of Higher Education found that students perform better academically when they are able to interact with the faculty meaningfully outside the classroom. Many adjunct instructors teach at multiple colleges and are not on campus as often as full-timers multiple. Moreover, some of these adjunct instructors stay with the department only a semester or two and leave as their personal needs change. This has created a problem to students who come back later to get recommendation letters from these instructors, who are not on campus.

**What SLO assessment / reflection will this goal address?**

Institutional SLO: 1. critical thinking; 2. quantitative reasoning; 3. Technical competence

---

**Improve Student Learning Outcomes and increasing Transfers majors in Physics/Engeneering programs**

**Description of the Goal**

Astronomy and Physics Engineering instructional assistant (Laboratory Technician) would significantly facilitate the instruction of laboratory courses in these disciplines. A Lab Tech would:
- prepare and assemble materials and equipment used in Astronomy and Physics engineering experiments and demonstrations;
- instruct students individually in the proper and safe use and operation of a variety of equipment and tools;
- issue and receive materials and equipment for student use in laboratory and classroom assignment;
- keep records and effects the return of supplies and equipment loaned to students;
- maintain inventory records of supplies, material and equipment and prepare requisitions as needed.

**Measurable Outcome**

The students in these programs would be best reviewed Faculty will dedicate to focusing to upholding the standard established by the course outline of record; interact with students with greater frequency; work on curriculum development, writing grants

**What issues, problems, or opportunities**
The primary goal of the Physics/Engineering program is to provide courses that are current in their content and presentation and their transferability. The Challenge lies by the range of student preparedness for rigorous college curriculum; if the faculty is to pursue strategies to increase and ensure students successfully transfer or matriculate and join the work force, the day-to-day laboratory task would have to be run a well trained laboratory technician.

**What SLO assessment / reflection will this goal address?**

Institutional SLOs would be: 1. Critical thinking; 2. quantitative reasoning; 3. technical competence; Program SLOs:

### Political Science

**Increase the number of transfer students to four year colleges and universities**

**Description of the Goal**

Consider either the low transfer rate and or the option of a Liberal Arts transfer degree rather than a specific AA in Political Science.

**Measurable Outcome**

Graduation rates

**What issues, problems, or opportunities**

working around budget cuts and economic restraints

**What SLO assessment / reflection will this goal address?**

NA

### Psychology

**increase completion rates of A/D certificates**

**Description of the Goal**

Alcohol and Drug certificates awarded has fluctuated slightly in the last year. I would like to see the number of graduates increase in the next several years.

**Measurable Outcome**

Graduation rates of certificates awarded and AA degrees awarded

**What issues, problems, or opportunities**

Graduation rates

**What SLO assessment / reflection will this goal address?**

NA

### Public Safety

**Increase the number of Corrections Skills Certificate issued**

**Description of the Goal**

Increase the number of Corrections Skills Certificate issued to 10 by the end of 2013.

**Measurable Outcome**

To increase the number of certificates by the end of 2013 to 10 certificates.

**What issues, problems, or opportunities**

This goal addresses the enhancement of potential employment opportunities in the field of Corrections.
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**What SLO assessment / reflection will this goal address?**

This goal will address the competency and application of the basic job skills to the work environment in the field of corrections.

**Increase the number of students who complete the TMC for Administration of Justice**

**Description of the Goal**

Administration of Justice students now have the option at WLAC to complete their A.A. Degree and transfer to a four year school at the junior level by taking advantage of The Model Transfer Curriculum.

**Measurable Outcome**

Compare the number of students earning the TMC with Spring 2011 and Spring 2012 and increase by 3%.

**What issues, problems, or opportunities**

Students are completing courses and transferring without earning their AA Degree and other students are going for the AA Degree to satisfy a job or promotion requirement and then fall short of the ability to transfer.

**What SLO assessment / reflection will this goal address?**

Program goal confirming the purpose of the TMC.

**Support data-driven decision making**

**Description of the Goal**

The types of data and information that needs to be enhanced include regularly publishing the college fact book online, developing and providing data to the AtD Data Team, making available to staff college-wide data definitions and ways to interpret data, expand the reports available from the program review data, support SLO assessment data collection, storage and retrieval, present and discuss with the college community the indicators of progress in reaching college goals, among others.

**Measurable Outcome**

The accreditation recommendations 1 and 2 will be satisfied.

**What issues, problems, or opportunities**

The increasing requirements for accountability, documentation, and continuous improvement put increasing demands on the research and planning functions to meet ever-increasing needs.

**What SLO assessment / reflection will this goal address?**

None.

**Support SLO assessment data collection, storage and analysis**

**Description of the Goal**

This goal is a major expansion of the office effort to support data-driven decision making in general. It involves developing an extensive new data system, as well as managing the data system once it is in place, possibly inputting data, creating reports, and presenting reports to relevant groups on campus.

This goal involves a collaborative effort between the Office of Research and Planning and the Office of Teaching and Learning.
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**Measurable Outcome**
Reports of SLO assessment results will be presented to division faculty and used by division faculty to improve student learning.

**What issues, problems, or opportunities**
Accreditation recommendations and the analysis provided by the consultant highlighted the need for this goal.

**What SLO assessment / reflection will this goal address?**
None.

---

### Teaching & Learning

#### Improve technology resources for campus

**Description of the Goal**
To advance the Educational Master Plan goal of supporting diversified modes of instruction, the office will improve technology resources available to the campus.

**Measurable Outcome**

---

**What issues, problems, or opportunities**
The Office of Teaching and Learning focusses on student success and improving the quality of instruction through exploring new teaching methodologies and diverse learning styles. Improving campus technology resources, such as developing and supporting a Digital Design Studio, creating technology support for the outcomes process and working with areas such as Distance Learning, the LRC, and Library to increase online support services; will build upon Technology Committee recommendations and improve student learning and success.

**What SLO assessment / reflection will this goal address?**
This goal will add technology support for the outcomes process by enhancing the outcomes cycle with technology tools and online, centralized information about the process.

---

#### Support SLO assessment data collection, storage and analysis-joint goal with ORP

**Description of the Goal**
This goal is a major expansion of the office effort to support data-driven decision making in general. It involves developing an extensive new data system, as well as managing the data system once it is in place, possibly inputting data, creating reports, and presenting reports to relevant groups on campus.

This goal involves a collaborative effort between the Office of Research and Planning and the Office of Teaching and Learning.

**Measurable Outcome**
Reports of outcomes assessment results will be presented to division faculty and used by division faculty to improve student learning.

**What issues, problems, or opportunities**
Accreditation recommendations and the analysis provided by the consultant highlighted the need for this goal.
### Program Review 2012

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<tr>
<th><strong>WISE</strong></th>
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<tbody>
<tr>
<td><strong>Maintain the established level of program accountability.</strong></td>
</tr>
</tbody>
</table>

#### Description of the Goal

Annual goals and objectives met and reported to the funding source.

#### Measurable Outcome

Prescribed goals and objectives are pre-set and reported electronically to the funding source as an annual requirements.

- Number of participants services
- Services provided
- Grade level advancement
- High School Completion
- College Entry

#### What issues, problems, or opportunities

Does not apply.

#### What SLO assessment / reflection will this goal address?

Does not apply.
## Administrative Services Division

### Business Office

**Comply with District requirements as detailed in a recent audit finding.**

<table>
<thead>
<tr>
<th>Description of the Goal</th>
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<tbody>
<tr>
<td>Comply with District requirements as detailed in recent internal audit findings.</td>
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<table>
<thead>
<tr>
<th>Measurable Outcome</th>
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<tbody>
<tr>
<td>Acceptance of the Business Office Corrective Action Plan by the District Department of Internal Audit and completion of the Plan by the Business Office.</td>
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<table>
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<tr>
<th>What issues, problems, or opportunities</th>
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<tbody>
<tr>
<td>None in particular, but this goal represents an opportunity for continuous improvement.</td>
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### Improve teamwork in the department

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<td>Improve teamwork in the department</td>
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</table>

<table>
<thead>
<tr>
<th>Measurable Outcome</th>
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<tbody>
<tr>
<td>No complaints to the Union. Elimination of need to write counseling memos. Good performance reviews.</td>
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<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
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<tbody>
<tr>
<td>Opportunity for continuous improvement</td>
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### Information Technology

**Continue to Enhance Technology to Support WLAC processes for Learning, Teaching, and Research**

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<tr>
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<tbody>
<tr>
<td>Support VP of Academic Affairs with planning for lab, classroom upgrades and support faculty by installing need software in all academic affair environment.</td>
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<tr>
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<th><strong>Goal</strong></th>
<th><strong>Description of the Goal</strong></th>
<th><strong>Measurable Outcome</strong></th>
<th><strong>What issues, problems, or opportunities</strong></th>
<th><strong>What SLO assessment / reflection will this goal address?</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Improve and Support College Administrative Efficiency for Students, Faculty, and Staff.</td>
<td>Info Tech will complete the implementation of a new phone system by the end of year three of this plan. This will improve both the speed and accuracy of information dissemination to campus and community callers. Continually update and enhance data, voice and video networking to support applications to the desktop by local network. Improve data retrieval from our administrative and instructional systems so administration may be better understand the relationship between decisions, allocation of resources, and student achievement.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Maintain and Improve Networking and Infrastructure to College</td>
<td>Continue to provide appropriate centrally managed support for college applications and network. Provide for enhanced and improved coverage of wireless communications within the network infrastructure by adding more access points and improving existing points. Continue to improve effective management of virtual and distributed network file servers by developing a server upgrade/replacement cycle, upgrade storage and the consolidation of any remaining distributed servers.</td>
<td>40% completion by 2012 60% completion by 2013</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Program Review 2012
Planning: Unit Goals
Draft *** Unvalidated Program Reviews ***

Personnel

Create a Human Resources Master Plan
Description of the Goal
Create a Human Resources Master Plan
Measurable Outcome
To produce a human resources master plan document.
What issues, problems, or opportunities
(blank)
What SLO assessment / reflection will this goal address?
(blank)

Develop Service Area Outcomes (SAOs)
Description of the Goal
Create a second SAO and evaluate in Spring 2013.
Measurable Outcome
(blank)
What issues, problems, or opportunities
(blank)
What SLO assessment / reflection will this goal address?
(blank)

Plant Facilities

2 new passenger carts (1 electric 6 psgr shuttle cart)
Description of the Goal
Facilities Director’s cart, and shuttle service in great demand, necessitating this request for addtl carts for prompt mobility.
Measurable Outcome
Prevent a decrease in safety and service, response efficiency is associated with a safer campus
What issues, problems, or opportunities
Safety and Efficiency
What SLO assessment / reflection will this goal address?
Provides the supervisor and staff a safer and/or additional vehicle to aid in keeping the Service Area clear and acted upon in a timely manner that does not negatively effect or become evident to the student body.

Staffing Custodial Supervisor
Description of the Goal
Clean and safe learning environment, support services.
Measurable Outcome
Due to increasing building square footage from bond construction, support services are required in order to maintain building cleanliness.
What issues, problems, or opportunities
<table>
<thead>
<tr>
<th>Clean and safe learning environment.</th>
</tr>
</thead>
<tbody>
<tr>
<td>What SLO assessment / reflection will this goal address?</td>
</tr>
<tr>
<td>Service Area should remain clean and safe at all times.</td>
</tr>
</tbody>
</table>
## Program Review 2012
### Planning: Unit Goals

*Draft *** Unvalidated Program Reviews ****

<table>
<thead>
<tr>
<th>Learning Communities</th>
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</thead>
<tbody>
<tr>
<td>POPP</td>
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</table>

### Increase the language skills of the new and entering students

#### Description of the Goal
Most of the students entering this program are either English Language Learners or have poor English skills. We wish to improve their writing and speaking ability.

#### Measurable Outcome
Students should improve their writing ability with the help of our tutors to an English 28 level.

#### What issues, problems, or opportunities
Success rate for students who have a difficult language problem.

#### What SLO assessment / reflection will this goal address?
Communication skills.
### Student Services Division

**ASO**

#### Increase ASO budget

**Description of the Goal**

Increase the ASO budget through negative check off, fundraising and raising awareness about ASO.

**Measurable Outcome**

Increase in ASO's operating budget.

**What issues, problems, or opportunities**

The ASO's budget has suffered since the college eliminated negative check off. This goal addresses increasing the ASO's budget so that they can offer more services for WLAC students.

**What SLO assessment / reflection will this goal address?**

Students will be able to analyze problems, marshal evidence and reasoning to develop persuasive arguments and implement solutions (measures the institutional SLO for critical thinking).

#### Increase services for online and evening students

**Description of the Goal**

Extend ASO services to online and evening students.

**Measurable Outcome**

Survey students to determine the type of services they are interested in; Implement services.

**What issues, problems, or opportunities**

The campus dies around 1 pm, but there are evening and online students who are not connected to student life because they are not on campus when the ASO holds events.

**What SLO assessment / reflection will this goal address?**

Students will be able to access/navigate support services (measures the institutional SLO of technological competence).

Students will be able to demonstrate civic responsibility (measures the institutional SLO of civic responsibility).

#### Increase student participation in ASO

**Description of the Goal**

Increase student participation in ASO.

**Measurable Outcome**

Research student ambassador programs; Develop program; Recruit student ambassadors and faculty/staff who want to be involved; Create a manual; Student ambassador orientation/training; Evaluate the first semester/year.

**What issues, problems, or opportunities**

This goal offers students an opportunity to get involved at WLAC.

**What SLO assessment / reflection will this goal address?**

Students will be able to demonstrate civic responsibility (measures the institutional SLO of civic responsibility).
Reinstate the WLAC Newsletter

Description of the Goal

Reinstate the ASO WLAC newsletter.

Measurable Outcome

Newsletter available to WLAC students in print or online form.

What issues, problems, or opportunities?

The newsletter positions are senator positions in the ASO, so the students who work on the newsletter must be eligible for ASO positions. Also, the ASO needs to be interested in publishing the newsletter in order to recruit senators to the positions.

What SLO assessment / reflection will this goal address?

Students will be able to demonstrate civic responsibility (measures the institutional SLO of civic responsibility).

Students will be able to effectively articulate and/or demonstrate the ability to read, comprehend and follow written and verbal instructions (measures the institutional SLO for communication).

Students will be able to analyze problems, marshal evidence and reasoning to develop persuasive arguments and implement solutions (measures the institutional SLO for critical thinking).

Athletics

Enhance Academic Success and Student Learning

Description of the Goal

In an effort to maintain our accreditation status and remain in compliance with recently adopted legislation, our baseball, football, and men's and women's basketball programs must utilize an electronic statistics program called Stat Crew. The Stat Crew program can be most efficiently used on a laptop computer. Using laptops, we will give these programs the ability to accurately record and report the statistics to the state following all athletic events. Additionally, there are six coaches who currently share one desktop computer. Adding two desktop computers will allow these coaches to do their jobs efficiently in tracking student progress, maintaining lines of communication with campus personnel, compiling game statistics, game planning, and the recruitment of prospective students. Finally, classrooms PECN 11 & PEC 113 each needs to be upgraded to smart classroom status, by adding an LCD projector in each classroom, along with supporting materials.

Measurable Outcome

The acquisition of the two laptops and two desktops will result in our department personnel fulfilling their basic job duties as it relates to the reporting of game statistics at the conclusion each athletic contest to the state association and conference, resulting in scholarship and transfer opportunities for our student athletes to four year colleges and universities. The conversion of classrooms PECN 11 and PEC 113 to smart classrooms will provide an environment that is conducive to faculty teaching and student learning.

What issues, problems, or opportunities?
Program Review 2012
Planning: Unit Goals

This goal will allow the Athletic Department to maintain its accreditation, and remain a member in good standing with the CCCAA, WSC and SCFA. It will also assist the department in meeting the basic needs of the coaches within the department, and improve their ability to do their job more effectively. Finally, this goal will enhance the campus infrastructure, as well as strengthen teaching and learning for campus personnel who utilize classrooms PECN 11 and PEC 113.

**What SLO assessment / reflection will this goal address?**

(blank)

**Improvement of Campus Facilities**

**Description of the Goal**

In an continued effort to enhance the campus infrastructure and improve faculty teaching and student learning we would like to recommend the college approve a plan to remodel the existing Physical Education/Athletic locker rooms, complete the baseball stadium renovation project, refinish the gymnasium floor, install a public address sound system in the gymnasium, enclose the C-1 building storage area on the south end, complete the installation of the football, soccer and track & field stadium public address sound system, and replace the deteriorated track & field pole vault and high jump landing pits.

**Measurable Outcome**

It is anticipated that by accomplishing these goals, the campus infrastructure will be updated, and faculty teaching and student learning will improve, resulting in an increase in student retention, persistence, graduation and transfer.

**What issues, problems, or opportunities**

These goals will address the need to maintain and update existing out dated campus facilities, and foster an environment conducive to successful student learning outcomes.

**What SLO assessment / reflection will this goal address?**

(blank)

**Personnel**

**Description of the Goal**

In a continuous effort to offer quality athletic programs and services, the athletic department would like to hire a part time Athletic Trainer, and a part time Sports Information Director.

**Measurable Outcome**

The expected result of this goal will be to enhance student learning, academic success, graduation and transfer. In accomplishing this goal, we will be able to effectively meet the needs of our students as it relates to the care and prevention of athletic injuries. Our students will experience an increase in the appropriate sports medicine services during practice sessions and game competition. Additionally, there are requirements from the Western State Conference, Southern California Football Association, California Community College Athletic Association and area news media outlets to advertise, promote, and cover our student-athletes and sports teams at West. We need to have a person who can oversee statistics, serve as the webmaster for the athletic department website with up to date game results, individual and team statistics, and promote our students academic and athletic accomplishments state wide.
Program Review 2012
Planning: Unit Goals

Draft *** Unvalidated Program Reviews ***

<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
<th>These goals will address our ongoing efforts to enhance the services offered to our student athletes in the area of Sports Medicine, and Sports Information disseminated to the general public.</th>
</tr>
</thead>
<tbody>
<tr>
<td>What SLO assessment / reflection will this goal address?</td>
<td>(blank)</td>
</tr>
</tbody>
</table>

**Child Development Center**

*Provide student parents & CD students access to quality childcare and training.*

**Description of the Goal**

To provide student parents and child development instructional students access to quality childcare services and student training. Assist student parents in persisting with their educational goals. CDC offering 72 children/parents quality childcare services in fall, winter intercession and spring. Provide 12-18 Child Development instructional students training, mentoring and supervision in CD 22 & 23 ( practicum / student teaching ).

**Measurable Outcome**

- Parent/child enrollment in the CDC, for each semester, 58-72.
  ( Facility licensing capacity 72 children.)
- Completion of training of 9-18 CD instructional students.

<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
<th>Replacement of CDC director retiring, June 2013.</th>
</tr>
</thead>
<tbody>
<tr>
<td>What SLO assessment / reflection will this goal address?</td>
<td>1. SLO As the result of students following promotional instructions on how to apply to the CDC students will be able to access/navigate support services.</td>
</tr>
<tr>
<td></td>
<td>Assessment/ measure - Survey questions added on how students heard about the CDC,etc.</td>
</tr>
<tr>
<td></td>
<td>4. SLO As the result of continuing students completing the renewal application by the posted dates, students will be able to effectively demonstrate the ability to read, comprehend and follow written and verbal instructions.</td>
</tr>
<tr>
<td></td>
<td>Assessment / measurement - Complete and incomplete renewal applications by the deadline.</td>
</tr>
</tbody>
</table>

**EOP&S / CARE**

*To increase student retention*

**Description of the Goal**

The program plans to inform students of the deadline dates in order for them to be educated about the program requirement due dates.

**Measurable Outcome**

- The numbers of the students being exited from the program.

<table>
<thead>
<tr>
<th>What issues, problems, or opportunities</th>
<th>It will increase the number of students achieving their goal whether it is to graduate or transfer.</th>
</tr>
</thead>
<tbody>
<tr>
<td>What SLO assessment / reflection will this goal address?</td>
<td></td>
</tr>
</tbody>
</table>
It will address the civic responsibility and communication.

### International Student Center

**Matriculation for international students to begin prior to semester start**

**Description of the Goal**
Matriculation for international students to begin prior to semester start to include evaluation, assessment/placement tests and meeting with an academic counselor for a student educational plan.

**Measurable Outcome**
Higher proportion of international students will meet educational goals (certificate/degree/transfer requirements).

**What issues, problems, or opportunities**
Students are enrolling in unnecessary classes, or have improper course level placement, resulting in delayed completion of goals or failure to complete goals. They might need to depart the U.S. early as they have unnecessarily depleted their limited funds.

**What SLO assessment / reflection will this goal address?**
(blank)

**Provide student services for expanding international student population**

**Description of the Goal**
Continued services for expanding population require additional staff. This will enable both continued services and make possible continued growth.

**Measurable Outcome**
SLOs reflected in completion of goals (certificate/degree/transfer). Students benefit from a supportive environment that encourages tutoring, study groups, mental health, counseling, international club, advisement, and visa maintenance. Without this support, many students will not seek the help that they need to succeed.

**What issues, problems, or opportunities**
SLOs and college revenue will suffer without adequate staffing to provide services to expanding international student population.

**What SLO assessment / reflection will this goal address?**
Life and study skills, adjustment to college life and new culture, visa maintenance, mental health and overall wellbeing, contribute to SLOs. Measurable by goal completion.

### Matriculation/ Assessment

**To work with CCCCO/LACCD/WLAC in AB 1456 implementation.**

**Description of the Goal**
To:
- Attend Statewide Student Success 2012 Act meetings.
- Attend LACCD Student Success 2012 Act meetings.
- Host WLAC Student Success 2012 committee meetings.

**Measurable Outcome**
Establishment of revised Matriculation Student Success Act 2012 plan for WLAC.
### Personal Development (40) Course for Transfer

**Description of the Goal**

Offer each semester a personal development 40 course - college success seminar that focuses on the transfer process.

**Measurable Outcome**

- Track all students who successfully complete the PD course to determine success of transfer based on the time to completion after the course.
- This will address the ability to disseminate clear and concise timely transfer information to students.

**What SLO assessment / reflection will this goal address?**

Communication, critically think, technological competency, and self-awareness.

### Transfer Club

**Description of the Goal**

Create a transfer club that would be under/managed by the transfer honors program. Dues and events will be organized in order to establish a transfer scholarship.

**Measurable Outcome**

- Increase student awareness of the transfer center and services available to all students.
- Increase the number of students who visit and use the various services available in the transfer center

**What SLO assessment / reflection will this goal address?**

Civil Responsibility, Ethics.

### Transfer Peer Mentors

**Description of the Goal**

Select and train approx. 5 students who plan to transfer who have completed 45 transferable semester units to server as peer mentors for current students and assist center with various activities.

**Measurable Outcome**

- Increase in the number of students who complete transfer applications and successfully transfer
- This will address the need for additional staffing to assist students in the transfer center.

**What SLO assessment / reflection will this goal address?**

Communication, critical thinking and self awareness.