### Enrollment - Census/FTES

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>TotalCensusEnrollment</td>
<td>Strong Decline [-50.00 %]</td>
<td>Strong Growth [25.96 %]</td>
<td>Strong Decline [-21.78 %]</td>
<td>Strong Growth [42.38 %]</td>
</tr>
<tr>
<td>FTES</td>
<td>Strong Decline [-39.61 %]</td>
<td>Strong Growth [8.19 %]</td>
<td>Strong Decline [-18.38 %]</td>
<td>Strong Growth [29.13 %]</td>
</tr>
<tr>
<td>SectionCount</td>
<td>Strong Decline [-36.00 %]</td>
<td>Strong Growth [16.75 %]</td>
<td>Strong Decline [-21.05 %]</td>
<td>Strong Growth [20.00 %]</td>
</tr>
<tr>
<td>Avg. Class Size</td>
<td>Strong Decline [-11.02 %]</td>
<td>Strong Decline [-25.96 %]</td>
<td>Growth [3.20 %]</td>
<td>Growth [4.12 %]</td>
</tr>
</tbody>
</table>

### Enrollment Summary

Given the trends in enrollment, what are the implications for your program?

**Response:**
Based on Enrollment growth, we should hire another fulltime instructor.

### Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year?  

If yes, please list any enrollment growth initiatives that occurred this year and comments on these:

- n/a

### Validation Review

- Was a trend analysis done?  
- Was a comparative analysis done?  
- Was a detailed analysis done?  

**Data Evaluation:** Accepted

**Comments:**

**OBJECTIVES:**

No Objectives Submitted.
### Enrollment - Instructional Delivery Modes

**Percent Change**

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total/Census Enrollment</td>
<td>Strong Decline [-50.00 %]</td>
<td>Strong Growth [15.92 %]</td>
<td>Strong Decline [-21.76 %]</td>
<td>Strong Growth [42.38 %]</td>
</tr>
<tr>
<td>Day</td>
<td>Strong Decline [4.76 %]</td>
<td>Strong Decline [31.00 %]</td>
<td>Strong Decline [25.36 %]</td>
<td>Strong Growth [12.62 %]</td>
</tr>
<tr>
<td>Evening</td>
<td>Strong Decline [-70.83 %]</td>
<td>Strong Growth [30.08 %]</td>
<td>Strong Decline [31.21 %]</td>
<td>Strong Growth [6.72 %]</td>
</tr>
<tr>
<td>Online</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Growth [6.67 %]</td>
<td>Strong Growth [133.75 %]</td>
</tr>
</tbody>
</table>

### Instructional Modes Summary

Please comment on the enrollment pattern in these instructional delivery modes: Online/on ground, Day and Evening

**Respondent:** Dr. Nicholas, Chairperson

Response:

Based on enrollment growth, we should hire another full-time instructor.

### Program Participation

Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?

If yes, please list the programs and summarize the nature of your involvement:

We offer Accounting courses online, hybrid, at high schools, in ACT and Weekend College.

### Validation Review

- Was a trend analysis done? ☑
- Was a comparative analysis done? ☑
- Was a detailed analysis done? ☑

**Data Evaluation:** Accepted

**Comments:**

### Enrollment - Demographics

- **Objectives:**
  - No Objectives Submitted.
Percent Change

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>Strong Decline [-45.05 %]</td>
</tr>
<tr>
<td>Female</td>
<td>Strong Decline [-53.21 %]</td>
</tr>
<tr>
<td>Below 20</td>
<td>Strong Decline [-48.39 %]</td>
</tr>
<tr>
<td>20 - 24</td>
<td>Strong Decline [-53.25 %]</td>
</tr>
<tr>
<td>25 - 34</td>
<td>Strong Decline [-53.00 %]</td>
</tr>
<tr>
<td>35 - 54</td>
<td>Strong Decline [-47.94 %]</td>
</tr>
<tr>
<td>55 Above</td>
<td>Strong Decline [-16.67 %]</td>
</tr>
<tr>
<td>Asian</td>
<td>Strong Decline [-38.16 %]</td>
</tr>
<tr>
<td>Black</td>
<td>Strong Decline [-52.53 %]</td>
</tr>
<tr>
<td>Hispanic</td>
<td>Strong Decline [-67.74 %]</td>
</tr>
<tr>
<td>Indian</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>White</td>
<td>Strong Decline [-29.69 %]</td>
</tr>
<tr>
<td>Other</td>
<td>Strong Decline [60.34 %]</td>
</tr>
</tbody>
</table>

Demographics Summary

Based on these demographic trends in enrollment, are there any implications for the discipline? Please describe:

Respondent: Dr. Nicholas, Chairperson

Response: None at this time. Strong growth is shown in basically all these categories for 2007.

Validation Review

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Was a trend analysis done?</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Was a comparative analysis done?</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Was a detailed analysis done?</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Data Evaluation:</td>
<td>Accepted</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OBJECTIVES:

No Objectives Submitted.

Student Success - Success/Retention
Objectives:

No Objectives Submitted.

Curriculum - Course Updates

Course Updates, Syllabi & New Programs

Of the number of courses that need to be updated, how many have been completed?

7

0

If course updates are due, please describe the discipline's plan for updating courses:

n/a

Are instructors' class syllabi collected?

Yes

Please describe the course syllabi collection procedure:

Faculty email their syllabus to the Chair at the start of every semester. Also the Chair stops by each classroom during the first week of the semester to collect syllabi.

Have you developed any new courses and/or programs in the last year?

No

Please describe the new courses or programs:
Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Curriculum - SLOs

Resources
Curriculum Committee webpage with Institutional and Program SLOs listed
42 single course assessments by West faculty
SLO Tutorial on Janet Fulk's Bakersfield CC website

Student Learning Outcomes

Have program SLOs been developed for this discipline?  No
Does the discipline have assessment plans for program SLOs?  Yes
Please describe your assessment plans for SLOs:
SLO's will be developed by the end of October, 2008.

Have any courses assessed college or program SLOs?  No
Please describe your assessment of SLOs:
n/a

Respondent:

Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Vocational - Advisory Requirements

Advisory Board Actions

Do you have an Advisory Board?  No
Do you have minutes of your Advisory Board meetings?  No
Please provide copies of your minutes (electronic or paper) and list the meeting dates in the last year:
n/a
Has the Advisory Board provided any recommendations and or outcomes?  No
Of those recommendations and or outcomes, which have been acted upon, and what is your plan of action with regard to other recommendations and or outcomes:
n/a

Respondent:

Validation Review

Data Evaluation: Accepted
Comments:
Resources - Personnel

Percent Change

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total FTEF</td>
<td>Strong Decline [-33.94 %]</td>
<td>Strong Growth [25.38 %]</td>
<td>Strong Decline [-20.98 %]</td>
<td>Strong Growth [41.05 %]</td>
</tr>
<tr>
<td>Full-Time FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [1.98 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-33.33 %]</td>
</tr>
<tr>
<td>Part-Time FTEF</td>
<td>Strong Decline [42.64 %]</td>
<td>Strong Growth [37.61 %]</td>
<td>Strong Decline [27.65 %]</td>
<td>Strong Growth [73.78 %]</td>
</tr>
</tbody>
</table>

FTEF

Please comment on the trends in FTEF. What are the implications for your program?

Respondent: Dr. Nicholas, Chairperson

Response:
The trend suggests that another fulltime faculty member is needed.

Faculty Hiring

Do you see a need to increase full-time, tenure-track faculty? [Yes] [No]

Do you plan to submit a FPIP application? [Yes] [No]

Please Describe:
Based on the data provided a fulltimer is needed. An FPIP application will be made in the spring.

Faculty Evaluations

Have all evaluations for faculty and staff that are due been completed? [No] [Yes]

If "No," please describe the plan for completing evaluations:

Evaluations will be completed in fall 2008.

Do all full-time faculty participate in a college-wide and/or Senate committee? [No] [Yes]

Please provide a list of the discipline's full-time faculty and their committee assignment

Gerald Ludwig - no college-wide committee that I am aware of.

Professional Development

Have all of the faculty fulfilled their Flex requirements? [Yes] [No]

Please Describe:

Flex requirements were turned in to Lloyd Thomas.

Have you had any professional development for faculty? [Yes] [No]

Please describe the professional development activities:

Accounting faculty were 'required' to attend a webinar on the use of "My Accounting Lab" by students. The adjunct faculty also took ETUDES training for teaching online.

Do you have any mentoring of part-time faculty to ensure integrity of course outline? [Yes] [No]
Validation Review

Was a trend analysis done?  
Was a comparative analysis done?  
Was a detailed analysis done?  
Data Evaluation: 
Comments: 

Please encourage full-time faculty to participate in college-wide committees per contract.

OBJECTIVES:

No Objectives Submitted.

Resources - Fiscal Budget

Budget Status

Were you over, under or on your budget?  
Please describe:

The budget is basically for faculty salaries.

Respondent: Dr. Nicholas, Chairperson

Grants or Additional Funding Sources

Have you received any grants or any additional funding from other sources?  
Please indicate the amount of any additional grants or funding: $  
If yes, please describe: n/a

Validation Review

Data Evaluation: Accepted  
Comments:

OBJECTIVES:

No Objectives Submitted.

Resources - Facilities

Facilities

Were you satisfied with the discipline's facilities?  
Please describe:

We need more up-to-date equipment, better internet access, and smart boards.

How have the current facilities impacted the discipline?

The current facilities prevent us from using the most current technology. We need wireless internet access and accounting classrooms with computers and tables, not tab-arm chairs.

Have there been any changes in the discipline's facilities in the past year?  
If yes, please describe: n/a

Respondent: Dr. Nicholas, Chairperson
Supplies & Equipment

Were you satisfied with your instructional supplies and equipment? Yes

Please describe:

They were adequate and OK. Faculty often ran out of white-board markers.

Validation Review

Data Evaluation: Accepted

Comments:

OBJECTIVES:

No Objectives Submitted.

Resources - Resource Request

No Resources Submitted.

Accreditation - Progress Report

WASC Accreditation Planning Agendas

Have the faculty in the discipline initiated the alignment of student learning outcomes and course assessment? Yes

If yes, please describe:

Adjunct faculty have student learning outcomes on their syllabus and are completing course assessments.

Have full-time faculty representatives from the Division attended monthly meetings of the Curriculum Committee? No

If yes, please list the representatives and describe:

Only the Chairperson has attended.

Respondent: Dr. Nicholas, Chairperson

Comprehensive Program Review

Do you have any comprehensive program review agenda items that should have been addressed? No

If yes, please describe:

n/a

Program Accreditation / Certification

Do you have any outside agency accreditations standards that should have been addressed? No

If yes, please describe:

n/a

Validation Review

Data Evaluation: Accepted

Comments:

OBJECTIVES:

No Objectives Submitted.

Supplemental Material

Supplemental Materials:

No Supplemental File(s).
## Final Summary

### Measure Summary

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Enrollment</td>
<td>Strong Decline [-50.00 %]</td>
<td>Strong Growth [15.92 %]</td>
<td>Strong Decline [-21.76 %]</td>
<td>Strong Growth [42.38 %]</td>
</tr>
<tr>
<td>Day Enrollment</td>
<td>Decline [-4.76 %]</td>
<td>Strong Decline [-31.00 %]</td>
<td>Strong Decline [-25.36 %]</td>
<td>Strong Decline [-12.62 %]</td>
</tr>
<tr>
<td>Evening Enrollment</td>
<td>Strong Decline [-70.83 %]</td>
<td>Strong Growth [30.08 %]</td>
<td>Strong Decline [-31.21 %]</td>
<td>Strong Growth [6.72 %]</td>
</tr>
<tr>
<td>Online Enrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Growth [6.67 %]</td>
<td>Strong Growth [133.75 %]</td>
</tr>
<tr>
<td>FTES</td>
<td>Strong Decline [-39.61 %]</td>
<td>Strong Growth [8.19 %]</td>
<td>Strong Decline [-18.38 %]</td>
<td>Strong Growth [29.13 %]</td>
</tr>
<tr>
<td>ACS</td>
<td>Strong Decline [-11.02 %]</td>
<td>Strong Decline [-25.96 %]</td>
<td>Growth [3.20 %]</td>
<td>Growth [4.12 %]</td>
</tr>
<tr>
<td>Total Retention</td>
<td>Decline [-3.11 %]</td>
<td>Growth [5.04 %]</td>
<td>Strong Decline [-10.74 %]</td>
<td>Growth [3.48 %]</td>
</tr>
<tr>
<td>Male Enrollment</td>
<td>Strong Decline [-45.05 %]</td>
<td>Strong Growth [16.22 %]</td>
<td>Strong Decline [-13.95 %]</td>
<td>Strong Growth [37.84 %]</td>
</tr>
<tr>
<td>Female Enrollment</td>
<td>Strong Decline [-53.21 %]</td>
<td>Strong Growth [21.32 %]</td>
<td>Strong Decline [-27.62 %]</td>
<td>Strong Growth [46.24 %]</td>
</tr>
<tr>
<td>Age20 Enrollment</td>
<td>Strong Decline [-48.39 %]</td>
<td>Strong Decline [-12.50 %]</td>
<td>Strong Decline [-21.43 %]</td>
<td>Strong Growth [90.91 %]</td>
</tr>
<tr>
<td>Age2024 Enrollment</td>
<td>Strong Decline [-53.25 %]</td>
<td>Strong Growth [40.51 %]</td>
<td>Strong Decline [-21.62 %]</td>
<td>Strong Growth [35.63 %]</td>
</tr>
<tr>
<td>Age2534 Enrollment</td>
<td>Strong Decline [-53.00 %]</td>
<td>Strong Growth [11.76 %]</td>
<td>Strong Decline [-18.42 %]</td>
<td>Strong Growth [48.39 %]</td>
</tr>
<tr>
<td>Age3554 Enrollment</td>
<td>Strong Decline [-47.94 %]</td>
<td>Strong Growth [11.88 %]</td>
<td>Strong Decline [-27.43 %]</td>
<td>Strong Growth [40.24 %]</td>
</tr>
<tr>
<td>Ethnicity Asian Enrollment</td>
<td>Strong Decline [-38.16 %]</td>
<td>Strong Growth [23.40 %]</td>
<td>Strong Decline [-15.52 %]</td>
<td>Strong Growth [6.12 %]</td>
</tr>
<tr>
<td>Ethnicity Black Enrollment</td>
<td>Strong Decline [-52.53 %]</td>
<td>Strong Growth [14.75 %]</td>
<td>Strong Decline [-26.43 %]</td>
<td>Strong Growth [78.64 %]</td>
</tr>
<tr>
<td>Ethnicity Hispanic Enrollment</td>
<td>Strong Decline [-57.74 %]</td>
<td>Strong Growth [33.80 %]</td>
<td>Strong Decline [-23.16 %]</td>
<td>Stable [-1.37 %]</td>
</tr>
<tr>
<td>Ethnicity Indian Enrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-100.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Ethnicity White Enrollment</td>
<td>Strong Decline [-29.69 %]</td>
<td>Strong Decline [-26.67 %]</td>
<td>Strong Growth [9.09 %]</td>
<td>Strong Growth [25.00 %]</td>
</tr>
<tr>
<td>Ethnicity Other Enrollment</td>
<td>Strong Decline [-60.34 %]</td>
<td>Strong Growth [78.26 %]</td>
<td>Strong Decline [-43.90 %]</td>
<td>Strong Growth [130.43 %]</td>
</tr>
<tr>
<td>FTER</td>
<td>Stable [0.00 %]</td>
<td>Stable [-1.98 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-33.33 %]</td>
</tr>
<tr>
<td>FTEH</td>
<td>Strong Decline [-42.64 %]</td>
<td>Strong Growth [37.61 %]</td>
<td>Strong Decline [-27.65 %]</td>
<td>Strong Growth [73.78 %]</td>
</tr>
<tr>
<td>FTEF</td>
<td>Strong Decline [-33.94 %]</td>
<td>Strong Growth [25.38 %]</td>
<td>Strong Decline [-20.98 %]</td>
<td>Strong Growth [41.05 %]</td>
</tr>
<tr>
<td>Section Count</td>
<td>Strong Decline [-36.00 %]</td>
<td>Strong Growth [18.75 %]</td>
<td>Strong Decline [-21.05 %]</td>
<td>Strong Growth [20.00 %]</td>
</tr>
</tbody>
</table>

### Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year?  

No

### Program Participation

Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?

Yes

### Faculty Hiring

Do you see a need to increase full-time, tenure-track faculty?

Yes

Do you plan to submit a FPFP application?

Yes

### Faculty Evaluations

Have all evaluations for faculty and staff that are due been completed?

No

### Professional Development

Have all of the faculty fulfilled their Flex requirements?

Yes

Have you had any professional development for faculty?

Yes

Do you have any mentoring of part-time faculty to ensure integrity of course outline?

Yes

### Facilities

Were you satisfied with your facilities?

No
### Past Unit Plan Objectives

What is the status of the objectives in the 2007 unit plan? Areas will evaluate the objectives included in the unit plan for 2007 in a grid with following measures: completed, in progress, deleted. Please explain outcome.

Based on your evaluation, what objectives or initiatives would you develop to improve this measure?

No Objectives Submitted.

### Validation Review

<table>
<thead>
<tr>
<th>Final Evaluation:</th>
<th>Accepted</th>
</tr>
</thead>
</table>

### Submit Program Review

Program Review has been completed for this Unit.