**Enrollment Summary**

Given the trends in enrollment, what are the implications for your program?

Respondent: **Jane Witucki**
Starting in 2006 all of the Dance classes were updated as either Dance Studies or Dance Techniques. The Dance Discipline Committee was directed by the District to take this action. To accurately evaluate dance information the graphs for dance, dancest and danceqt should be combined.

Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year? No

If yes, please list any enrollment growth initiatives that occurred this year and comments on these:

Validation Review

Was a trend analysis done? -
Was a comparative analysis done? -
Was a detailed analysis done? -
Data Evaluation: -
Comments:

OBJECTIVES:

No Objectives Submitted.

Enrollment - Instructional Delivery Modes

Enrollment by Day, Evening, Online

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>TotalCensusEnrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Day</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Evening</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Online</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
</tbody>
</table>
Instructional Modes Summary

Please comment on the enrollment pattern in these instructional delivery modes: Online/on ground, Day and Evening

Respondent: Jane Witucki

Response
Dancest and danceqt has only been offered to the day, on-ground students. Interest appears to be strong enough to offer classes in the evening and on weekends. However, to accurately evaluate dance information the graphs for dance, dancest and danceqt should be combined.

Program Participation

Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?

If yes, please list the programs and summarize the nature of your involvement: Courses have been offered at Culver City High School and LACES. Interest seems to be growing.

Validation Review

Was a trend analysis done? -
Was a comparative analysis done? -
Was a detailed analysis done? -
Data Evaluation: -
Comments: -

OBJECTIVES:

No Objectives Submitted.

Enrollment - Demographics
OBJECTIVES:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Female</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
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<tr>
<td>Below 20</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>20 - 24</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>25 - 34</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>35 - 54</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>55 Above</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Asian</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Black</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Hispanic</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Indian</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>White</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Other</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
</tbody>
</table>

Demographics Summary

Based on these demographic trends in enrollment, are there any implications for the discipline? Please describe:

Respondent: Jane Witucki

Response:
To accurately evaluate dance information the graphs for dance, dancest and dancetq should be combined. Based on the graphs above day classes are strong. It is time to add additional day classes and try the same classes at night.

Validation Review

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Was a trend analysis done?</td>
<td>-</td>
</tr>
<tr>
<td>Was a comparative analysis done?</td>
<td>-</td>
</tr>
<tr>
<td>Was a detailed analysis done?</td>
<td>-</td>
</tr>
<tr>
<td>Data Evaluation:</td>
<td>☑</td>
</tr>
<tr>
<td>Comments:</td>
<td></td>
</tr>
</tbody>
</table>

OBJECTIVES:
Given the data, please describe the trend in Student Success. What are the implications for your program?

Respondent: Jane Witucki

Response

To accurately evaluate dance information the graphs for dance, dancest and danceqt should be combined. Based on the
OBJECTIVES:

Curriculum - Course Updates

Closure: / 0

Graphs above the program retention and success is strong.

Validation Review

Was a trend analysis done? - [ ]
Was a comparative analysis done? - [ ]
Was a detailed analysis done? - [ ]
Data Evaluation: - [ ]
Comments:

OBJECTIVES:

No Objectives Submitted.

CURRICULUM - COURSE UPDATES

Page Description

Course Updates, Syllabi & New Programs

Of the number of courses that need to be updated, how many have been completed?

<table>
<thead>
<tr>
<th># Done</th>
<th># Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

If course updates are due, please describe the discipline's plan for updating courses:

All courses are now updated under the headings: Dance Studies, Dance Techniques or Dance Specialties. All courses are updated in accordance with the Curriculum Committee's schedule.

Are instructors' class syllabi collected? Yes

Please describe the course syllabi collection procedure:

Chairperson requests all instructors turn in a copy of their course syllabi.

Have you developed any new courses and/or programs in the last year? Yes

Please describe the new courses or programs:

Dance Specialties has been established per the Dance Discipline Committee recommendation. Dance Specialties will be for unique areas of dance where master's degrees are not traditionally offered. For example: African Dance, Hip Hop Dance or Traditional Chinese Dance.

Respondent: Jane Witucki

Validation Review

Data Evaluation: - [ ]
Comments:

OBJECTIVES:

No Objectives Submitted.
### Curriculum - SLOs

**Resources**

- Curriculum Committee webpage with Institutional and Program SLOs listed
- 42 single course assessments by West faculty
- SLO Tutorial on Janet Fulks' Bakersfield CC website

### Student Learning Outcomes

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have program SLOs been developed for this discipline?</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the discipline have assessment plans for program SLOs?</td>
<td>No</td>
</tr>
<tr>
<td>Please describe your assessment plans for SLOs:</td>
<td>Assessment plans are being developed.</td>
</tr>
<tr>
<td>Have any courses assessed college or program SLOs?</td>
<td>No</td>
</tr>
<tr>
<td>Please describe your assessment of SLOs:</td>
<td>Assessment plans are being developed.</td>
</tr>
</tbody>
</table>

Respondent: Jane Witucki

### Validation Review

**Data Evaluation:**

**Comments:**

No Objectives Submitted.

### Vocational - Advisory Requirements

**Advisory Board Actions**

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you have an Advisory Board?</td>
<td>Yes</td>
</tr>
<tr>
<td>Do you have minutes of your Advisory Board meetings?</td>
<td>Yes</td>
</tr>
<tr>
<td>Please provide copies of your minutes (electronic or paper) and list the meeting dates in the last year:</td>
<td>Districtwide Dance Discipline Committee is the advisory board. The committee meets on the first Friday of every month. Minutes are available from the chairperson, Geordie Wright, LAVC.</td>
</tr>
<tr>
<td>Has the Advisory Board provided any recommendations and or outcomes?</td>
<td>Yes</td>
</tr>
<tr>
<td>Of those recommendations and/or outcomes, which have been acted upon, and what is your plan of action with regard to other recommendations and/or outcomes:</td>
<td></td>
</tr>
</tbody>
</table>
Dance Specialties has been added to the dance program. Dance assessments are being established.

Respondent:

Validation Review

Data Evaluation: ![Image](image)
Comments:

OBJECTIVES:

No Objectives Submitted.

Resources - Personnel

FTEF Full-Time/Part-Time/Total

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Full-Time FTEF</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Part-Time FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
</tbody>
</table>

Please comment on the trends in FTEF. What are the implications for your program?

Respondent: Jane Witucki

Response:
To accurately evaluate dance information the graphs for dance, dancest and dancetq should be combined.
OBJECTIVES:

No Objectives Submitted.
Resources - Fiscal Budget

Budget Status

Were you over, under or on your budget?

On

Please describe:

I need assistance with the budget as I do not know how to use the SAP system.

Respondent: Jane Witucki

Grants or Additional Funding Sources

Have you received any grants or any additional funding from other sources?

No

Please indicate the amount of any additional grants or funding:

$0

If yes, please describe:

Validation Review

Data Evaluation: -

Comments:

OBJECTIVES:

No Objectives Submitted.

Resources - Facilities

Facilities

Were you satisfied with the discipline's facilities?

No

Please describe:

Dance floors in the studio are not sprung. Movements are limited to prevent student injury. Dance floor needs to be refinished every semester. It is only done once a year.

How have the current facilities impacted the discipline?

Instructors must limit movements in class to prevent student injury.

Have there been any changes in the discipline's facilities in the past year?

No

If yes, please describe:
Respondent: Jane Witucki

Supplies & Equipment

Were you satisfied with your instructional supplies and equipment?

No please describe:

Nothing was ordered as I do not know how to use the SAP system.

Validation Review

Data Evaluation: -
Comments: 

OBJECTIVES:

No Objectives Submitted.

Resources - Resource Request

<table>
<thead>
<tr>
<th>Resource</th>
<th>Quantity</th>
<th>Description</th>
<th>Status</th>
<th>Term</th>
<th>View/Modify</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>0</td>
<td>Units</td>
<td>Install sprung wood floor in PECS Studio A &amp; B.</td>
<td>In-Progress</td>
<td>2007</td>
</tr>
</tbody>
</table>

Accreditation - Progress Report

WASC Accreditation Planning Agendas

Have the faculty in the discipline initiated the alignment of student learning outcomes and course assessment?

Yes if yes, please describe:

Alignment is happening through the Dance Discipline Committee and will be district wide.

Have full-time faculty representatives from the Division attended monthly meetings of the Curriculum Committee?

No if yes, please list the representatives and describe:

There are no FT dance faculty.

Respondent: Jane Witucki

Comprehensive Program Review

Do you have any comprehensive program review agenda items that should have been addressed?

Yes
Starting in 2006 all of the Dance classes were updated as either Dance Studies or Dance Techniques. The Dance Discipline Committee was directed by the District take this action. To accurately evaluate dance information the graphs for dance, dancest and dancetq should be combined. In next years review dancesp should also be included.

Objectives from previous Unit Plan not accessible through this program.

Program Accreditation / Certification

Do you have any outside agency accreditations standards that should have been addressed?

No

if yes, please describe:

Validation Review

Data Evaluation:

Comments:

OBJECTIVES:

No Objectives Submitted.

Supplemental Material

Supplemental Materials:

FileName | Description | Uploaded |
--- | --- | --- |
Unit Plan 2008-09.doc | Unit Plan for 2008-09 | 10/27/2008 3:12:00 PM |

Final Summary

Measure Summary

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Enrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Day Enrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Evening Enrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Online Enrollment</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
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<tr>
<td>FTES</td>
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<tr>
<td>ACS</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Total Retention</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Total Success</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
</tbody>
</table>
Male Enrollment: Stable [0.00 %]  
Female Enrollment: Stable [0.00 %]  
Age 20 Enrollment: Stable [0.00 %]  
Age 20-24 Enrollment: Stable [0.00 %]  
Age 25-34 Enrollment: Stable [0.00 %]  
Age 35-54 Enrollment: Stable [0.00 %]  
Age 55+ Enrollment: Stable [0.00 %]  
Ethnicity Asian Enrollment: Stable [0.00 %]  
Ethnicity Black Enrollment: Stable [0.00 %]  
Ethnicity Hispanic Enrollment: Stable [0.00 %]  
Ethnicity Indian Enrollment: Stable [0.00 %]  
Ethnicity White Enrollment: Stable [0.00 %]  
Ethnicity Other Enrollment: Stable [0.00 %]  
FTE R: Stable [0.00 %]  
FTE H: Stable [0.00 %]  
FTE F: Stable [0.00 %]  
Section Count: Stable [0.00 %]

Enrollment Growth Initiatives
Did you have any enrollment growth initiatives that occurred this year?  
**No**

Program Participation
Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?  
**Yes**

Faculty Hiring
Do you see a need to increase full-time, tenure-track faculty?  
Do you plan to submit a FPIP application?  
**Yes**  
**Yes**

Faculty Evaluations
Have all evaluations for faculty and staff that are due been completed?  
**Yes**

Professional Development
Have all of the faculty fulfilled their Flex requirements?  
Have you had any professional development for faculty?  
Do you have any mentoring of part-time faculty to ensure integrity of course outline?  
**Yes**  
**No**  
**Yes**

Facilities
Were you satisfied with your facilities?  
**No**

Supplies & Equipment
Were you satisfied with your instructional supplies and equipment?  
**No**

Grants or Additional Funding Sources
Did you receive any donated equipment and/or grants?
No

Were you over, under or on your budget?
On

Course Updates, Syllabi & New Programs

Of the number of courses that need to be updated, how many have been completed?
# Done 3
# Due 3

Are instructors’ class syllabi collected?
Yes

Have you developed any new courses and/or programs in the last year?
Yes

Student Learning Outcomes

Have you developed SLOs for your discipline?
Yes

Do you have assessment plans for program SLOs?
No

Have any courses assessed college or program SLOs?
No

Advisory Board

Do you have an Advisory Board?
Yes

Do you have minutes of your Advisory Board meetings?
Yes

Has the Advisory Board provided any recommendations and or outcomes?
Yes

Past Unit Plan Objectives

What is the status of the objectives in the 2007 unit plan. Areas will evaluate the objectives included in the unit plan for 2007 in a grid with following measures: completed, in progress, deleted. Please explain outcome.

Based on your evaluation, what objectives or initiatives would you develop to improve this measure?
No Objectives Submitted.

Validation Review

Final Evaluation: Accepted

Comments:

Submit Program Review

Program Review has been completed for this Unit.