
Enrollment - Census/FTES

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Census Enrollment</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [33.33 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [47.62 %]</td>
</tr>
<tr>
<td>FTES</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [33.33 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [47.62 %]</td>
</tr>
<tr>
<td>Section Count</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Avg. Class Size</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [33.33 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [47.62 %]</td>
</tr>
</tbody>
</table>

Enrollment Summary

Given the trends in enrollment, what are the implications for your program?

Response: Dr. Nicholas, Chairperson

Response: Not sure of the implications. Spring data would be more helpful since this reflects only one section.

Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year? No

If yes, please list any enrollment growth initiatives that occurred this year and comments on these: No

Validation Review

Was a trend analysis done? Yes
Was a comparative analysis done? Yes
Was a detailed analysis done? Yes

Data Evaluation: Accepted
Comments: Accepted

Objectives:

No Objectives Submitted.
Percent Change

<table>
<thead>
<tr>
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<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [-47.62 %]</td>
</tr>
<tr>
<td>Day</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Evening</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [-33.33 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [-47.62 %]</td>
</tr>
<tr>
<td>Online</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
</tbody>
</table>

Instructional Modes Summary

Please comment on the enrollment pattern in these instructional delivery modes: Online/on ground, Day and Evening.

Response: Dr. Nicholas, Chairperson

More online and day sections need to be offered.

Program Participation

Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College? No.

If yes, please list the programs and summarize the nature of your involvement:

Not in Fall 2007.

Validation Review

Was a trend analysis done? Yes.
Was a comparative analysis done? Yes.
Was a detailed analysis done? Yes.
Data Evaluation: Accepted.
Comments:

OBJECTIVES:

No Objectives Submitted.

Enrollment - Demographics
Percent Change

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>Strong Growth [87.50 %]</td>
<td>Strong Decline [-66.67 %]</td>
<td>Strong Growth [240.00 %]</td>
<td>Strong Decline [-58.62 %]</td>
</tr>
<tr>
<td>Female</td>
<td>Strong Growth [40.00 %]</td>
<td>Strong Decline [-28.57 %]</td>
<td>Strong Growth [60.00 %]</td>
<td>Strong Decline [-41.67 %]</td>
</tr>
<tr>
<td>Below 20</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-100.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>20 - 24</td>
<td>Strong Growth [66.67 %]</td>
<td>Strong Decline [-60.00 %]</td>
<td>Strong Growth [150.00 %]</td>
<td>Strong Decline [-100.00 %]</td>
</tr>
<tr>
<td>25 - 34</td>
<td>Strong Growth [71.43 %]</td>
<td>Strong Decline [-16.67 %]</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [-33.33 %]</td>
</tr>
<tr>
<td>35 - 54</td>
<td>Strong Growth [37.50 %]</td>
<td>Strong Decline [-54.55 %]</td>
<td>Strong Growth [120.00 %]</td>
<td>Stable [0.00 %]</td>
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<tr>
<td>55 Above</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [-100.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-100.00 %]</td>
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<tr>
<td>Asian</td>
<td>Strong Decline [-33.33 %]</td>
<td>Strong Growth [50.00 %]</td>
<td>Strong Decline [-33.33 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Black</td>
<td>Strong Growth [88.89 %]</td>
<td>Strong Decline [-35.29 %]</td>
<td>Strong Growth [100.00 %]</td>
<td>Strong Decline [-68.18 %]</td>
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<tr>
<td>Hispanic</td>
<td>Strong Growth [100.00 %]</td>
<td>Strong Decline [-66.67 %]</td>
<td>Strong Growth [250.00 %]</td>
<td>Strong Decline [-28.57 %]</td>
</tr>
<tr>
<td>Indian</td>
<td>Strong Decline [-100.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-100.00 %]</td>
</tr>
<tr>
<td>White</td>
<td>Strong Decline [-16.67 %]</td>
<td>Strong Decline [-80.00 %]</td>
<td>Strong Growth [300.00 %]</td>
<td>Strong Growth [25.00 %]</td>
</tr>
<tr>
<td>Other</td>
<td>Strong Growth [500.00 %]</td>
<td>Strong Decline [-66.67 %]</td>
<td>Strong Growth [150.00 %]</td>
<td>Strong Decline [-60.00 %]</td>
</tr>
</tbody>
</table>

Demographics Summary

Based on these demographic trends in enrollment, are there any implications for the discipline? Please describe:

Respondent: Dr. Nicholas, Chairperson

Response: None at this time.

Validation Review

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
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</thead>
<tbody>
<tr>
<td>Was a trend analysis done?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Was a comparative analysis done?</td>
<td></td>
<td></td>
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<tr>
<td>Was a detailed analysis done?</td>
<td></td>
<td></td>
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<tr>
<td>Data Evaluation:</td>
<td>Accepted</td>
<td></td>
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</table>

Comments: Not in Fall 2007.

OBJECTIVES:

No Objectives Submitted.

Student Success - Success/Retention
### Success, Retention & Awards Summary

Given the data, please describe the trend in Student Success. What are the implications for your program?

**Respondent:** Dr. Nicholas, Chairperson

**Response:** The strong growth trend may suggest that more serious students are taking Finance classes.

### Validation Review

- Was a trend analysis done? [ ]
  - [ ]
- Was a comparative analysis done? [ ]
  - [ ]
- Was a detailed analysis done? [ ]
  - [ ]
- Data Evaluation: Accepted
  - [ ]
- Comments:

### OBJECTIVES:

No Objectives Submitted.

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### Curriculum - Course Updates

**Course Updates, Syllabi & New Programs**

- Of the number of courses that need to be updated, how many have been completed?
  - # Done: 2
  - # Due: 0

- If course updates are due, please describe the discipline’s plan for updating courses:
  - n/a

- Are instructors’ class syllabi collected?
  - Yes

- Please describe the course syllabi collection procedure:
  - Faculty email their syllabi to the Chairperson at the beginning of each semester.

- Have you developed any new courses and/or programs in the last year?
  - No

- Please describe the new courses or programs:
  - n/a

**Respondent:** Dr. Nicholas, Chairperson
Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Curriculum - SLOs

Resources
Curriculum Committee webpage with Institutional and Program SLOs listed
42 single course assessments by West faculty
SLO Tutorial on Janet Fulks' Bakersfield CC website

Student Learning Outcomes
Have program SLOs been developed for this discipline? No
Does the discipline have assessment plans for program SLOs? Yes
Please describe your assessment plans for SLOs:
SLO's will be developed at the end of October 2008.

Have any courses assessed college or program SLOs? No
Please describe your assessment of SLOs:
n/a

Respondent: Dr. Nicholas, Chairperson

Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Vocational - Advisory Requirements

Advisory Board Actions
Do you have an Advisory Board? No
Do you have minutes of your Advisory Board meetings? No

Please provide copies of your minutes (electronic or paper) and list the meeting dates in the last year:
n/a

Has the Advisory Board provided any recommendations and or outcomes? No

Of those recommendations and/or outcomes, which have been acted upon, and what is your plan of action with regard to other recommendations and/or outcomes:
n/a

Respondent:

Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.
### Percent Change

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<tr>
<td>Total FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
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<tr>
<td>Full-Time FTEF</td>
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<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
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<tr>
<td>Part-Time FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
</tbody>
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### FTEF

Please comment on the trends in FTEF. What are the implications for your program?

**Respondent:** Dr. Nicholas, Chairperson

**Response:** None at this time.

### Faculty Hiring

- Do you see a need to increase full-time, tenure-track faculty? [No]
- Do you plan to submit a FP/IP application? [No]
- Please Describe: n/a

Evaluation data for faculty & staff provided by: Office of Academic Affairs

### Faculty Evaluations

- Have all evaluations for faculty and staff that are due been completed? [Yes]
- If "No," please describe the plan for completing evaluations:

- Do all full-time faculty participate in a college-wide and/or Senate committee? [No]
- Please provide a list of the discipline's full-time faculty and their committee assignment

**There are no full time faculty members.**

### Professional Development

- Have all of the faculty fulfilled their Flex requirements? [Yes]
- Please Describe:
  - Reports are turned in to Lloyd Thomas. The one adjunct member in 2007 attended seminars for Flex requirements.
- Have you had any professional development for faculty? [No]
- Please describe the professional development activities:
  - Do you have any mentoring of part-time faculty to ensure integrity of course outline? [No]
- Please describe the mentoring activities:
OBJECTIVES:

No Objectives Submitted.

Resources - Fiscal Budget

Budget Status

Were you over, under or on your budget?

Please describe:

budget is for salaries only.

Respondent: Dr. Nicholas, Chairperson

Grants or Additional Funding Sources

Have you received any grants or any additional funding from other sources?

Please indicate the amount of any additional grants or funding:

If yes, please describe:

n/a

Resources - Facilities

Facilities

Were you satisfied with the discipline's facilities?

Please describe:

We need more up-to-date equipment, better internet access and smart boards.

The current facilities prevent us from using the most current technology.

How have the current facilities impacted the discipline?

Have there been any changes in the discipline's facilities in the past year?

If yes, please describe:

n/a

Respondent: Dr. Nicholas, Chairperson

Supplies & Equipment

Were you satisfied with your instructional supplies and equipment?

please describe:

They were adequate, but we need more computers or a computer lab.
### Accreditation - Progress Report

**Validation Review**

- Data Evaluation: Accepted
- Comments:

**OBJECTIVES:**

No Objectives Submitted.

### Resources - Resource Request

No Resources Submitted.

### Final Summary

**Measure Summary**

- No Measure Submitted.
<table>
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<tr>
<td>Total Enrollment</td>
<td>Strong Decline</td>
<td>Strong Growth</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
</tr>
<tr>
<td>Day Enrollment</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
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<tr>
<td>Evening Enrollment</td>
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<td>Strong Decline</td>
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<tr>
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<tr>
<td>FTES</td>
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<td>Strong Growth</td>
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<tr>
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<td>Age 2024 Enrollment</td>
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<td>Age 25-34 Enrollment</td>
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<td>Age 35-54 Enrollment</td>
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<tr>
<td>Ethnicity Asian Enrollment</td>
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<td>Strong Growth</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
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<tr>
<td>Ethnicity Black Enrollment</td>
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<tr>
<td>Ethnicity Hispanic Enrollment</td>
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<td>Strong Decline</td>
<td>Strong Growth</td>
<td>Strong Decline</td>
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<td>Ethnicity Indian Enrollment</td>
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<td>Stable [0.00 %]</td>
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<td>Strong Growth</td>
<td>Strong Decline</td>
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<tr>
<td>Ethnicity Other Enrollment</td>
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<td>Strong Decline</td>
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### Enrollment Growth Initiatives
Did you have any enrollment growth initiatives that occurred this year?  

### Program Participation
Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?  

### Faculty Hiring
Do you see a need to increase full-time, tenure-track faculty?  
Do you plan to submit a FPIP application?  

### Faculty Evaluations
Have all evaluations for faculty and staff that are due been completed?  

### Professional Development
Have all of the faculty fulfilled their flex requirements?  
Have you had any professional development for faculty?  
Do you have any mentoring of part-time faculty to ensure integrity of course outline?  

### Facilities
Were you satisfied with your facilities?  

### Supplies & Equipment
Were you satisfied with your instructional supplies and equipment?  

### Grants or Additional Funding Sources
Did you receive any donated equipment and/or grants?  
Were you over, under or on your budget?
Course Updates, Syllabi & New Programs

Of the number of courses that need to be updated, how many have been completed?  

# Done  # Due

Are instructors’ class syllabi collected?  
Yes  No

Have you developed any new courses and/or programs in the last year?  

Student Learning Outcomes

Have you developed SLOs for your discipline?  
No

Do you have assessment plans for program SLOs?  
Yes  No

Have any courses assessed college or program SLOs?  
No

Advisory Board

Do you have an Advisory Board?  
No

Do you have minutes of your Advisory Board meetings?  
No

Has the Advisory Board provided any recommendations and outcomes?  
No

Past Unit Plan Objectives

What is the status of the objectives in the 2007 unit plan. Areas will evaluate the objectives included in the unit plan for 2007 in a grid with following measures: completed, in progress, deleted. Please explain outcome.

Based on your evaluation, what objectives or initiatives would you develop to improve this measure?

No Objectives Submitted.

Validation Review

Final Evaluation:  Accepted

Comments:

Submit Program Review

Program Review has been completed for this Unit.