Enrollment - Census/FTES

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>TotalCensusEnrollment</td>
<td>Strong Growth [42.86 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [-60.00 %]</td>
<td>Strong Growth [100.00 %]</td>
</tr>
<tr>
<td>FTES</td>
<td>Strong Growth [42.86 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [-60.00 %]</td>
<td>Strong Growth [100.00 %]</td>
</tr>
<tr>
<td>SectionCount</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Avg. Class Size</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-33.33 %]</td>
<td>Strong Growth [20.00 %]</td>
</tr>
</tbody>
</table>

Enrollment Summary

Given the trends in enrollment, what are the implications for your program?

Response: Bernard Goldberg

Our courses have been online only, and this seems to serve students well.

Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year? [No]

If yes, please list any enrollment growth initiatives that occurred this year and comments on these:

Validation Review

Was a trend analysis done? [Yes]
Was a comparative analysis done? [Yes]
Was a detailed analysis done? [Yes]
Data Evaluation: [Accepted]
Comments:

OBJECTIVES:

No Objectives Submitted.
Enrollment - Instructional Delivery Modes

Percent Change

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
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<th>Fall 2007</th>
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</thead>
<tbody>
<tr>
<td>Total/Census Enrollment</td>
<td>Strong Growth [42.86 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [60.00 %]</td>
<td>Strong Growth [100.00 %]</td>
</tr>
<tr>
<td>Day</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Evening</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Online</td>
<td>Strong Growth [42.86 %]</td>
<td>Strong Growth [75.00 %]</td>
<td>Strong Decline [60.00 %]</td>
<td>Strong Growth [100.00 %]</td>
</tr>
</tbody>
</table>

Instructional Modes Summary

Please comment on the enrollment pattern in these instructional delivery modes: Online on ground, Day and Evening

Respondent: Bernard Goldberg
Response: Our courses are offered only online.

Program Participation

Did you offer any courses this year in any of the following programs: Online on ground, hybrid classes, High School Outreach, ACT program, Weekend College? Yes

If yes, please list the programs and summarize the nature of your involvement:
All our courses are online. We’ve discussed the possibility of hybrid courses but have not offered any so far.

Validation Review

Was a trend analysis done? Yes
Was a comparative analysis done? Yes
Was a detailed analysis done? Yes
Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Enrollment - Demographics
**Demographics Summary**

Based on these demographic trends in enrollment, are there any implications for the discipline? Please describe:

**Respondent:** Bernard Goldberg

**Response:**
The trend appears to be toward female students, ages 20-24, and Hispanic students.

**Validation Review**

- **Was a trend analysis done?** Yes
- **Was a comparative analysis done?** Yes
- **Was a detailed analysis done?** Yes

**Data Evaluation:** Accepted

**Comments:**

**OBJECTIVES:**

No Objectives Submitted.

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**Student Success - Success/Retention**
Success, Retention & Awards Summary

Given the data, please describe the trend in Student Success. What are the implications for your program?

Response:

Objective:

No Objectives Submitted.

Curriculum - Course Updates

Course Updates, Syllabi & New Programs

Of the number of courses that need to be updated, how many have been completed?

If course updates are due, please describe the discipline's plan for updating courses:

Are instructors' class syllabi collected?

Please describe the course syllabi collection procedure:

Class syllabi are available online to the Chair and the Language Arts Division and to faculty who evaluate the courses.

Have you developed any new courses and/or programs in the last year?

Please describe the new courses or programs:

Respondent: Bernard Goldberg
OBJECTIVES:
No Objectives Submitted.

Curriculum - SLOs

Resources

Curriculum Committee webpage with Institutional and Program SLOs listed
42 single course assessments by West faculty
SLO Tutorial on Janet Fulks' Bakersfield CC website

Student Learning Outcomes

Have program SLOs been developed for this discipline? Yes
Does the discipline have assessment plans for program SLOs? No
Please describe your assessment plans for SLOs:

Have any courses assessed college or program SLOs? No
Please describe your assessment of SLOs:

Respondent: Bernard Goldberg

Vocational - Advisory Requirements

Advisory Board Actions

Do you have an Advisory Board? No
Do you have minutes of your Advisory Board meetings? No
Please provide copies of your minutes (electronic or paper) and list the meeting dates in the last year:

Has the Advisory Board provided any recommendations and or outcomes? No

Of those recommendations and/or outcomes, which have been acted upon, and what is your plan of action with regard to other recommendations and/or outcomes:

Respondent:

Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Resources - Personnel
Percent Change

<table>
<thead>
<tr>
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<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
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<tr>
<td>Total FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-40.00 %]</td>
<td>Strong Growth [66.67 %]</td>
</tr>
<tr>
<td>Full-Time FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline [-40.00 %]</td>
<td>Strong Growth [66.67 %]</td>
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<tr>
<td>Part-Time FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
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FTEF

Please comment on the trends in FTEF. What are the implications for your program?

Respondent: Bernard Goldberg

Response

We offer one course per semester. One faculty member teaches the course each semester.

Faculty Hiring

Do you see a need to increase full-time, tenure-track faculty?  No

Do you plan to submit a FPIP application?  No

Please Describe:

Faculty Evaluations

Have all evaluations for faculty and staff that are due been completed?  Yes

If "No," please describe the plan for completing evaluations:

Do all full-time faculty participate in a college-wide and/or Senate committee?  Yes

Please provide a list of the discipline's full-time faculty and their committee assignment:

Only one course is offered each semester and is taught by Bernard Goldberg, who is also a member of the English Department. He serves as the Jewish Student Advisor and as a member of Full-Time Faculty Tenure Review Committees.

Professional Development

Have all of the faculty fulfilled their Flex requirements?  Yes

Please Describe:

The Instructor attends the flex day at the beginning of the semester, and completes Individual Projects in writing.

Have you had any professional development for faculty?  Yes

Please describe the professional development activities:

Do you have any mentoring of part-time faculty to ensure integrity of course outline?  Yes

Please describe the mentoring activities:

Validation Review
OBJECTIVES:

No Objectives Submitted.

Resources - Fiscal Budget

Budget Status

Were you over, under or on your budget?  
Please describe:  
Respondent:

Grants or Additional Funding Sources

Have you received any grants or any additional funding from other sources?  
Please indicate the amount of any additional grants or funding:  
If yes, please describe:

Validation Review

Data Evaluation:  
Comments:

OBJECTIVES:

No Objectives Submitted.

Resources - Facilities

Facilities

Were you satisfied with the discipline's facilities?  
Please describe:  
Courses are online.

How have the current facilities impacted the discipline?

Have there been any changes in the discipline's facilities in the past year?  
If yes, please describe:

Respondent:  Bernard Goldberg

Supplies & Equipment

Were you satisfied with your instructional supplies and equipment?  
please describe:

Validation Review
Resources - Resource Request

No Resources Submitted.

Accreditation - Progress Report

WASC Accreditation Planning Agendas

Have the faculty in the discipline initiated the alignment of student learning outcomes and course assessment?  

If yes, please describe:

Have full-time faculty representatives from the Division attended monthly meetings of the Curriculum Committee? 

If yes, please list the representatives and describe:

Bernard Goldberg attends when a course is submitted for update.

Respondent: Bernard Goldberg

Comprehensive Program Review

Do you have any comprehensive program review agenda items that should have been addressed? 

If yes, please describe:

Program Accreditation / Certification

Do you have any outside agency accreditations standards that should have been addressed? 

If yes, please describe:

Validation Review

Data Evaluation: Accepted

Comments:

OBJECTIVES:

No Objectives Submitted.

Supplemental Material

Supplemental Materials:

No Supplemental File(s).

Final Summary

Measure Summary

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Did you have any enrollment growth initiatives that occurred this year?

- [ ] Yes

### Program Participation
Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?

- [ ] Yes

### Faculty Hiring
Do you see a need to increase full-time, tenure-track faculty?

- [ ] No

Do you plan to submit a FPIP application?

- [ ] No

### Faculty Evaluations
Have all evaluations for faculty and staff that are due be completed?

- [ ] Yes

### Professional Development
Have all of the faculty fulfilled their flex requirements?

- [ ] Yes

Have you had any professional development for faculty?

- [ ] Yes

Do you have any mentoring of part-time faculty to ensure integrity of course outline?

- [ ] Yes

### Facilities
Were you satisfied with your facilities?

- [ ] Yes

### Supplies & Equipment
Were you satisfied with your instructional supplies and equipment?

- [ ] Yes

### Grants or Additional Funding Sources
Did you receive any donated equipment and/or grants?

- [ ] No

Were you over, under or on your budget?

- [ ] Yes

### Course Updates, Syllabi & New Programs
Of the number of courses that need to be updated, how many have been completed?

- [ ] # Done

Are instructors' class syllabi collected?

- [ ] Yes
### Student Learning Outcomes

<table>
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<th>Answer</th>
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### Advisory Board

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<td>Has the Advisory Board provided any recommendations and/or outcomes?</td>
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### Past Unit Plan Objectives

Based on your evaluation, what objectives or initiatives would you develop to improve this measure?

- No Objectives Submitted.

### Validation Review

<table>
<thead>
<tr>
<th>Final Evaluation</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accepted</td>
<td></td>
</tr>
</tbody>
</table>

### Submit Program Review

Program Review has been completed for this Unit.