
Enrollment - Census/FTES

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Census Enrollment</td>
<td>Strong Decline [-9.16 %]</td>
<td>Growth [3.36 %]</td>
<td>Strong Decline [-33.60 %]</td>
<td>Strong Growth [42.45 %]</td>
</tr>
<tr>
<td>FTES</td>
<td>Strong Decline [-6.91 %]</td>
<td>Stable [1.84 %]</td>
<td>Strong Decline [-34.36 %]</td>
<td>Strong Growth [44.71 %]</td>
</tr>
<tr>
<td>Section Count</td>
<td>Stable [0.00 %]</td>
<td>Strong Growth [22.22 %]</td>
<td>Strong Decline [-36.36 %]</td>
<td>Strong Growth [57.14 %]</td>
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</tbody>
</table>

Enrollment Summary

Given the trends in enrollment, what are the implications for your program?

Respondent: Norma Barragan

Response: Enrollment is improving significantly. Fewer ACT classes are being offered so their low class enrollment is no longer reducing class averages. We should not add sections or courses until the enrollment improvement is a significantly stable trend and then perhaps consider adding introductory social work courses.

Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year? No

If yes, please list any enrollment growth initiatives that occurred this year and comments on these:

Validation Review

| Was a trend analysis done? | No |
| Was a comparative analysis done? | No |
| Was a detailed analysis done? | No |
| Data Evaluation: | Accepted |
| Comments: | |

OBJECTIVES:

No Objectives Submitted.
<table>
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<td>Total Census</td>
<td>Strong Decline</td>
<td>Growth</td>
<td>Strong Decline</td>
<td>Strong Growth</td>
</tr>
<tr>
<td>Enrollment</td>
<td>9.16 %</td>
<td>3.36 %</td>
<td>-33.60 %</td>
<td>42.45 %</td>
</tr>
<tr>
<td>Day</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
<td>Strong Growth</td>
</tr>
<tr>
<td></td>
<td>-14.77 %</td>
<td>-9.06 %</td>
<td>-25.11 %</td>
<td>16.18 %</td>
</tr>
<tr>
<td>Evening</td>
<td>Strong Growth</td>
<td>Strong Growth</td>
<td>Strong Decline</td>
<td>Strong Growth</td>
</tr>
<tr>
<td></td>
<td>8.42 %</td>
<td>33.98 %</td>
<td>-47.83 %</td>
<td>105.56 %</td>
</tr>
<tr>
<td>Online</td>
<td>Stable</td>
<td>Stable</td>
<td>Stable</td>
<td>Stable</td>
</tr>
<tr>
<td></td>
<td>0.00 %</td>
<td>0.00 %</td>
<td>0.00 %</td>
<td>0.00 %</td>
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</table>

**Instructional Modes Summary**

Please comment on the enrollment pattern in these instructional delivery modes:

- Online/on ground, Day and Evening

Respondent: N. Barragan

Response: Both day and night classes are increasing in enrollment, the evening classes especially.

**Program Participation**

Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College? Yes

If yes, please list the programs and summarize the nature of your involvement:

ACT classes were offered and were taught by part-time faculty. Online and Weekend College classes are planned for future semesters.

**Validation Review**

- Was a trend analysis done? Yes
- Was a comparative analysis done? Yes
- Was a detailed analysis done? Yes

Data Evaluation: Accepted

Comments:

**OBJECTIVES:**

No Objectives Submitted.

**Enrollment - Demographics**
Percent Change

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>Strong Decline</td>
<td>Growth [4.08 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [51.43 %]</td>
</tr>
<tr>
<td>Female</td>
<td>Stable [0.41 %]</td>
<td>Stable [2.07 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [39.26 %]</td>
</tr>
<tr>
<td>Below 20</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
<td>Strong Growth [13.73 %]</td>
</tr>
<tr>
<td>20 - 24</td>
<td>Decline [5.44 %]</td>
<td>Strong Growth [10.79 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [28.43 %]</td>
</tr>
<tr>
<td>25 - 34</td>
<td>Stable [1.14 %]</td>
<td>Stable [1.15 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [36.67 %]</td>
</tr>
<tr>
<td>35 - 54</td>
<td>Strong Growth [36.29 %]</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
<td>Strong Growth [256.25 %]</td>
</tr>
<tr>
<td>55 Above</td>
<td>Strong Decline</td>
<td>Strong Growth [33.33 %]</td>
<td>Stable [0.00 %]</td>
<td>Strong Growth [25.00 %]</td>
</tr>
<tr>
<td>Asian</td>
<td>Strong Decline</td>
<td>Strong Growth [16.67 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [83.33 %]</td>
</tr>
<tr>
<td>Black</td>
<td>Decline [3.13 %]</td>
<td>Strong Growth [14.19 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [77.89 %]</td>
</tr>
<tr>
<td>Hispanic</td>
<td>Strong Decline</td>
<td>Stable [2.25 %]</td>
<td>Decline [3.30 %]</td>
<td>Decline [5.68 %]</td>
</tr>
<tr>
<td>Indian</td>
<td>Stable [0.00 %]</td>
<td>Strong Decline</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>White</td>
<td>Strong Growth [60.00 %]</td>
<td>Strong Decline</td>
<td>Strong Decline</td>
<td>Strong Growth [22.22 %]</td>
</tr>
<tr>
<td>Other</td>
<td>Strong Decline</td>
<td>Growth [3.57 %]</td>
<td>Strong Decline</td>
<td>Strong Growth [89.47 %]</td>
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</tbody>
</table>

Demographics Summary

Based on these demographic trends in enrollment, are there any implications for the discipline? Please describe:

Respondent: N. Barragan

Response

All but two of the demographic measures show strong growth. The enrollment in the growth areas has been significant and by far offsets the one area of small decline. We might consider finding grant funds to recruit more Hispanics and Native Americans.

Validation Review

Was a trend analysis done? [ ]
Was a comparative analysis done? [ ]
Was a detailed analysis done? [ ]
Data Evaluation: [ ]
Comments: [ ]

OBJECTIVES:

No Objectives Submitted.
% Change

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<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
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<th>Fall 2007</th>
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</thead>
<tbody>
<tr>
<td>TotalSuccess</td>
<td>Strong Growth (44.94%)</td>
<td>Strong Decline (-15.15%)</td>
<td>Strong Decline (-15.69%)</td>
<td>Strong Growth (18.20%)</td>
</tr>
<tr>
<td>TotalRetention</td>
<td>Strong Growth (6.67%)</td>
<td>Strong Decline (-12.18%)</td>
<td>Strong Growth (7.07%)</td>
<td>Strong Decline (6.32%)</td>
</tr>
</tbody>
</table>

Success, Retention & Awards Summary

Given the data, please describe the trend in Student Success. What are the implications for your program?

Respondent: Norma Barragan

Response:

Many of the students enter Sociology courses without the necessary reading, writing and test taking skills. All of the sociology classes transfer to CSU and UC and require that students perform at that level. I would be interested in data comparing Sociology courses to transferable courses only, not the entire campus. We will continue to tutor, counsel students during office hours and make appropriate referrals to campus resources in the learning center and elsewhere.

Validation Review

<table>
<thead>
<tr>
<th>Was a trend analysis done?</th>
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<tbody>
<tr>
<td>Was a comparative analysis done?</td>
<td></td>
<td></td>
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<tr>
<td>Was a detailed analysis done?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Data Evaluation:</td>
<td>Accepted</td>
<td></td>
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<tr>
<td>Comments:</td>
<td></td>
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</tbody>
</table>

OBJECTIVES:

No Objectives Submitted.

Curriculum - Course Updates

Course Updates, Syllabi & New Programs

Of the number of courses that need to be updated, how many have been completed?

# Done: 0, # Due: 0

If course updates are due, please describe the discipline’s plan for updating courses:

Are instructors’ class syllabi collected?

Yes

Please describe the course syllabi collection procedure:

Part-time faculty are required to turn their syllabi into the division chair’s office.
Have you developed any new courses and/or programs in the last year? [No]

Please describe the new courses or programs:

Respondent: N. Barragan

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**Curriculum - SLOs**

**Resources**

Curriculum Committee webpage with Institutional and Program SLOs listed
42 single course assessments by West faculty
SLO Tutorial on Janet Fulks' Bakersfield CC website

**Student Learning Outcomes**

Have program SLOs been developed for this discipline? [Yes]

Does the discipline have assessment plans for program SLOs? [No]

Please describe your assessment plans for SLOs:

SLOs are in the process of being developed

Have any courses assessed college or program SLOs? [No]

Please describe your assessment of SLOs:

Respondent: N. Barragan

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**Vocational - Advisory Requirements**

**Advisory Board Actions**

Do you have an Advisory Board? [No]

Do you have minutes of your Advisory Board meetings? [No]

Please provide copies of your minutes (electronic or paper) and list the meeting dates in the last year:

Has the Advisory Board provided any recommendations and or outcomes? [No]

Of those recommendations and/or outcomes, which have been acted upon, and what is your plan of action with regard to other recommendations and/or outcomes:

Respondent:

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**Validation Review**

Data Evaluation: Accepted

Comments:

OBJECTIVES:

No Objectives Submitted.

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**Validation Review**

Data Evaluation: Accepted

Comments:

OBJECTIVES:

No Objectives Submitted.
OBJECTIVES:

- No Objectives Submitted.

Resources - Personnel

<table>
<thead>
<tr>
<th>Measure</th>
<th>Fall 2004</th>
<th>Fall 2005</th>
<th>Fall 2006</th>
<th>Fall 2007</th>
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</thead>
<tbody>
<tr>
<td>Total FTEF</td>
<td>Strong Growth [8.12 %]</td>
<td>Strong Growth [27.17 %]</td>
<td>Strong Decline [36.36 %]</td>
<td>Strong Growth [45.71 %]</td>
</tr>
<tr>
<td>Full-Time FTEF</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
<td>Stable [0.00 %]</td>
</tr>
<tr>
<td>Part-Time FTEF</td>
<td>Strong Growth [21.67 %]</td>
<td>Strong Growth [64.38 %]</td>
<td>Strong Decline [66.67 %]</td>
<td>Strong Growth [160.00 %]</td>
</tr>
</tbody>
</table>

FTEF

Please comment on the trends in FTEF. What are the implications for your program?

Response:

- One full-time faculty member and 3 part-time faculty members seems to be appropriate at this time.

Faculty Hiring

- Do you see a need to increase full-time, tenure-track faculty? No
- Do you plan to submit a FPIP application? No
- Please Describe:

Faculty Evaluations

- Have all evaluations for faculty and staff that are due been completed? Yes
- If "No," please describe the plan for completing evaluations:
- Do all full-time faculty participate in a college-wide and/or Senate committee? Yes
- Please provide a list of the discipline's full-time faculty and their committee assignment:
  - Norma Barragan Curriculum Committee

Professional Development

- Have all of the faculty fulfilled their Flex requirements? Yes
- Please Describe:
  - All flex forms have been completed and submitted.
- Have you had any professional development for faculty? No
- Please describe the professional development activities:
- Do you have any mentoring of part-time faculty to ensure integrity of course outline? Yes
- Please describe the mentoring activities:
  - We had a new part-timer that required some guidance in doing the course outline.
Validation Review

Was a trend analysis done? [ ]
Was a comparative analysis done? [ ]
Was a detailed analysis done? [ ]
Data Evaluation: Accepted [ ]
Comments: 

OBJECTIVES:
No Objectives Submitted.

Resources - Fiscal Budget

Budget Status

Were you over, under or on your budget? [ ]
Please describe:
See the Behavioral and Social Science division’s budget.
Respondent: N. Barragan

Grants or Additional Funding Sources

Have you received any grants or any additional funding from other sources? [ ]
Please indicate the amount of any additional grants or funding: $
If yes, please describe:

Validation Review

Data Evaluation: Accepted [ ]
Comments: 

OBJECTIVES:
No Objectives Submitted.

Resources - Facilities

Facilities

Were you satisfied with the discipline’s facilities? [ ]
Please describe:
The room is too small for the number of students that are enrolled in some of the classes.
How have the current facilities impacted the discipline?
It is difficult for students to concentrate on lectures and class discussions when the room is too crowded.
Have there been any changes in the discipline’s facilities in the past year? [ ]
If yes, please describe:
Respondent: N. Barragan

Supplies & Equipment

Were you satisfied with your instructional supplies and equipment? [ ]
please describe:
Validation Review

Data Evaluation: Accepted
Comments:

OBJECTIVES:
No Objectives Submitted.

Resources - Resource Request

No Resources Submitted.

Accreditation - Progress Report

WASC Accreditation Planning Agendas
Have the faculty in the discipline initiated the alignment of student learning outcomes and course assessment? [No]
if yes, please describe:

Have full-time faculty representatives from the Division attended monthly meetings of the Curriculum Committee? [Yes]
if yes, please list the representatives and describe:
I am the representative for the division to the Curriculum Committee
Respondent: N. Barragan

Comprehensive Program Review
Do you have any comprehensive program review agenda items that should have been addressed? [No]
if yes, please describe:

Program Accreditation / Certification
Do you have any outside agency accreditations standards that should have been addressed? [No]
if yes, please describe:

Supplemental Material
Supplemental Materials:
No Supplemental File(s).

Final Summary

Measure Summary

<table>
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<tr>
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Enrollment Growth Initiatives

Did you have any enrollment growth initiatives that occurred this year?

Program Participation

Did you offer any courses this year in any of the following programs: Online/on ground, hybrid classes, High School Outreach, ACT program, Weekend College?

Faculty Hiring

Do you see a need to increase full-time, tenure-track faculty?
Do you plan to submit a FPIP application?

Faculty Evaluations

Have all evaluations for faculty and staff that are due been completed?

Professional Development

Have all of the faculty fulfilled their Flex requirements?
Have you had any professional development for faculty?
Do you have any mentoring of part-time faculty to ensure integrity of course outline?

Facilities

Were you satisfied with your facilities?

Supplies & Equipment

Were you satisfied with your instructional supplies and equipment?

Grants or Additional Funding Sources

Did you receive any donated equipment and/or grants?
Were you over, under or on your budget?
## Course Updates, Syllabi & New Programs

<table>
<thead>
<tr>
<th># Done</th>
<th># Due</th>
</tr>
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<tbody>
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<td></td>
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</tbody>
</table>

- Of the number of courses that need to be updated, how many have been completed?
- Are instructors' class syllabi collected?
- Have you developed any new courses and/or programs in the last year?

## Student Learning Outcomes

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- Have you developed SLOs for your discipline?
- Do you have assessment plans for program SLOs?
- Have any courses assessed college or program SLOs?

## Advisory Board

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- Do you have an Advisory Board?
- Do you have minutes of your Advisory Board meetings?
- Has the Advisory Board provided any recommendations and/or outcomes?

## Past Unit Plan Objectives

<p>| | |</p>
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</table>

- What is the status of the objectives in the 2007 unit plan. Areas will evaluate the objectives included in the unit plan for 2007 in a grid with following measures: completed, in progress, deleted. Please explain outcome.
- Based on your evaluation, what objectives or initiatives would you develop to improve this measure?

No Objectives Submitted.

## Validation Review

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<tr>
<th>Final Evaluation:</th>
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- Accepted

<table>
<thead>
<tr>
<th>Comments:</th>
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## Submit Program Review

Program Review has been completed for this Unit.