Grants Management Committee
Meeting Notes
Thursday, August 12, 2010
12:30 p.m., Winlock Lounge

Present: Aracely Aguiar, Bruce Anders, Sunny Leon, Helen Lin, Mark Pracher, Olga Shewfelt, Robert Sprague

Guests: Barry Sloan, Kathy Walton

The meeting was called to order at 12:48 p.m.

1. Welcome: R. Sprague and M. Pracher chaired the meeting on behalf of B. Regalado.

2. Your Items:

A. Fee-based Curriculum Model (A. Aguiar): The revised Contract Education Framework document was distributed. Most of the contract education programs are in the areas of career technical, e.g. pharmacy technician that has college credits attached to it which will appeal to prospective students and businesses that want to retrain their employees.

These contract education programs are fee based, but students can apply for financial aid. The method can be used as a new mechanism to generate revenue for the college. Most colleges do the trainings through i-Train, and West does it through the WorkSource Center. Further development of these courses will allow students to also earn college credit as an added value. The courses are taught by faculty members who have expertise in the subject. The curriculum goes through the same process as any regular college-credit course.

The West Language Academy on the other hand is a not-for-credit program which is also fee based. The goal of the program is to give foreign students an intensive language training program that will prepare them to transition to the regular college credit program.

A concern was raised about how these programs will fit in with the college’s mission and master plan as well as the duty to serve low-income students. AFT Faculty Guild will form a committee to further look into contract education.

MOTION: Requesting that a portion of the fees collected from the [West Language] Academy be placed or directed to fund our lower ESL levels for the Los Angelinos and developed by criteria by which other disbursement funds from contract education program would be applied to our regular program (O. Shewfelt/B. Anders). PASSED (No - 1).

Discussion occurred following the motion regarding what defines a portion, how it will affect Extension’s operating costs and other responsibilities. Extension uses the income generated from these programs to fully support the program instruction and a portion of Extension’s operational cost. The issues will be discussed again at future meetings.

B. Original Charge of the Committee - Reconsideration for recommending new charge and committee name: R. Sprague gave background on the formation of the Grants Management
Committee. The formation was part of the original college revenue enhancement efforts and was intended to cover broad areas such as foundation, grants, and contract education.

The current GMC’s name and charges needed to be revisited and to possibly be changed to one that will reflect a broader scope. The charges will also need to be aligned with the college mission and master plan. A proposal was made to make the committee chaired by two co-chairs: a faculty representative and an administrator. O. Shewfelt and M. Pracher will work on the matter and present it at the next GMC meeting.

C. Discussion of proposed Title V Dean position contingent upon awards (summer-fall 2010): Five grant proposals were submitted: three Title V grants and two HIS STEM grants.

3. Regular Report:


B. Dean of Program Development Report

- New and in-progress proposals: See item 2.C.

A. External:

i. CTE Collaborative: Not discussed.

ii. Employment Training Panel (ETP) Report: Half of the participants of the Composite Certificate program have been hired by Northrop Grumman and another company. Lockheed Martin also expressed an interest in collaborating for the new ETP money expected to come in next spring. Lockheed had given by-invitation interviews to our graduates. The job openings are all union jobs with an annual salary of approximately $45,000. Another partnership is being formed with Antelope Valley College in the aviation area.

ETP is a state agency employment empowerment development labor market group and a portion of the funding comes from the unemployment tax. Each year, an area for funding is identified. The District is pursuing another ETP contract opportunity for next year.

Other updates are as follows:

- K. Walton talked about the Young Black Scholars partnership.
- A. Aguiar is working with the WorkSource Center Hollywood for training in the health areas and with Southwest College for a CNA HHA program.
- TRIO SSS (Student Support Services) received a five-year funding for $255,000/year.

iii. Contract Education: See item 2.A.

4. Next Meeting: Thursday, October 28, 2010

The meeting was adjourned at 2:36 p.m.