Student Services Council  
September 22, 2011  
Child Development Center Conference Room

AGENDA

Guests: 10 a.m. President Nabil Abu-Ghazaleh  
11 a.m. Aundria Armstrong, Build LACCD  
Administrative Services Personnel

CSSO Report  
LACCD Student Services Issues
- State Budget Update  
- SIS Project Update  
- Automatic line out  
- Withdrawal Policy  
- 18 units district-wide limit- Winter registration begins 10/24; Spring registration begins 11/14.

General Business
- New Transfer Services/TAP Director- Mrs. Helen Young  
- Accreditation, Standard II.B. Self Study  
- 80K Foundation funds- call for proposals  
- Move management instruction  
  o New DELL computer systems for every employee  
  o VDI computer systems for labs  
  o CISCO Phones  
  o Signage complete  
  o Only critical services will remain open in former location, i.e. transcript, assessment, testing services for DSPS  
  o Building will not open to the public until everyone is moved in and the computer systems are operational.  
  o Continue purging and start packing (P&P)  
  o Any changes in office occupancy needs to be sent to Aundrea  
  o All file cabinets need to be emptied  
  o Tour of building, second week of November  
  o Submit winter break vacation requests ASAP

Construction Project Update
- Student Services Building – projected completion date October 2011  
- Classroom Building – projected completion date October 2011  
- Food Court- Vendor selected and district is working on contract  
- D-Village will be removed before spring semester

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Important Dates
Achieving the Dream Kick-Off – September 29
October 4 & October 5 – Club Rush
November 18 – Leadership Retreat
November 30 – Student Services Division Holiday Celebration
March 11-15, 2012 Accreditation Site Visit

Next meeting: Thursday, October 27, 2011, 10 a.m. to Noon
Child Development Center Conference Room