

INTERNATIONAL STUDENT PROGRAM

PETITION: CONCURRENT ENROLLMENT

Fall
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Winter

Summer

Year: _____

WHAT IS CONCURRENT ENROLLMENT? Students can petition to enroll in classes at a different college/university while maintaining full-time or part-time status at West Los Angeles College.

Spring

LA COLLEGE	FULL-TIME ENROLLMENT AT WLAC + ENROLMENT AT ANOTHER COLLEGE	PART-TIME ENROLLMENT AT WLAC + ENROLLMENT AT ANOTHER COLLEGE				
Have enrolled and will complete at least 12 units at WLAC for current semester.		Have enrolled and will complete a minimum of 8 units at WLAC for current semester.				
Fully paid all fees due to WLAC and within the LACCD		Fully paid all fees due to WLAC and within the LACCD				
 Submit petition to <u>studentvisa@wlac.edu</u> or International Student Program (SSB 410) NOTE: You are still required to complete a minimum of 12 units at WLAC, even if you complete additional units beyond WLAC. 		 Submit petition to <u>studentvisa@wlac.edu</u> or International Student Program (SSB 410) <u>AND</u> attach a copy of your most recent Comprehensive Student Education Plan (CSEP) demonstrating the need to enroll in classes beyond WLAC. NOTE: You are required to provide proof of enrollment at WLAC and other college(s) to satisfy full-time enrollment. 				
	• IF DECLINED: You may not enro	IF DECLINED: You may not enroll outside of WLAC.				
		• IF APPROVED: Submit proof of enrollment for all non-LACCD colleges within 10 days of approval				
		AND Provide official/unofficial transcripts within 10 days of class completion				
Note: Failure to satisfy each of the provisions above will result in the termination of your I-20						

Submit petition and supporting documents at least 5 business days before the add deadline.

YOUR PERSONAL INFORMATION					
LAST NAME			FIRST NAME		
DATE OF BIRTH				LACCD ID #	
EMAIL				PHONE #	
ADDITIONAL PETITION DETAILS					
I REQUEST CONCURRENT ENROLLMENT FOR: (provide term and year)					
I WISH TO ENROLL AT: (provide name of college)					
I WISH TO ENROLL IN: (provide name of class)					
EXPLAIN THE REASON YOU WISH TO ENROLL IN THIS CLASS					
STUDENT SIGNATURE				DATE	

Submit petition and supporting documents to <u>studentvisa@wlac.edu</u> or International Student Program (SSB 410). Allow 5 business days for processing. You will receive an email notification. Notifications will be sent to your LACCD student email account.

INTERNATIONAL STUDENT PROGRAM OFFICE USE ONLY						
Denied	Approved – SEVIS ENTRY NOT REQUIRED (Full Time)	Entered in SEVIS – authorization to drop below full-time				
NOTES:						

DATE

DSO SIGNATURE