SLO Committee Meeting
MINUTES
Thursday, April 26, 2012
11:00 am – 12:00 pm

Meeting called to order at 11:03 am.
Present: Todd Matosic, Mary-Jo Apigo, Kell Stone, Jawell Samilton, Adrienne Foster

1. Review of minutes from prior meeting
Minutes were reviewed and approved.

The SLO Coordinator reviewed the SLO monthly report that was shared with the Academic Senate on April 25. West’s report to the ACCJC to demonstrate that colleges are on the Proficiency Level by Fall 2012 is due on March 15, 2013. We will add the required report to the next SLO Committee Agenda so the group can review the contents. There is a need to get the General Education Programs assessed. The SLO Coordinator will revise the timeline for preparing the SLO Monthly report in advance so that the SLO Committee can provide any input.

3. Review plans for ILO/Poster Project in May/Copies of Rubric (finalize)
The plan includes giving the ILO rubric to the nine Poster Project faculty judges so they can rate 10 posters. Holly is suggesting taking photos of each poster so that posters can be assessed afterwards in addition. We need additional faculty and staff to participate in rating the projects with the rubric. The SLO Committee will suggest faculty judges to rate the posters – SLO Committee members, Curriculum Committee members, Academic Senate members, Division Chairs, etc. It is important to rate the posters during the student presentation so that dialogue can occur with the students as well.

Additional Logistical Components: Poster Projects titles/ numbering system; add the ILO description and section for comments.

What is the next step after the rubrics? Review the numerical results. Assess the validity of the ILOs as they are. Review the results.

How are we assessing ILOs within the course and programs? Where is the assessment extraction from the course and program relative to ILOs? There is a need for an assessment database.
Jawell discussed reviewing and revising Student Service Level Outcomes to strengthen in all areas. He will attend the May meeting with Student Services. Jawell can spearhead Counseling and Athletics with SLO revisions to inform and guide the remaining Student Service Level Outcomes.

The Poster Project will be a pilot and can inform whether or not considering any other assessment instruments for assessing ILOs.

The Committee also discussed connecting ILO assessment to Program Review to capture results of program and course-level assessments.

4. Funding Request from Language Arts for a two-day summer SLO workshop (refine SLOs/polish rubrics)

SLO assessment and development is not a funded activity. SLO assessment and development are part of faculty professional, contractual responsibilities.

5. SLO Next Steps

Rubric for assessing an SLO assessment. Notes from a consultation meeting with the College President, VP of Academic Affairs, and Dean of Teaching and Learning were shared. This included a review of the draft work plan, discussion of an external consultant, and broader faculty participation, and improved connections with Student Services and Administrative Services.

6. Review Work Plan to address site team recommendations

Todd is following up with Glen Yoshida this week. Todd will email it to the committee. Please review and send any comments to the Committee. Dates need to be updated to have realistic times. Be cognizant for target date of things to be approved from Curriculum Committee and Academic Senate.

7. Additional Items:

Add SLOs as standing agenda item to Curriculum Committee and Tech Review Agendas. Todd will attend regularly. Kell Stone may be the SLO representative as a back up for Todd.

Adjournment at 12:01 pm.