SLO Committee Meeting

MINUTES
Thursday, May 24, 2012
11:00 am – 12:00 pm

Meeting called to order at 11:06 am.
Present: Todd Matosic, Mary-Jo Apigo, Kell Stone, Donna Olvera, Adrienne Foster, Jawell Samilton

1. **Review of minutes from prior meeting**
   Minutes were reviewed, edited, and approved.

   T Matosic shared the May 2012 report with the SLO Committee. He indicated which bullets were updated from the previous April 2012 report.

   Since the May 2012 published report, the PLO assessment has increased from 68%-70%. (Math was completed).

   A new section – Faculty Reflection – was added to the end of the report. M Keskinel shared his reflection after completing the program assessment for Economics.

   The SLO Committee discussed other potential resource materials to develop – such as a glossary of terms, description of SLO assessment at West. It is also important for the SLO Coordinator to attend Divisional Meetings. Full-time and adjunct faculty need take-aways and handouts of information.

   Curriculum and SLOs should be a standing agenda item on Division Meetings. SLOs and curriculum/ECD can be included in the Chair workshop this summer planned by Academic Affairs.

   The Program Assessment report includes programs as defined by ACCJC as being degrees and state-approved certificates.

   West hosted the ASCCC SLO Regional Workshop; it was moderated by Dianna Chiabotti (ASCCC Student Learning Outcomes and Assessment Chair) and Adrienne Foster. A Foster recommended Dianna Chiabotti as a SLO resource.
There needs to be a clarification of terminology and labeling of course-level SLOs in both the course outline of record and assessment forms.

3. Poster Project Review
   a. Filming/documenting the project
      Please check out the video prior to our meeting. Collectively we can work on a "voice over" narrative that pulls it all together.
      
      https://vimeo.com/42655305  (password: ilo)

      The SLO Committee viewed the video and discussed how to finalize the video to capture briefly the significance of the project as a methodology that includes student demonstration, dialogue, kinesthetic learning.

      The SLO Committee recommends institutionalizing the Student Poster Showcase as an annual process for the assessment of institutional learning outcomes as required by ACCJC. This public demonstration of student learning outcomes at the end of the semester captures multifaceted evidence of course success.

      The SLO Committee discussed integrating media and technology into the Poster Showcase in addition to traditional posters.

   b. Next steps for data and discussions
      The SLO Committee discussed the value in engaging in student dialogue and students demonstrating what they learned.

      Eleven faculty completed ILO rubrics. T Matosic reviewed some preliminary data from the rubrics related to critical thinking. There is a need to review the ratings, enter the data into a spreadsheet (faculty evaluations, student self-evaluations, student peer evaluations) to get average scores against each outcome. Of the 76 posters that were rated, get the average for each outcome. Check for relationships if there were multiple ratings for a single poster. The committee related aggregation and disaggregation of data.

      Questions to ask: (1) How well are students demonstrating each institutional outcome. (2) Based on this information, what do we want to change/improve/do differently?
The SLO Committee discussed asking faculty who participated what their observations were to get a qualitative feeling.

4. **Visit with SLO Coordinator at Southwest**
   T Matosic, M Apigo, and F Leonard will be meeting with Glenn Yoshida today at Southwest College to review their campus SLO assessment practices.

5. **Promoting ILOs campus-wide**
   The SLO Coordinator discussed the need to share and promote SLOs with students to improve awareness. Currently, ILOs are in the College Catalog, and SLOs are in the course outline of record and syllabus. One school has bookmarks with PLOs that are given to students when they buy that department’s book. We could print Program Outcomes on posters and put in offices and/or classrooms. Faculty can be directed to review SLOs in class when reviewing their syllabus. Another idea is hosting an SLO Symposium with each academic discipline and service areas highlight what they are doing related to ILOs, PLO, course SLOs, and service outcomes.

6. **Additional Items**
   A Foster discussed the need for a definition of curriculum as related to services that support instruction or set of experiences a student has in college.

   Related to the SLO work plan and the area related to contacting an external consultant, M Apigo shared the proposal from Dr. Matthew Lee with the committee. He would work with West over the summer to review SLO processes and provide recommendations on actions needed to fulfill the expectations of the ACCJC related to proficiency for SLOs.

   Add to the next meeting how we will assess General Education Program Outcomes.

   There will be a meeting on June 6 at 9 am in SSB 440 to discuss developing a survey for recent graduates that can be used to assess West’s ILOs.

   The Committee agreed to meet in the summer every two weeks. A Doodle survey will be sent out to check on availability.

Adjournment at 12:32 p.m.