WEST LOS ANGELES COLLEGE

STUDENT SUCCESS COMMITTEE/ATD CORE TEAM

Minutes of the Meeting for October 10, 2012

Present: Patricia Banday, Adrienne Foster, J. A. Friedman, Gabriel Brown, Ashok Patil, Jiovanni Hylton, Robert Sprague, Helen P. Young, Angel Viramontes  Guests: Melinda Smith

The meeting began at 2:30 p.m.

Discussion:

Student Success

Tutors

The need for student tutors was discussed.

1. Students drop the first 2 weeks of classes and tutors are needed earlier.
2. We must assure that tutors are qualified and evaluated by Judy Chow.
3. Tutors must be full-time students. How does this impact the tutors?
4. Re-design the training and consider Bridgeport training for tutors.
5. Pre-qualify students for tutoring at the end of the semester prior to hiring.
6. Train mathematics tutors.

The Kickoff

There was feedback on the Focus Group Questions with 75 respondents.

Faculty participation should be included. College-wide email should be used.

Plan a mixer or a happy hour event with faculty and the divisional council. Include campus tours with orientations.

Basic Skills Report

Plan an Assessment Day Boot Camp in conjunction with PBI for winter.

Pre-Assessment could be a non-credit course using the TABE locator to identify student weaknesses for additional instruction CIA. The Locator takes an hour and is on the college website.

Professional Development: Diego Navarro with the Academy of College Readiness is working with students on soft skills.

There will be a Faculty Teaching and Learning Academy January to May 2013.

Achieving the Dream

The Coaches will visit the campus Monday, October 29 to Tuesday, October 30. There is a new coach, Omero Suarez. The Core Team will meet Tuesday at 2:30.

The meeting adjourned at 4:10 p.m.
Pasadena City College will be providing a program for the District Academic Senate Innovation Day 9-21-12. The Senate will forward the names for participation.

Enhanced Tutoring

The HLRC Learning Center is redesigning the use of space for effective support of student learning. Kathy Walton is the resource person for information.

ATD Plan was reviewed and the position for the Instructional Aid was discussed. Equally important were the plans to integrate the Math faculty into the activities of the lab through workshops. Tutor training and study group activities were also discussed. There was support for the use of in class tutors in the implementation of Math 123 A-B-C.

Professional Development

Information from faculty is being tabulated from FLEX Day.

Advisories and Pre-Requisites

1. Advisories are discipline specific.
2. They are great counseling tools.
3. They communicate the expectations of performance to the students and should be posted.
4. Course sequences should be posted in the Schedule of Classes to provide information to students when registering.
5. Equivalencies from other colleges should also be included.
6. The registration system is locking out students for English, Math, and computer Science.

How Are We Doing?

A survey was distributed to assist the group in a review of the accomplishments of the Foundation Skills Plan that was approved by the Senate on 3-8-11. There was some discussion about accomplishments. The survey was provided as homework for the next meeting when a more specific review would be held. There was limited discussion about Learning Communities and instructors who have established discipline related followings of students who persist in courses that are sequential. The group will explore the ability of faculty to save seats for students who move from class to class in a sequence with the same instructor.

A new ATD Coach has been assigned to the college, Olmero Suarez, who will visit the college in the fall.

The October meeting must be re-scheduled. The meeting adjourned at 4:10.

Prepared by: JAF