WEST LOS ANGELES COLLEGE

STUDENT SUCCESS COMMITTEE/ATD CORE TEAM

Minutes of the Meeting for November 7, 2012

Language Arts Faculty Conference Room, GC

Present:  J. A. Friedman, Norma Jacinto, Matthew Robertson, Karen Quitschau, Mary Jo
Apigo, Farrah Esmaeili, Melinda Smith, Helen P. Young, Art Lara, Angel Viramontes

Guests: Alice Taylor, Linda Alexander

The meeting began at 2:30 p.m.

The minutes of the meeting for October 10, 2012 were corrected and approved.

Student Success

Faculty Advising

1. The college is waiting for a determination by the LACCD Counseling Committee
to select a model for faculty advising. There are plans to discuss this at the
district Student Success Committee this Friday.

2. The committee considered a plan to implement a college orientation on the
ground with classified personnel with counseling degrees such as Art Lara,
Angel Viramontes, Maria Mancia, and Ginny Williams. Content would include
the Matriculation Process and other items Counseling could determine and
could free up counselors for other work with students.

Assessment of the Kick-Off: Linda Alexander

Linda summarized the data collected by Elizabeth Bell. Faculty (25) and students (77) were
surveyed. Similar questions were asked of both groups using a Skip method. There were
differences in perceptions of activities that were valuable to both groups and some
similarities. Students did not value the library tour while the faculty did. Students and
faculty valued café service and bookstore specials. Students who did not participate
indicated that they had work conflicts. Students do want syllabi early. The event permitted
the students an opportunity to meet with instructors. The data will be disaggregated for a
more complete view. Students indicated that the Kick-Off helped them get an early start
and improved their preparedness. They also wanted food, music, better advertising and
signage. Please review the attached data.

There was a suggestion that a different time should be considered 4-6 instead of early for
working students.
Publicity—continue to use email. Use of the student LACCD email should be promoted campus wide. This is to be rolled out next year. Students should be trained to forward their email to their personal email. There should be pop-ups to remind students to use their district email address.

Achieving the Dream

Math Lab

Tim Russell wants to set up a Math lab for supplemental instruction. He is also interested in having math faculty work with students in the Learning Center. Tim will schedule a planning meeting.

Tutors

There is a need to improve the link between our students becoming tutors and the faculty.

Language Arts and the Writing Lab

Susan Fong reported on the use of the Writing Lab at the ATD coach meeting with the Language Arts division last week. Students at the English 21 level participate in the lab 6%, for English 28 8 %, and English 101 25 %. Instructors (especially English 21 and 28) should be encouraged to have the students use the lab early in the semester.

There was discussion of changing the cut scores for levels of English below 21. Students who test low should be encouraged to take classes in the Learning Center. Sue de Bord expressed her willingness to tailor programs to students’ needs.

ESL

The Transfer Center promotes the transferability of ESL sequences. The Learning Center could be used as a way of moving students into ESL.

Promoting Student Success: Jiovanni Hylton

The college ASO should use You Tube to create a presentation to change student’s attitudes about behaviors leading to success on campus.

Leadership Retreat: Alice Taylor

The Leadership Retreat "The West Dream Machine" will be held November 30, 2012. There will be a meeting on Tuesday, November 13th at 3 p.m. in Winlock Lounge after the Senate meeting. This retreat should be energizing. The concept of a faculty, staff poster session was introduced. Small groups could also make poster presentations.

Foundation Skills Plan Revision: This will be homework and distributed with the Minutes.
District Scholarship

There are 36-$500 scholarships available. Angel Viramontes, Art Laura, and Melinda Smith will comprise the committee to review the WLAC scholarship applications.

Persistence Inquiry Project: Clare Norris

Training will be held at the district on Friday on PIP. There will also be webinars available on the First Year Experience. Deborah Harrington is leading the district related activities. There is a field trip planned to Pasadena on Friday, November 16, 2012.

The meeting adjourned at 4 p.m.