Minutes for Meeting of April 27, 2011
3pm, MSB-217

Attending: Mary-Jo Apigo, Marcus Butler, Juan Chacon, Nick Dang, Carmen Dones, Shalamon, Duke, Holly Bailey-Hoffman, Helen Lin, John Oester, Bob Sprague, Vidya Swaminathan

Guests: Adrienne Foster, Eric Ichon, Fran Leonard

1. The meeting was called to order at 3:20 pm by Vidya Swaminathan, Faculty Co-chair.

2. Report on the progress to date of the TMP goals:
   a. The committee agreed to use the narrative format to respond to the strategies listed under each goal.
   b. The committee agreed to submit their responses via email to the co-chair, Vidya Swaminathan.
   c. Fran Leonard suggested a glossary of terms for the IT acronyms used in the document.

3. Follow-up on It’s response to Senate recommendations #4, #5, and #6
   a. Storage capacity will be increased by 250% to 180GB by 6/30/2011, and campus will be wireless by the end of the year.
   b. John Oester will work with the Program Review Committee to develop a form that is better suited to administrative services.
   c. Emergency procedure standards have been written and posted in the IT department.

4. The committee approved IT responses to the Senate recommendations, #4, #5, and #6.
   a. The committee made a recommendation for IT to update the response to Senate recommendation #1 by including the types of servers to be implemented.

5. The Kentico system has not yet been purchased.
   a. The committee requests a demonstration on how the Kentico system will work with the current Omni system. Specifically, how the user (student) will be able to access information from the main college website.
   b. The committee is concerned about the transition from ADX to the new system, in terms of faculty training and support.
   c. The committee is also concerned with maintenance of the Kentico system.
   d. The committee recommends that a task-force be created to experiment with the system before purchasing.

6. The college use of the “reply all” feature for responding to emails will be discussed at the next meeting.

7. A task force is in place to consider the various options for videoconferencing products.

Next meeting: May 25, 2011 at 3:00. MSB-217