Minutes for Meeting of March 23, 2011, 3pm, MSB-217

Attending: Mary-Jo Apigo, Marcus Butler, Juan Chacon, Kevin Considine, Nick Dang, Carmen Dones, Darron Elrington, Holly Bailey-Hoffman, Helen Lin, Bob Sprague, Vidya Swaminathan

Guests: Sanjay Advani, Michelle Long-Coffee, Eric Ichon, Betsy Regalado, Nancy Sanders

1. The meeting was called to order at 3:15 pm by Vidya Swaminathan. Minutes for the meeting of 2/16/11 were approved.

2. TMP
   a. Membership of subgroups to review TMP goals were confirmed as follows:
      i. Goal 1: Vidya Swaminathan, Shalamon Duke, and Betsy Regalado.
      ii. Goal 2: Elizabeth Craig and Tim Russell.
      iii. Goal 3: Carmen Dones and Kevin Considine
      v. Goal 5: Mary-Jo Apigo, Nick Dang, and Juan Chacon
      vi. Goal 6: Holly Bailey-Hoffman, Nancy Sanders and Nick Dang
      vii. Goal 7: Marcus Butler, Kevin Considine
   b. The format for the review of the TMP should be outlined as follows:
      i. Progress to date
      ii. Areas for improvement
      iii. Barriers to moving forward
      iv. Suggested updates or revisions to the TMP goals
   c. Members were asked to report on the progress to date for the next meeting (4/27/2011).

3. Nick Dang presented the responses to the first three Discussion Points. Clarification was made that solutions to the problems of Redundancy, Power Source Back-Up, and Expansion of the Server, are contingent upon the approval of a 2.5 million dollar project allocation. The estimated completion dates are as follows: Redundancy (9/1/2011), Power Source Back-Up (9/1/2011), and Expansion of the Server (11/1/2011).

4. IT’s responses to the first three Discussion Points were approved and will be reported to the Academic Senate.

5. IT has purchased the Kentico content management system for organization of the college website.
   a. Faculty and Staff must be trained to use the new system
   b. Template consistency will need to be established

6. Nick reported that access points must be added to have a wireless campus. Wireless access is limited to 50 meters around the wireless signs on campus. Estimated completion date for a wireless campus is 11/1/2011.

7. Eric Ichon has requested that a Videoconferencing Task Force be created to determine what the best videoconferencing options are for West.

Meeting adjourned at 4:30. Next meeting April 27, 2011
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MISSION - West Los Angeles College provides a transformative educational experience. West fosters a diverse learning community dedicated to student success.