West Los Angeles College

COLLEGE COMMITTEES

2008-2009

Updated: 1/9/08
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**College Administration**

Mark Rocha, Ph.D. President
Robert Sprague, Vice President, Academic Affairs
Betsey Regalado, Vice President, Student Services
John Oester, Vice President, Administrative Services
Judith Ann Friedman, Ed.D. Academic Affairs
Linda Matthew Clowers, Ph.D. Academic Affairs
Lawrence Jarmon, Ed.D., Dean of Student Services
Michael J. Goltermann, Associate Dean, Admissions
Celena Alcala, Associate Dean, Student Services
Committee Chairs:

For the purpose of the Focused Midterm Report, I've asked Geneat to update the committees' information to accompany the Organizational Chart. Please email to us the current information on the committees you chair; - the charge to your committees, current members and their terms, meeting dates/times/location?

Note: The original document asked for the purpose, mission and outcome of your committee; you may insert the charge of your committee instead.

Thank you!

Fran Leonard
Faculty Chair/Accreditation
College Council
Academic Senate
Academic Senate

Chair: Roderick Patterson

Purpose

In order that the faculty may have a formal and effective procedure for participating in the formation of district policies on academic and professional matters, including the following policy development and implementation matters:

- Curriculum including establishing prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Grading Policies
- Educational program development
- Standards or policies regarding student preparation and success
- District and college governance structures, as related to faculty roles
- Faculty roles and involvement in accreditation processes, including self-study and annual reports
- Policies for faculty professional development activities
- Processes for Program Review
- Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.

Committee Members:
All faculty members of West Los Angeles College

Meeting Schedule:

Academic Rank Committee
Chair - Ara Aguiar (Meeting: Quarterly - HLRC 316)

Our local Senate policy provides: full-time, regular faculty or retirees who file an application for advancement are eligible to be considered.

Background: Establishment of academic rank through the granting of titles provides increased status, greater community recognition, and improvement in the personal welfare of the faculty. Titles lend prestige in the publication of textbooks and other educational materials. Titles identify associate degree faculty more closely with other segments of higher education as designated in the Master Plan of Higher Education in California.
Academic rank shall not be established on any campus within the District unless a majority of the members of the Faculty Senate voting request it, and, conversely, may be discontinued upon the request of a majority of the members of the Faculty Association voting at that particular college.

The Academic Rank Committee chair will generate and send a list with each newly appointed or advancing name, rank and discipline to the Office of Instruction for inclusion in the next college catalogue. The Academic Rank Committee chair will ensure that the applications for advancement in rank are submitted to the Vice President of Academic Affairs for inclusion in the faculty member’s campus personnel record folder.

The Academic Rank Committee chair will ensure that photocopies of the certificates of rank are sent to the District Personnel Office for inclusion in the faculty member’s personnel record folder.

The Academic Rank Committee chair will ensure that each applicant receives a certificate declaring advancement of rank.

The Academic Rank Committee chair will ensure that existing rank listings are reviewed for accuracy on a yearly basis. The Academic Rank Committee chair will devise a time line for this activity that correlates with the production and publication of the college catalogue.

Committee Members:
Judy Chow (S1)
Joyce Sweeney (S2)
Margot Michels (S1)
Pat Siever (S2)

Meeting Schedule:

Curriculum Committee
Co-Chair: Lloyd Thomas - Co-Chair: Ara Aguiar

The Curriculum Committee is charged to make recommendations to the Executive Committee on issues related to the development, review and implementation of curriculum both at the college and state level. By resolution, the committee is charged to have members representing students, articulation officers, librarians and noncredit faculty. Under the direction of the President, the chair and/or members of the committee provide technical assistance to local college curriculum committees, academic senates and the faculty in general.

Purpose—to review curriculum documents relating to course adds, changes, deletions and the creation of new courses, as well as new
programs, and, after discussion make appropriate recommendations to the senate.

Mission—to provide resources, training, and information to enable faculty to keep West’s curriculum up-to-date.

Outcomes—monthly meetings, monthly motions to the senate, workshops on completing required district forms, mountains of course documents.

Membership—one representative from each division, AFT, Senate, Classified, Articulation Officer, ASO.

Committee Members:
Norma Barragan -
Judy Chow -
Joyce Sweeney
David Newell
Seat 1
Seat 2
Seat 3

Meeting Schedule: Last Wednesday of the month; 1:00pm -Winlock)

Time requirements for Chair:
Monthly College Curriculum Committee meeting -- 3 hours
Monthly Tech Review meeting -- 3 hours
Monthly District Curric. Comm meeting -- 3 hours
Preparation, planning, and follow-up for each of these meetings, including phoning faculty, helping them revise and write DAS outlines and PNCRs, collecting signatures, appearing at monthly Senate meetings, asking advice from LACCD, researching curriculum questions, contacting other college Curric. Comm chairs, re-typing documents, checking that documents are filled out correctly, etc. -- 4 hours per week =16 hours per month
Total hours: 25 per month
Apply Title 5 and Board policies in review of course and program proposals.
Recommend and oversee the development of new courses and programs.
Recommend course outlines of record and new program applications for those courses and programs.
Recommend requirements for the associate degree and certificate programs to the Academic Senate for approval.
Recommend and oversee course proposals for transmittal to CSU and UC to meet General Education Breadth and IGETC requirements.
Recommend prerequisites, co-requisites, and advisory preparation for courses and programs to the Academic Senate for approval.
Recommend and oversee courses taught by distance learning.
Assist the Office of Academic Services with the development of the catalog and class schedules.
Recommend and oversee regulations and policy for Distance Education.

**Distance Education Committee**

*Chair and Term: Eric Ichon, 2 years*

**Purpose:** In order to make recommendations to the Academic Senate regarding distance education, the Distance Education Committee reviews administrative procedures related to distance learning and evaluates new educational technologies, online course management systems and related products. The Committee also serves as a resource for instructors and classified staff interested in distance learning.

**Mission:** To support West Los Angeles College in the development and expansion of a Distance Learning Program that provides educational opportunities for our diverse student population using alternate instructional delivery modes.

**Committee Members:**
- Alice Taylor, (S1)
- Vanita Nicholas, (S1)
- Richard Olivas, (S1)
- Faz Elahi (AFT) (S1)

**Time and Location of Meetings:** Usually Wednesday afternoons at 2 p.m., but ETUDES Alliance Summits and training workshops are held on Fridays. Meetings are usually held in HLRC 218, but ETUDES Alliance Summits are held in ATA 116 and training workshops are held in the Teaching Learning Center.

**Elections Committee**

*Chair: “Open” (Meeting: Fall & Spring Semester - TBA)*

The Committee on Elections and Committees (CEC) is a major standing committee of the Academic Senate. The charges of the CEC are as follows: conduct elections as directed by the Academic Senate; fill vacancies when they develop on standing committees of the Academic Senate; recommend changes in the size and structure of committees of the Academic Senate.

**RESPONSIBILITIES**
1. To conduct all faculty senate elections.
2. To supervise the elections to ensure their fairness.

**AUTHORITY/FUNCTIONS**

1. To create ballots for Senate officers and informational requests.
2. To distribute and count the ballots/informational requests.

**C. RECOMMENDED FUNCTIONS**

1. To distribute ballots to..................

**D. COMPOSITION, RIGHTS, PROCEDURES**

1. Standing membership:
   There shall be seven instructors appointed by the Academic Senate for three-year terms.

   **Committee Members:**
   Scott Feinerman
   Paul Zolner
   Richard Olivas

   **Meeting Schedule:**

   **Executive Committee (Senate)**
   Chair - Rod Patterson

   The Executive Committee shall prepare a draft of the agenda for all meetings. (see Article V, Section 5.B) Section 4. The Executive Committee shall submit to the President an annual proposal for a Senate budget, and shall have the responsibility for administering said budget.

   **Committee Members:**
   Ara Aguiar
   Carrie Canales
   Eloise Crippens
   Joyce Sweeney
   Meeting Schedule: 1st & 3rd Wednesday; 11:00am -PCR)

   **Education Policy and Standards**
   Co-Chair: Ara Aguiar (S2) Co-Chair Phyllis Morrison (S1)

   **Charge**
   The Educational Policies Committee studies educational issues of concern to the Academic Senate and is the standing committee that recommends educational policies to the Executive Committee. The Committee provides a forum for high-level discussion and
development of Academic Senate Policy, including its effect on faculty and students. The discussions include the viewpoint of students, CIOs and union representatives. The Educational Policies Committee researches issues as required and writes background and/or position papers where appropriate. The Committee may pass general recommendations to other Senate committees, or work with them on more detailed implementation or technical issues. New or revised educational policies of the Academic Senate pass through the Educational Policies Committee. These may include policies to be implemented either locally or at the state level, suggested positions on proposed policies or changes in existing policies, and responses to assignments given by the President or Executive Committee.

Committee Members:
Alice Taylor - (S1)
Joyce Sweeney - (S1)
Seat 1

Meeting: 1st & 3rd Wednesday 3:30-5:30 PM

F P I P Committee (Faculty Position Identification and Prioritization)
Committee Chair: Phyllis Morrison

PURPOSE:
The purpose of the FPIP Committee is to implement the FPIP Policy. The FPIP Policy defines the procedures at WLAC pertaining to the identification and prioritization of full-time probationary faculty positions.

MISSION:
“The philosophy of the FPIP Policy shall be to promote fairness and equity in resource allocation, specifically in regard to faculty hiring, in accordance with the mission of the college. It is the explicit intent of the FPIP Policy to establish an open and objective process which will best serve the collective interests of the WLAC community. The prioritization of proposals for faculty hiring shall be based on the needs of the students, the college, the disciplines, the programs, and the enrollment trends. A wide range of factors shall be considered in the process.” (FPIP Policy)

OUTCOME:
The FPIP Priority List is published in the President’s Bulletin and is used by the college president to determine which disciplines are to be filled when funding commitments are made to hire probationary full-time faculty.

**MEMBERSHIP:**
Phyllis Morrison, Chair  
Mesfin Alemayehu  
Meric Keskinel  
Robert Sprague  
Betsy Regalado  
Linda Clowers  
Norma Jacinto  
Jack Ruebensaal

Meeting Schedule:

**Student Success Committee**
Chair:

Bonnie Blustein -1  
Patricia Banday -1  
Judy Chow -1

Meeting Schedule:

**Transfer Task Force**
Chair:

Meetings monthly 3rd Wednesday 1:00 P.M.

Chair Anthony Gamble -1  
Marie Mancia  
ASO  
May DuBois -1  
Eloise Crippens -1
Campus-Wide Committees
Accreditation Steering Committee
Accreditation Liaison Officer: Robert Sprague
Faculty Chair: Fran Leonard

Charge:

Meeting Schedule:

Committee Members:
Basic Skills Committee
Co-Chair - Lloyd Thomas Co-Chair - Bonnie Blustein

Committee Charge
The Basic Skills Committee reviews policies and recommends to the Executive Committee positions and actions on issues related to meeting the needs of under-prepared community college students. In addition, the Basic Skills Committee gathers information on best practices in providing instruction and support services to under-prepared students and conveys this information to the field through breakouts, workshops, and papers. Members of the Basic Skills Committee represent the Academic Senate on such bodies as the Chancellor’s Office Basic Skills Advisory Committee.

Committee Members:
VP Academic Affairs, Robert Sprague
Eileen Gnhem - ASO President
AFT Guild Classified
Alma Narez Acosta, Counseling (S1)
Jawell Samilton (S2)
Seat 1
Seat 2
Seat 3

Meeting Schedule: 1st Wednesday; 1:00pm - PCR
Budget (2008-2009 Updated)

Chair: John Oester

Charge:
The college’s budget committee operates under the following charge:

1) The committee identifies discretionary resources and makes allocation recommendations for these funds.
2) The committee periodically reviews budget reports and assesses progress of revenue and expense budgets throughout the fiscal year to promote fiscal transparency.
3) If conditions warrant, the committee makes recommendations regarding resolution of any perceived budget problems.

Meeting Schedule:
11/19, 12/17, 1/28, 2/25, 3/26, 4/29, 5/27, 6/24 at 2:00 p.m., usually in Winlock

Membership:
Shelton, Britanni
Chung, Isabella W.
Crippens, Eloise
Haley, Thomas
Haywood, Joann H.
Keskinel, Meric
Haque, MD
Morrissette, Dionne
Regalado, Betsy A.
Rodriguez, Abel A.
Shewfelt, Olga
Sprague, Robert L.
Tsai, Hansel

Note: The AFT Faculty still owes the committee another name and the AFT Staff still owes us one more name. All members have a one-year term.
Building Program Management

Chair: Mark Rocha

Charge: Focus on managing the planning, design, and construction of a building program. Responsible for the overall project planning including client input from campus representation.

Provide accurate and relevant information to make informed decisions at all stages of project development. This ensures the college has a clear understanding of the scope, schedule, occupancy date, quality of materials, and all project costs.

Meeting Dates: 1st Thursday of the Month
Time: 3pm - 5pm

Committee Members:
Mark Rocha
John Oester
Robert Sprague
Aracely Aguiar
Sheila Jeter Williams
Rod Patterson
Olga Shewfelt
Stephen Jacobson - Turner Construction
Bob
Abel Rodriguez
COLLEGE COUNCIL

Chair: Fran Leonard

Charge:

Meeting Dates:
3\textsuperscript{rd} Thursday of each month

Committee Members:
Enrollment Management Committee - Senate/College (EMC)

Chair: Mark Rocha, President

Through monthly meetings, the cross-divisional EMC will share unit/campus information, coordinate operational schedules and programs, and discuss/recommend potential policy/system changes to the ………………………………. The committee's ultimate goal is to better coordinate and improve the campus's entire student recruitment and retention programs.

Committee Goal: ACHIEVE CAMPUS-WIDE COORDINATION OF ENROLLMENT ACTIVITIES-

"Recognizing that enrollment activities need to be a campus-wide priority in order to be successful, there is a critical need to coordinate the activities that improve the recruitment and retention of students to the campus."

In 2007, the Enrollment Management Committee was established as a campus committee that reports to the ___________________. EMC includes key offices among various divisions that meet to coordinate operational schedules, priority actions and resources to better and more efficiently serve students.

Enrollment Development Team is coordinated by the President and includes Directors from:

Admissions Counseling Center
Planning & Research Student Government
Academic Division Chairs Student Services
Student Financial Assistance Testing/Student Assessment
Academic Senate Classified Staff Support

Greater cooperation and synergies among all campus units that have key contact points with students (i.e. publications, alumni, development, website developers, video services, student affairs, etc.)

Clear coordination and sharing of information across campus
Integration of information and administrative efforts on all constituent-facing fronts (tight integration of recruitment, student activities, outreach activities, camps, campus visit programs, public relations, alumni activities, etc.)

Mark Rocha Michelle Long Coffee Betsy Regalado
Robert Sprague John Oester Angel Viramontes
Celena Alcala Steve Aggers Kathy Walton
Rebecca Tillberg Helen Lin Michael Goltermann
Judy Chow Mary Ann Gavarra-Oh Eric Ichon
Academic Senate Rep Union Reps (ASO) Student Reps

Meeting Schedule: 1st Wednesday
Divisional Council
Chair: Robert Sprague

Purpose: To review, discuss, and make recommendations on instructional plans, operations, funding, policies, procedures and regulations and make recommendations on instructional and related issues. The committee meets the first Tuesday of the month during the school year. Special meetings are called on the third Tuesday of the month.

Outcome: Sharing and discussion of issues with regard to above.

Membership: All Instructional Division Chairs
PACE Director
Distance Learning Director
Articulation Officer
Deans of Academic Affairs (3)
VP of Academic Affairs
Emergency Preparedness Committee
- Currently considered part of Staff Development duties

Chair: Lloyd Thomas

Purpose - to help representatives from all areas of the campus develop a comprehensive Emergency Preparedness Plan, to offer training in basic first aid.

Mission - to prepare an Emergency Plan which will protect the lives of all college employees and students

Outcome - monthly meetings, detailed Emergency plans, 10 hour Heart Saver first aid workshop, and all-college drills

Membership—anyone who wants to help.

Time requirements for Chair:
Monthly meeting -- 2 hours
Meetings with Facilities Manager, Sherriff, and key administrators to plan for all-college safety drills and building evacuations, scheduling first aid training workshops, write memos, re-turning e-mails, answering phone calls.

Four hours per month.
Total Time: 6 hours per month
Facilities

Chair                                      Facilities Director
Allan Hansen

Charge:

______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________

Meeting Dates:

Chair                                      Facilities Director
Allan Hansen

Constituency Group                        VP of Academic Affairs
Administration                           VP of Administrative Services
Robert Sprague                           VP of Student Services
John Oester                              Senate President
Glenn Schenk                              Senate President
Academic Senate                          Senate President
Rod Patterson                            Senate President
ASO                                      Senate President
Celena Alcala                            Senate President
AFT Faculty                              Senate President
Jack Ruesbansaal                          Senate President
AFT Classified                           Senate President
JoAnn Haywood                            Senate President
Classified Forum                         Senate President
Christina Misner                         Senate President
Supervisors Union                       Senate President
Abel Rodriguez                           Senate President

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Joint Administrative Council &
Divisional Council
Chair: Mark Rocha

Charge:

Meeting Dates: 1st Month of each month.

Committee Members:

Academic Division Chairs
Campus Administration
Planning Committee

Chair:  Rebecca Tillberg

PURPOSE:
To implement and continually adapt the Master Plan through the college’s annual planning and budgeting process. The process ensures that planning creates the foundation for budget development. The Planning Committee guides the process, supported by the Dean of Planning. By means of the committee’s activity, the constituency groups review planning and budgeting and makes recommendations to the college president.

MISSION:
To maintain the college’s adherence to the planning and budgeting principles developed and put forth in the Master Plan.

OUTCOME:

MEMBERSHIP:
Alice Taylor  Yvonne Simone
Pat Siever  Jane Witucki
Bruce Anders  Christina Misner
Tara Ward  Cathy Froloff
Fran Leonard
Norma Jacinto

Committees:
Program Review
Technology
Leadership
Program Review Committee

Program Review Committee - (Senate/College)
(Meeting ____________)

1. Co-Chair Fran Leonard - reassigned
2. Isabel Chung
3. John Oester
4. ASO -
5. Art Lara
6. Marlene Shepherd - 1
7. Betsy Regalado

Chairs: Cathy Froloff and Fran Leonard

Purpose: As stated in the Participatory Governance Agreement which was unanimously approved by the Academic Senate in the Spring Semester 2003:

The Program Review Committee is charged with planning, coordinating and reviewing college-wide program review efforts as part of college planning. As such, it reports its recommendations to the Academic Senate, the College Planning Committee, which reviews the program review committee's recommendations and forwards them to the College President and the College Coordinating Council.

The committee reviews and, with the consent of the Academic Senate, revises the program review instruments, develops surveys to evaluate program effectiveness, works closely with the college researcher to provide the relevant data for effective program review, and researches best practices that could enhance the program review efforts of the college.

Outcomes:

The committee meets monthly during the academic year to ensure that program review efforts align with college planning processes, monitors the program review reports, and discusses, reviews and evaluates any needed modifications to the program review instruments and process.

In collaboration with the coordinators, the committee also prepares recommendations based on the completed extensive 5-6 year cycle and forwards these to the Planning Committee for its review.
With the coordinators, provides periodic progress reports to the College President, the Academic Senate, the Planning Committee and the College Coordinating Council.

Vice President
Rebecca Tillberg          Isabella Chung
Yvonne Simone             Fran Leonard
ASO president
Jo Ann Haywood
Registration Planning

Chair: Lawrence Jarmon

PURPOSE:
To ensure that all areas of registration are facilitated in an effective, precise manner/method this includes all college-wide college communities and District Constituencies.

OUTCOME:
All departments in Student Services, Academic Affairs and Administrative Services were notified of a Pre-registration meeting. At this particular time, discussion centered on the upcoming Summer/Fall 2003 registration. All attendees took various segments to facilitate the upcoming registration with anticipation of streamlining the process, especially for weekends. Some discussion focused upon the next meeting for Winter/Spring 2004 registration processes for on and off campus and online, telephone and outreach.

MEMBERSHIP:
Academic Affairs Office
Academic Affairs-Department Chairs
Academic Senate
Administrative Services
Admissions
ASO
Assessment
Athletics
Bookstore
Business Office
Child Development
College Planning
Compliance Officer
Counseling
Distance Learning
DSP&S
EOP&S
Financial Aid
Health Center
Information Technology
Instructional-Multi Media Department
PACE
Research/Marketing
Student Services
Telephone Operator
Various District Department Personnel (LACCD)
Workforce/Economic Development
Student Services Council

Chair: Betsy Regalado

PURPOSE: Staff meeting with all Student Services Administrators/Program Directors-Managers/Chairs

Mission:
Dissemination of information; discussion of critical issues affecting Student Services at the Campus, District, State and Federal levels

OUTCOME:
Communication; Coordination of activities and operations; input from all Student Services units

MEMBERSHIP:
VP, Student Services
Deans, Student Services
Counseling Chair
Financial Aid Manager
DSPS Coordinator
Matriculation Coordinator
Transfer Center Director
ASO Advisor
International Student Advisor
Athletic Director
Child Development Center Director

Staff Development Committee
Chair: Lloyd Thomas

Purpose—to discuss training needs for faculty, classified and administrators and schedule workshops to meet those needs, also to plan and schedule morale-building events such as the annual Staff Recognition Luncheon
Mission—to empower West’s faculty, classified, and administrators to provide efficient and inspiring institution and service to its students

Outcome—monthly meetings, training workshops.

Membership—one representative from each division, AFT, Senate, Classified

*Note: Staff Development has been eliminated from the state budget for the second year in a row.*

Time Requirements for Chair:

Monthly meeting -- 1 hour

Meetings with classified, faculty, and administration to schedule workshops to meet specific training needs.

Planning all-college events such as Staff Recognition Luncheon, mandatory faculty Flex day in Fall, the winter “holiday bash”

Planning, organizing, and hiring trainers to lead computer-training workshops

Notifying faculty, collecting Flex reports, sending our Flex reminders, answering phone calls, re-turning e-mails, keeping accurate records of who files Flex and who fails to file each semester.

Total hours: 24 hours per month.
STAFF DIVERSITY COMMITTEE

Chair:

Charge:
The purpose of this committee: To make recommendations that will enhance the college’s ability to recruit, hire and promote faculty and staff on an equitable basis consistent with Title 5; to make recommendations for activities that will enhance a campus’ climate supportive of a diverse workforce. Funding is provided to enable the aforementioned.

Meeting Dates:

Committee Members:
Eloise Crippens,
May Du Bois,
Elizabeth Evans,
Judith Ann Friedman,
Kathleen Greer,
Fran Leonard,
Lawrence Jarmon,
Linda J. Thompson
Lawrence Woods
Abel Rodriguez

Shared Governance:

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<th>Name</th>
<th>Committee</th>
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Student Learning Outcome Committee
1. Chair VP of Ad. Services, John Oester Robert Sprague
2. Lloyd Thomas, curriculum
3. Betty Jacobs, English - 1
4. Fran Leonard, English - 1
5. Academic Senate TBA- 1
6. Betsy Regalado, VP Student Services
7. John Oester, VP Administrative Services

(Meeting
Technology Committee

Chair:

The Technology Master Plan Committee has been charged with the responsibility to research “best practices” and develop a campus technology plan that places instructional use of technology as its highest priority, and integrates its goals and objectives with the Educational Master Plan. Under the auspices of the Academic Senate, the TMP Committee will include administration, the AFT Guild, classified representatives and other staff.

The Senate calls upon all constituency groups to come to the organizing meeting on October 8th so that the important work of this committee can formally begin.

Committee Structure:
3 Administrators
2 Classified Staff
3 Senate Members (confirmed on 9/30)
3 AFT Faculty Guild
2 Resource/Staff

Meeting Dates:

Technology Master Plan Committee (Senate Committee)

- Bob Sprague, Administrative Co-Chair
- Marcus Butler, Faculty Co-Chair
- Mary-Jo Apigo, Title V Coop
- Holly Bailey Hoffman, Language Arts
- Judy Chow, Library & Learning Resources
- Nick Dang, IT
- Henri Feiner, Math
- Eric Ichon, AFT Guild
- Diane Matsuno, Basic Skills Technology
- John Oester, VPAS
- Joshua Stern, Distance Education
- Vidya Swaminathan, Math
Transfer Task Force  
Chair: T. Gamble  

PURPOSE:  
The purpose is included within the Partnership for Excellence Shared Governance Agreement, dated March 28, 2000.  

Mission:  
The purpose is included within the Partnership for Excellence Shared Governance Agreement, dated March 28, 2000.  

OUTCOME:  
The committee has sought to identify deficiencies within the college transfer services structure. Recommendations for enhancing college transfer services are directed to college President. Enhancements to college transfer services include the following:  

Transfer Center staffing  
Articulation staffing  
Transfer Honors staffing  
Support for partnerships with UCLA/FIPSE, CSUN Transfer Admission Agreement and other partnerships  
Support for college career services  
Development of a college transfer plan  
Advocacy for a research agenda  
Encouragement of collaboration between Transfer Services and other college functions such as the Basic Skills Committee  

MEMBERSHIP:  

Bruce Anders  Maria Mancia  
Sherron Rouzan-Thomas  
Eloise Crippens  May Dubois  
Bernard Goldberg  

Other Participants:  
Patricia Bandy  Glenn Schenk  
Richard Olivas  David-Christian Smith  
Andrea Frederic  Alma Narez-Acosta
UNIONS
AFT Faculty Guild

Chair: Olga Shewfelt

Purpose:
The AFT Faculty Guild is known as The Los Angeles College Faculty Guild is the exclusive bargaining agent for full-time faculty and part-time faculty working in the nine community colleges within the Los Angeles Community College District. The College Guild has represented the district's faculty since the beginning of collective bargaining in California's community colleges in 1977, and is the largest local union of community college faculty in California.

Outcome:
The mission of the American Federation of Teachers, AFL-CIO, is to improve the lives of our members and their families, to give voice to their legitimate professional, economic and social aspirations, to strengthen the institutions in which we work, to improve the quality of the services we provide, to bring together all members to assist and support one another and to promote democracy, human rights and freedom in our union, in our nation and throughout the world.

Membership:
All instructors, both full-time and part-time.

Meeting Dates

Committees:
Work Environment
AFT Staff Guild Unit

Chair: Jo-Ann Haywood

Purpose:
To inform unit members of their rights as employees of the community college district, and inform them of changes within the district. The committee is also used to have open discussions and brainstorm for new ideas that would benefit us and the district as a whole.

Outcome:
After each meeting leave feeling informed if not satisfied that they have participated in an integral part of the developmental and decision making process that affect us.

Executive Committee: Jo-Ann Haywood, Sheila Jeter Williams, Dionne Morrissette, Darryl Roberson

Grievance Rep: Sheila Jeter-Williams

Meeting Dates: TBA

Membership:
Classified “Unit 1 AFT Members”

Shared Governance:

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<td>Geneat Walton</td>
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<td>Work Environment</td>
<td>Darrell Roberson</td>
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CRAFTS

Chair:

Charge:

Meeting Dates:

Committee Members:

Shared Governance:

Name    Committee
OPERATIONS - LOCAL 99

Chair:

Charge:

Meeting Dates

Committee Members:

Shared Governance:

Name    Committee


SEIU -721

Chair:

Charge:

Meeting Dates:

Committee Members:

Shared Governance:

Name    Committee
TEAMSTERS - 911

Chair:

Charge:

Committee Members:

Shared Governance:

Name  Committee