

CREDIT FOR PRIOR LEARNING THROUGH INDUSTRY CERTIFICATION

Information on the current courses that qualify for Credit for Prior Learning and their required documents that must accompany this petition can be found at https://www.wlac.edu/academics/credit-for-prior-learning Credit will be granted for the current semester in which the petition is requested. Submit CPL petitions and required documents to CPL-petition@wlac.edu

Eligibility:

- 1. Have active student status at West for the current term (must have current application on file) and, if concurrently enrolled student (submitted K12 supplemental app), have permission to enroll in class(es)
- 2. Provide required documentation for each course applying for CPL (i.e., previous certification, current license, passed industry exam, official transcripts, etc.)

Processing Steps:

- 1. Student signs and submits completed petition and required CPL documentation for each course to CPL-petition@wlac.edu
- 2. CPL Coordinator reviews petition application for completeness
- 3. The College will confirm whether preliminary qualifications are met (i.e., active student status, permission to enroll, no holds, etc.)
- 4. The Faculty Lead and/or Articulation Officer evaluates petition and corresponding CPL documents provided (i.e., current license, passed exam, official transcript, etc.) and approves, denies or returns for additional info
- 5. When approved, the Admissions Office annotates the student's transcript with a "Pass" grade & annotated with "Credit by Exam" (type of grade will be a Pass grade and not a letter grade)

Last Name	First Name		Middle Initial	WLAC Student ID# (9 numeric digits, starts w/ 88 or 90):
Major	Program Goal	Date of Birth	Phone #	Email Address
Address	City		State	Zip Code

WLAC COURSES REQUESTED FOR CDL

Evidence for CPL	EQUESTED FOR CPL: WLAC Course Name & Number
Student Signature:	Date: