Medical Assisting Programs
Student Application Check list

Student Name: _____ Term: _____

Students must have all of the following items present in their student file to be eligible to participate in the program.

☐ West Los Angeles College Student Application Check List

☐ Medical Assisting Program Application Complete

☐ No required the college assessment examination anymore

☐ Cardiopulmonary Resuscitation (CPR) – Basic Life Support for Health Care Providers Card valid through the duration of the program (will be offered at WLAC).

☐ Physical Examination. An original note signed and dated by a physician, (completed within the 2 months prior to the start of the program) that specifies that you can participate in the classroom and clinical internship portions of the program without any limitations.

☐ Negative Urine Drug Screen (need lab report showing a minimum of 8 panels) within 2 months Of start of program

Immunization proof or titer results confirming:

☐ Tdap (within past 10 years)

☐ Hepatitis B (vaccination or titter result)

☐ MMR (Measles, Mumps, Rubella) titer or proof of vaccination

☐ Proof of Absence of Tuberculosis (negative skin test or negative chest x-ray within two months of start of program)

☐ Varicella (Chicken pox) (titer or proof of vaccination)

☐ Malpractice Insurance Application (District requires $1,000,000 single occurrence & $3,000 aggregate).

☐ Criminal Background Clearance. Certified Background.com / Phone (888) 666- 7788 / Fax 910 815- 3881

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Student file reviewed by: _____ Date: _____

If complete, provide:

☐ Evidence of Understanding from Student Handbook (will be done in class)

Student approved for entrance into program by: _____ Date: _____